

**Bellevue Union School District**

**Memorandum of Understanding (MOU)  
Between the  
Bellevue Union School District (BUSD)  
and Classified School Employees Association (CSEA 501)**

MOU Agreement on Establishment of Increase in Hours for School Cook

The Classified School Employees Association (hereinafter referred to as "Association") and the Bellevue Union School District (hereinafter referred to as "District") enter this Memorandum of Understanding ("MOU") on October 3, 2024.

The purpose of this MOU is to agree to an increase in hours for School Cooks.

Association and District therefore agree to following:

1. The request to increase School Cook hours does not meet the qualifications for Reclassifications per Ed Code 45101 and 45285 or Article 21 of the CBA.
2. The request to increase school hours is for a change in daily hours from 6.5 to 8 hours, and is not a request for an increase in compensation and/or change in Classification.
3. The increase in hours is necessitated by an increase in district and site enrollment between the 2022-2023 and 2024-2025 school years, resulting in a greater number of breakfast and lunch meals served, for which supply ordering and stocking, meal preparation, and completion of federal and state required data collection and processing has also increased.
4. The change in hours will begin effective the day after Board approval, October 16, 2024.

This MOU has been agreed to by representatives of the District and the Association and shall be considered binding to the limited terms described under this MOU and shall expire in full without precedent June 30, 2025, unless extended by mutual written agreement.

Dated: \_\_\_\_\_  
For the Association:

Dated: \_\_\_\_\_  
For the District:

\_\_\_\_\_  
Jennifer Spain, CSEA Chapter 501 President

\_\_\_\_\_  
Michael Kellison, Superintendent

\_\_\_\_\_  
CSEA Chapter 501 Designee

A copy of this signed Memorandum of Understanding will be kept on file by both parties.