SUMNER-BONNEY LAKE SCHOOL DISTRICT
SCHOOL BOARD MEETING

Board of Directors
Erin Markquart, President
Deb Norris, Vice President
Paul Williams, Member
Kevin Lewis, Member
Bill Gaines, Member

Our Promise:
We will know, value, and support every student, helping them graduate ready to pursue a promising future.

December 13, 2023 Board Meeting

Central Office Board Room
1202 Wood Ave
Sumner, WA 98390

A. CALL TO ORDER - 6:00 p.m.

B. FLAG SALUTE

C. SWEARING IN NEWLY ELECTED & Re-ELECTED BOARD DIRECTORS (ACTION)
Judge Alicia Burton will swear in Kevin Lewis and Paul Williams to a new term and swear in newly elected board director Bill Gaines on the Sumner-Bonney Lake School District Board of Directors.

D. APPROVAL OF AGENDA (ACTION)
RECOMMENDATION: The Administration recommends that the Board of Directors approve the December 13, 2023 board meeting agenda.

E. CONSENT ITEMS (ACTION)
RECOMMENDATION: The Administration recommends that the Board of Directors approve the Consent Items for the December 13, 2023 board meeting.

1. November 15, 2023 Board Meeting Minutes
2. December 6, 2023 Board Study Session Minutes
3. Payroll Warrants 11.29.23
4. Payroll Warrants 11.14.23
5. Check Summary 11.7-11.28
6. Personnel Recommendations
7. Board Consent Form - December 13, 2023

F. RECOGNITION OF STAFF, STUDENTS AND COMMUNITY

G. SUPERINTENDENT COMMENTS

H. BOARD MEMBER COMMENTS

This is the time on the agenda for Board members to report on professional development activities they have attended (i.e., conferences, workshops), legislative issues, and other items of interest.

I. AUDIENCE COMMENTS

The Sumner-Bonney Lake School Board welcomes the public to its meetings. Individuals who wish to address the Board should sign up ONLINE. Comments are restricted to three minutes.

J. POLICY MATTERS

Policies: **(ACTION)**

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following policy has been included for **second reading and adoption**:

RECOMMENDATION: The District Administration recommends the board adopt the following district policies in accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws.

1112 Director Orientation
1440 Minutes of Board Meetings
3203 Prohibition of Racial and Ethnic Harassment

Policies: **(INFORMATION)**

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following policies have been included for **first reading**:

3141 Non-Resident Students
1610 Board and Superintendent Conflict of Interest

Procedures: **(INFORMATION)**

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following procedures have been included for **informational purposes**:

3141P Non-Resident Students

K. BUSINESS MATTERS

1. **Business Services Department Presentation** **(INFORMATION)**

Chief Finance and District Operations Officer, Bang Parkinson, will present a Business Services Department update to the board.

Business Services Department Presentation

2. **FOR/AGAINST REPLACEMENT EP&O AND TECH LEVY APPOINTMENTS (ACTION)**
Communications Director, Elle Warmuth, will present a list of citizens that have submitted their names for appointment to either the For or Against committees as part of the Replacement levy for Educational Programs and Operations (EP&O) and the Instructional Technology Improvements/ Security Upgrades Replacement Levy scheduled for the February 13, 2024 special election.

RECOMMENDATION: The District Administration recommends the board adopt the For or Against committees as part of the Replacement Levy for Educational Programs and Operations (EP&O) and the Instructional Technology Improvements/ Security Upgrades Replacement Levy.

2024 Election Committee Appointment Form 1
2024 Election Committee Appointment Form 2

3. **2022-2023 Annual Financial Reporting (PRESENTATION)**
Chief Finance and District Operations Officer, Bang Parkinson, will present the 2022-23 Annual Financial Report to the board.

2022-2023 Annual Financial Reporting Presentation

4. **September 2023 Budget Status Report (INFORMATION)**
The Budget Status Report for September is included for Board information.

September 2023 Budget Status Report

5. **October 2023 Budget Status Report (INFORMATION)**
The Budget Status Report for October is included for Board information.

October 2023 Budget Status Report

6. **2024-2025 AND 2025-2026 SBLEA Calendars (ACTION)**
Sumner-Bonney Lake Education Association (SBLEA) School Year Calendars

RECOMMENDATION: The District Administration recommends the board adopt the 2024-2025 and 2025-2026 school year calendars.

2024-2025 SBLEA Calendar
2025-2026 SBLEA Calendar

L. INSTRUCTIONAL MATERIALS ADOPTION

In accordance with Policy 2020: Course Design, Selection and Adoption of Instructional Materials

1. **Kognity IB Business Management (ACTION)**
These materials have been reviewed and approved by the District Curriculum and Instructional Materials Committee. Kassie Meath, Director of Secondary Instructional Services and Darla Offner, Elementary Director of Instructional Services. The instructional materials to be used for IB Business Management HL was previously shared for first reading at the November 15, 2023, Board Meeting and are now presented to the board for **second reading**.

RECOMMENDATION: The Administration recommends the Board adopt the following instructional material(s) for IB Business Management HL:

Material Selected
Summary of Materials and Adoption Process
Title: Kognity IB Business Management
Author: Kognity
Publisher: Kognity
Copyright: 2023
Name of class in which the resource will be used: IB Business Management HL

2. **True + Way ASL** **(INFORMATION)**
Steve Sjolund, Executive Director of Instructional Services will present a recommendation for the following instructional materials to be used for ASL I and ASL II for **first reading**:

Materials Selected
Summary of Materials and Adoption Process
Title: True+Way ASL
Author: True+Way ASL
Publisher: True+Way ASL
Copyright: 2023
Name of class in which the resource will be used: ASL I and ASL II

3. **History Alive! The World Through 1750** **(INFORMATION)**
Kathryn Elliott, Secondary Instructional Services Teacher on Special Assignment (TOSA), will present a recommendation for the following instructional materials to be used for Social Studies - Ancient Civilizations for **first reading**

Materials Selected
Summary of Materials and Adoption Process
Title: History Alive! The World Through 1750
Author: Wendy Frey
Publisher: Teachers Curriculum Institute (TCI)
Copyright: 2023
Name of class in which the resource will be used: Social Studies - Ancient Civilizations

M. PRESENTATIONS

1. **Capital Facilities Update** **(PRESENTATION)**
Capital Projects and Facilities Manager Marina Tanay will present a December Capital Projects update to the board

Clean Building Performance Standard

N. INFORMATION

1. **23-24 School Improvement Plan Board Report** **(INFORMATION)**
Assistant Superintendent of Instructional Services Kelly Denn is providing the 2023-2024

School Improvement Plans (SIP), which serve as a detailed map to fulfill the district's promise to "know, value, and support every student, helping them graduate ready to pursue a promising future."

23-24 School Improvement Plans

O. BOARD DISCUSSION

P. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

A Board Meeting has been scheduled for **Wednesday, January 17, 2024** will begin at 6:00 p.m. in the Central Office Board Room.

Q. ADJOURNMENT