



Indian Valley Local Schools

100 N. Walnut St, PO Box 171, Gnadenuhuten, OH 44629

P: (740) 254-4334 F: (740) 254-9271

APPLICATION FOR PROFESSIONAL EMPLOYMENT

Use blue or black ink – Do not type

PERSONAL INFORMATION

LAST NAME	FIRST NAME	MIDDLE NAME	DATE OF APPLICATION
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STREET ADDRESS	HOME PHONE NUMBER
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MAILING ADDRESS <i>(only if different from above)</i>	WORK PHONE NUMBER
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CITY	STATE	ZIP CODE	MOBILE PHONE NUMBER
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E-MAIL ADDRESS

TEACHING PREFERENCES

LEVEL PREFERRED *(rate 1-3)* Elementary (K-5) Middle School (6-8) High School (9-12)

POSITION PREFERRED *(please include subject and/or grade level)*

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

TEACHING LICENSE INFORMATION

GRADE LEVELS / SUBJECT AREAS LISTED ON YOUR OHIO LICENSES

ISSUE DATE	DATE OF EXPIRATION	LICENSE NUMBER
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DO YOU HAVE A K-12 READING ENDORSEMENT? Yes No

ADDITIONAL COMPETENCIES

LIST ANY ACTIVITIES YOU ARE WILLING TO DIRECT (*plays, clubs, etc.*)

LIST ANY SPORTS YOU ARE WILLING TO COACH

ACADEMIC PREPARATION

School	Location (City, State)	Course of Study	Dates Attended		GPA	Sem. Hours (Total)	Diploma or Degree
			From	To			
High School							
College or University							

HONORS / DISTINCTIONS EARNED

STUDENT TEACHING EXPERIENCE

You may omit this section if you have two or more years of professional experience.

Name of School (City, State)	Grades & Subjects Taught	Dates		Cooperating Teacher with Phone Number
		From	To	

TEACHING EXPERIENCE

Starting with your present or most recent, please include all contracted positions you have held as a licensed teacher. In Ohio, 120 or more days of experience in the same school equals one year of experience.

Name of School / Address	Dates		Principal / Phone No.	Grades & Subjects Taught And Related Assignments	Total Years
	From	To			

YOU HAVE MY PERMISSION TO CONTACT ANY OF THE ABOVE. YES NO

ARE YOU PRESENTLY UNDER CONTRACT? YES NO IF YES, WHICH DISTRICT?

HAVE YOU BEEN EMPLOYED UNDER A CONTINUING CONTRACT IN OHIO? YES NO

CONTINUING CONTRACT GRANTED BY *(district name)* ON *(date)*

HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM A TEACHING POSITION? YES NO

IF SO, PLEASE EXPLAIN: _____

MILITARY SERVICE

ARE YOU ELIGIBLE FOR UNITED STATES MILITARY SERVICE CREDIT? YES NO

DATES SERVED *(From / To)*

REFERENCES

Please list below the names and addresses of people who are best qualified and willing to give an objective appraisal of your fitness for the position you seek. Please include administrators and/or teachers with whom you have worked.

NAME	POSITION
MAILING ADDRESS, CITY, STATE, ZIP CODE	TELEPHONE NUMBERS H: () _____ W: () _____ M: () _____

NAME	POSITION
MAILING ADDRESS, CITY, STATE, ZIP CODE	TELEPHONE NUMBERS H: () _____ W: () _____ M: () _____

NAME	POSITION
MAILING ADDRESS, CITY, STATE, ZIP CODE	TELEPHONE NUMBERS H: () _____ W: () _____ M: () _____

DO INDIAN VALLEY OFFICIALS HAVE YOUR PERMISSION TO CONTACT THE PERSONS NAMED ABOVE? YES NO

DO YOU HAVE A CURRENT PLACEMENT FILE? YES NO IF SO, WHERE?

OTHER EXPERIENCES

Other work experiences which I believe have been valuable to my career are: _____

LEGAL

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

IF SO, PLEASE EXPLAIN: _____

PRE-INTERVIEW QUESTIONS

This section is designed to provide you with an opportunity to share some of your experiences and thoughts about teaching. Please respond briefly and candidly to each item in the space provided.

1. Why have you chosen to apply for employment at Indian Valley Local Schools?

2. What skill, trait, or disposition do you have that will contribute to Indian Valley's continual effort to be a top tier public school district?

3. Why would parents feel good about their children having you as a teacher?

LEGAL NOTIFICATIONS

The Indian Valley Local School District is an Equal Opportunity Employer.

The Indian Valley Local School Board of Education does not discriminate on the basis of race, color, religion, national origin, sex, disability, military status, ancestry, age genetic information, or any other legally protected class.

The Indian Valley Local School Board of Education has also, by formal resolution, indicated its intention to comply with all provisions of Title IX of the Education Amendments of 1972, which provides that "No person shall on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in employment, or recruitment, consideration or selection whether full or part time." All employment decisions are made in a non-discriminatory manner and shall not limit, segregate, or classify applicants or employees in any way which could adversely affect any applicant's or employee's employment opportunities because of gender.

ACKNOWLEDGEMENTS OF THE APPLICANT

I certify that the information in this application is true and accurate to the best of my knowledge and belief.

I authorize the employer to investigate all references and to secure additional information about me, if job related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations, or organizations from furnishing such information.

I understand that giving false or misleading information, either oral or written, may result in denial or termination of my employment.

I understand that the Indian Valley Local School Board of Education observes a standard of strict confidentiality with regard to information submitted by applicants. However, I understand that Ohio public record laws may mandate disclosure of applicant information by the school district.

SIGNATURE OF APPLICANT**DATE**

RETURN MATERIALS

Please return application, letter of interest, resume, and copies of your valid Ohio teaching license and college transcripts to:

**Ira Wentworth, Superintendent
Indian Valley Local Schools
PO Box 171
Gnadenhutten, Ohio 44629**