

Central Point School District 6
Request for Use of District Facilities
Applicant/Facility Request Information

Name of Organization: _____

Individual Responsible (Name/Phone/Email): _____

Applicant/Organization Address: _____

Building/Facility/Room Requested: _____

Event: _____

Special Needs: _____

Start Date: _____

End Date: _____

Day(s) _____

Start Time: _____

End Time: _____

Day(s) _____

Start Time: _____

End Time: _____

Day(s) _____

Start Time: _____

End Time: _____

Total Days: _____

Total Hours: _____

Tuition/Fees charged to participate: \$ _____

Purpose of Proceeds: _____

D6 staff required for event:

- ☐ D6 Custodian ☐ D6 Security ☐ D6 Event Supervisor
☐ Student Worker ☐ Event Worker

Agreement and Insurance:

- *Applicant agrees to carry, maintain, and provide proof of general liability insurance coverage with the limits of not less than \$1 million per occurrence and to name the District as a named insured under the general liability insurance policy*
- *The applicant hereby certifies that the information given in the application is correct and true.*
- *The undersigned agrees to observe all rules and regulations of the Board of Education and the district · Applicant has read, filled out, signed, and understands the Facility Use liability release form*

Applicant Signature _____ Date _____

Building/Location Use Only:

- ☐ Approved ☐ Not Approved Fee Tier _____ Total Estimate on page 2: \$ _____
☐ Certificate of Insurance Received ☐ Invoicing required - Y / N

Building Admin Signature: _____ Date: _____

District Use Only:

District Office Received Signature: _____ Date: _____

Central Point School District 6 Tier II/III Facility Rental Fee Estimate

Fee schedules are based on the following tiered group classifications:

Tier I: District use including: D6 teams, staff, students will not be charged for facility use **Custodial fees may be assessed as determined by the approving administrator.*

Tier II: Non-profit youth programs; not affiliated with D6

Tier III: For-profit or adult programs; long term rental usage

Cost Estimate for facility rental:

Group Designation:	☐ Tier II	☐ Tier III		
Facility Fees Per Hour	<u>Tier II</u>	<u>Tier III</u>	<u>Est. Hours</u>	<u>Est. Cost</u>
High School				
Gymnasium	\$20.00	\$40.00	_____	_____
Student Center	\$20.00	\$40.00	_____	_____
Classroom	\$20.00	\$20.00	_____	_____
Fields/Track/Turf*	\$20.00	\$30.00	_____	_____
Performing Arts Center (PAC)	\$75.00	\$100.00	_____	_____
Library	\$20.00	\$20.00	_____	_____
Lighting use for CHS fields/Hour	\$10.00	\$10.00	_____	_____
Middle School/Elementary			<u>Est. Hours</u>	<u>Est. Cost</u>
Cafeteria	\$20.00	\$40.00	_____	_____
Gymnasium	\$20.00	\$40.00	_____	_____
Stage:	\$30.00	\$60.00	_____	_____
Classroom	\$20.00	\$20.00	_____	_____
Multi-Purpose Room	\$20.00	\$30.00	_____	_____
Fields/Track/Turf*	\$20.00	\$30.00	_____	_____
CraterWorks (Event Use)			<u>Est. Hours</u>	<u>Est. Cost</u>
Building & Equipment	\$50.00	\$50.00	_____	_____
District Land Use	\$20.00	\$30.00	_____	_____
Crater Works Building Rentals:			<u>Est. Hours</u>	<u>Est. Cost</u>
Tier 1: Members/D6 Staff \$0			_____	_____
Tier 2: Long Term Rentals/CW Members \$25/wk			_____	_____
Tier 3: For Profit/Events/Group Use \$50/hr			_____	_____
D6 Personnel Cost:			<u>Est. Hours</u>	<u>Est. Cost</u>
Student Worker: \$21.00/ Hr			_____	_____
Event Worker: \$29.00/Hr			_____	_____
Event Security: \$32.00/Hr			_____	_____
Custodian: \$54.00/Hr			_____	_____
Event Supervisor: \$42.00/Hr			_____	_____

In-kind donations or other deductions:

- _____

Total Estimated Cost: _____

I agreed to these estimated charges and understand that there could be changes based on the actual time worked by employees ect.

Renter Signature _____

Date: _____

Central Point School District 6 Tier II/III Facility Rental Invoice

Name of Organization: _____

Individual Responsible: _____

Date Range of Rental: _____

Applicant/Organization Address: _____

Facility Requested: _____

School/Building/Room Location (if applicable): _____

Facility rental fees:

Group Designation:

☐ Tier II

☐ Tier III

Facility Fees Per Hour

Tier II

Tier III

Hours

Cost

High School

Gymnasium	\$20.00	\$40.00	_____	_____
Student Center	\$20.00	\$40.00	_____	_____
Classroom	\$20.00	\$20.00	_____	_____
Fields/Track/Turf*	\$20.00	\$30.00	_____	_____
Performing Arts Center (PAC)	\$75.00	\$100.00	_____	_____
Library	\$20.00	\$20.00	_____	_____
Lighting use for CHS fields/Hour	\$10.00	\$10.00	_____	_____

Middle School/Elementary

Cafeteria	\$20.00	\$40.00	_____	_____
Gymnasium	\$20.00	\$40.00	_____	_____
Stage:	\$30.00	\$60.00	_____	_____
Classroom	\$20.00	\$20.00	_____	_____
Multi-Purpose Room	\$20.00	\$30.00	_____	_____
Fields/Track/Turf*	\$20.00	\$30.00	_____	_____

CraterWorks (Event Use)

Building & Equipment	\$50.00	\$50.00	_____	_____
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District Land Use

	\$20.00	\$30.00	_____	_____
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Crater Works Building Rentals:

Tier 1: Members/D6 Staff \$0	_____	_____
Tier 2: Long Term Rentals/CW Members \$25/wk	_____	_____
Tier 3: For Profit/Events/Group Use \$50/hr	_____	_____

D6 Personnel Cost:

Student Worker: \$21.00/ Hr	_____	_____
Event Worker: \$29.00/Hr	_____	_____
Event Security: \$32.00/Hr	_____	_____
Custodian: \$54.00/Hr	_____	_____
Event Supervisor: \$42.00/Hr	_____	_____

In-kind donations or other deductions:

- _____

Total Invoice Amount: _____

I agree to these final charges.

Renter: _____ Date: _____

Building Administrator: _____ Date: _____

ADMINISTRATION OFFICE
300 ASH STREET
CENTRAL POINT, OREGON 97502
PHONE: (541) 494-6200
FAX: (541) 664-1637
www.district6.org



Central Point School District #6 Insurance Requirements

In an effort to protect our students, staff, community and District Property, please provide a Certificate of Insurance as outlined below. It may be mailed, faxed (541) 664-1637 or emailed: michelle.ortiz@district6.org and matt.price@district6.org.

The Certificate of Insurance and endorsement must include the following information:

Named Insured: Name of individual or organization named in contract.

Certificate Holder: Certificate holder listed as:

Central Point School District 6
300 Ash Street
Central Point, OR 97502

Additional Insured: The District shall be listed as an additional insured for General Liability and Commercial Auto (if applicable). Copy of Additional Insured Endorsement(s) is to be included with the certificate.

**Insurance Coverage:
(Minimums)**

General Liability:
\$1,000,000 Each Occurrence
\$2,000,000 General Aggregate
\$1,000,000 Products and Completed Operations

Automobile Liability:
\$1,000,000

Workers Compensation:
\$500,000 Each Accident
\$500,000 Disease Each Employee
\$500,000 Disease Policy Limit
Or as required by law

Professional Liability- Engineers, Architects, Surveyors, Etc.
\$1,000,000
NOTE: Professional Liability- Subcontractors providing educational services may need to carry higher than \$1,000,000.

Central Point School District Facility Use Terms and Conditions

The primary purpose for the use of schools, athletic fields, and related buildings is for the education and benefit of Central Point School District students. Through a well-developed academic program and schedule of activities, students are being prepared to become responsible citizens in the community.

1. Community Use of District Facilities (policy KB)

School programs and other school-related activities take precedence over out-of-school group use.

Approval of use of district facilities shall not be considered an endorsement of, or approval of, the activity group or organization, nor the purposes they represent.

The following categories have been determined in order of priority for building and grounds usage:

1. Activities directly related to the required K-12 school program, including graduation;
2. Activities related to the extracurricular K-12 school program such as sports and seasonal programs;
3. Community school-sponsored programs such as classes and workshops;
4. Youth-related non school activities;
5. Adult-related non school activities.

All organizations, groups, or individuals are expected to treat the facilities with respect. A Building Use Request form must be submitted by the person or group to the school office in coordination with administrators of the involved facility. The users must agree to all guidelines on the Building Use Request form. The original copy of the agreement will remain in the school office, with copies distributed to the appropriate administrator, building custodial staff and facility user.

Approval for using the facilities will be granted for a period not to exceed three months. Requests must be resubmitted if the user desires to continue usage.

2. Public Conduct on School Property - KGB

All organizations, groups, or individuals using district facilities shall ensure that all federal, state, county, city, and district laws and regulations; including those governing nondiscrimination, possession and sale of controlled substances, alcohol and safety and security are followed.

- All individuals using district facilities or those affiliated with organizations or groups using district facilities shall not at any time possess weapons, firearms, or fireworks. Weapons under the control of law enforcement are permitted.

- All individuals or those affiliated with organizations or groups using district facilities shall not at any time commit any act which threatens or endangers the safety or security of any person or property; and shall not commit any unlawful or criminal act.
- All individuals using district facilities or those affiliated with organizations or groups using district facilities shall not at any time consume, sell, be in possession of, or be under the influence of any controlled substance or alcoholic beverage.
- All individuals using district facilities or those affiliated with organizations or groups using district facilities shall at all times observe the “No Tobacco Use” regulation.
- All organizations, groups, or individuals using district facilities shall not at any time engage in or permit bike riding, skateboarding, roller skating and rollerblading on district property, except in designated areas with proper supervision and equipment. In no case will these activities be allowed during school hours.
- All organizations, groups, or individuals using district facilities shall not at any time engage in or permit the reckless operation or racing of automobiles, motorcycles, or other motorized vehicles on district property.
- All individuals using district facilities or those affiliated with organizations or groups using district facilities will refrain from promoting weapons, firearms, fireworks, controlled substances, alcoholic beverages or tobacco when in conjunction with district facilities. This included but is not limited to sponsorships of events.
- No pets or animals allowed in the district sites without permission. Guide dogs are permitted in all areas except the track and turfs. Owners must pick up after pets. All organizations or individuals using district facilities shall at no time engage in or permit horseback riding.

District Equipment Use KGF/EDC

Equipment will be available only to School District #6 community members and school district employees

In all cases of public use, equipment shall not be used for private financial gain.

There are no equipment use fees. In the event of “excessive damage,” a fee will be determined according to repair or replacement costs. Transportation of borrowed equipment will be the user’s responsibility.

Hours of Use

All organizations and their members, will only utilize the space(s) on their rental request, and for the hours requested. For any set-up or tear down, additional time must be noted on the facility request or a new request submitted. Additional space and time will be requested through the facilities office via e-mail or submittal of a new request.

- No access will be given to any outside organizations, groups or individuals during school hours without previous school site consent.
- All visitors during school hours must check in at the school site front office.
- Members of organizations and attendees of events will not arrive before the scheduled time or remain in the building after the scheduled time.

Liability Insurance

Any organization using District #6 facilities must have a current certificate of insurance on file. This certificate must list School District #6 as an additional Insurer and have a minimum of \$1,000,000 liability coverage.

Persons and/or organizations using District #6 facilities are advised that the District assumes no responsibility for injuries and/or accidents which occur while on District property, unless the result of negligence on part of the District. The applicant's signature below is an acknowledgement of this fact and an agreement that the District will not be held liable for any medical expenses or personal property damages incurred during the use of its facilities. The applicant's signature below also signifies that he/she has read, understands and agrees to the responsibilities as listed.

Scheduling

All organizations and its staff, attendees and individuals associated with an event on school district property will interact with all Central Point School District staff in a professional manner. They will communicate effectively and will follow site rules and expectations.

- If there is a conflict with staff, organizations need to contact the Building Principal and/or District contact.

Supervision

All organizations, groups, or individuals using district facilities shall be responsible for providing site supervision or having a responsible person provide oversight of participants, activities and to protect the district facility from damage or harm. The responsible person must provide contact information to the district before scheduled use.

Cleaning

All organizations, groups, or individuals using district facilities are responsible for leaving facilities in the same condition as they were found. Additional charges for maintenance or custodial services may be charged if areas are damaged or not properly cleaned as per the current District 6 Rentals and Fee Use schedule.

All organizations, groups, or individuals using district facilities are responsible for cleaning areas after use. Cleaning chemicals other than those provided by district custodial staff shall not be used. All trash and debris must be picked up and removed immediately following facility usage.

All organizations, groups, or individuals holding an event on district property outside of district buildings must provide portable toilets, which must be fully enclosed rental units. In addition, the

applicant is responsible for removal of all trash and debris at their own expense immediately following the event.

Appropriate Use

All individuals using district facilities and those affiliated with organizations and groups using district facilities must only use clean, non skid shoes on gym floors. Users will be responsible for removing all marks on gym floors.

All activities in rooms should be compliant with the room's recommended usage (i.e. all athletic activities to be held in gymnasium or outside).

All decorations shall be temporary and must comply with fire laws and regulations of the State and local fire marshal. Decorations may not be attached to walls, furniture, ceilings, curtains, etc., so as not to damage any surface. All decorations must be removed immediately after use of the facility.

The rental and use of theater and auditorium facilities will require District technical support present during such use, the cost (per the Rental Fee Appendix) of which will be paid for by the user.

All organizations using the Turf Fields and Track please see additional Track, Field and Turf Terms and Conditions. This form must be signed and a copy given to the Facilities Department.

Scheduling and Cancellations

Facilities may only be booked up to 90 days in advance, based on a set schedule that will be produced by the District each year. Facility schedule requests shall require a minimum of 2 weeks' notice to the district's facilities department.

Cancellation of scheduled facility use shall require a 72-hour notice to the district's facilities department. Organizations will be charged the cost of the space for non-cancellations.

Any district employee and/or peace officer shall have authority to immediately remove from school premises any person who has violated any of the terms and conditions for facility use. All employees making such a removal shall notify the administration in writing of the name of the person removed and other relevant facts.

All organizations, groups, or individuals using district facilities shall meet the terms and conditions of the district's Facility Use Agreement and be held accountable for fulfillment of all of the terms of the agreement; including payment of rental fees, cleaning, security costs and extra-hazard surcharges for potential damages beyond ordinary depreciation. Additionally, the superintendent or his/her designee may require a security deposit for large events or from individuals or groups outside of Jackson County.

Violation of any of the terms and conditions for facilities use shall constitute grounds for the revocation of the existing permit for use, and/or denial of permission to use district facilities in the future.

The Superintendent or his/her designee may deny or restrict the use of the facility when the proposed use is prohibited by law or is deemed to be not in the public interest or in the best interest of the District.

I acknowledge and agree to the Central Point School District Facility Use Terms and Conditions contained herein.

Authorized Signature _____

Date _____

Central Point School District 6

Code: **KG**
Adopted: 8/28/01
Readopted: 4/23/13
Orig. Code(s): KG

Community Use of District Facilities

The primary purpose and use of schools and related facilities in the district is in the education of our students. Through a well-developed academic program and schedule of activities, we are striving to prepare them for their role as responsible citizens in the community.

School programs and other school-related activities take precedence over out-of-school group use.

Approval of use of district facilities shall not be considered an endorsement of, or approval of, the activity group or organization, nor the purposes they represent.

The following categories have been determined in order of priority for building and grounds usage:

1. Activities directly related to the required K-12 school program, including graduation;
2. Activities related to the extracurricular K-12 school program such as sports and seasonal programs;
3. Community school-sponsored programs such as classes and workshops;
4. Youth-related nonschool activities;
5. Adult-related nonschool activities.

The Board expects the users to treat the facilities with respect. A Building Use Request form must be submitted by the person or group to the school office in coordination with administrators of the involved facility. The users must agree to all guidelines on the Building Use Request form. The original copy of the agreement will remain in the school office, with copies distributed to the appropriate administrator, building custodial staff and facility user.

Approval for using the facilities will be granted for a period not to exceed three months. Requests must be resubmitted if the user desires to continue usage.

Procedures for the use of facilities will be reviewed and updated annually by the superintendent and/or designee.

END OF POLICY

Legal Reference(s):

[ORS 330.430](#)

[ORS 332.107](#)

[ORS 332.172](#)

Cross Reference(s):

EDC/KGF - Authorized Use of School Equipment and Materials

KGF/EDC - Authorized Use of School Equipment and Materials

KM - Relations with Community Organizations

Public Conduct on School Property

No person on district property or any district grounds, including parking lots, shall:

1. Haze, harass, intimidate, bully or menace another, or engage in behavior deemed by the district to endanger the safety of students, employees, self or others;
2. Use or engage in abusive verbal expression or physical conduct that interferes with the performance of students, event officials or sponsors of approved activities;
3. Damage the property of another or of the district;
4. Initiate or circulate a report, one knows to be false, concerning an alleged hazardous substance, impending fire, explosion, catastrophe or other emergency that will take place in or upon a school;
5. Construct or transport to district property for temporary or permanent purposes any structure not approved for construction on, or transportation to, district property;
6. Uproot, pick, cut, mutilate or remove plant life or other natural resources of any kind. Roots, tubers, flowers and stems may not be collected. Soil or rock may not be dug up or removed;
7. Dump or spill any sewage, waste water or other fluids from any vehicle;
8. Use district waste containers or other district property for the deposit of waste or refuse generated from household, commercial, industrial, construction or other uses not related to approved use on district property;
9. Block, obstruct or interfere with vehicular or pedestrian traffic on any district road, parking area, walkway, pathway or common area. Occupying or impeding access to any district facility in a manner that interferes with the approved use of such facility by district employees, students or other authorized users is prohibited;
10. Fly, launch or otherwise operate motorized model airplanes/helicopters/rockets or other similar propulsion devices unless approved in advance by the district;
11. Operate an unmanned aircraft system (UAS) or drone unless granted permission from the superintendent or designee;
12. Distribute or post circulars, notices, leaflets, pamphlets or other written or printed material in violation of Board policy KJA - Materials Distribution;

13. Operate a concession, solicit, sell or offer for sale any goods, wares, merchandise, food, beverages or services without prior district approval. Public sales and solicitation on district property will be governed by Board policies KGA - Public Sales on District Property, KI - Public Solicitation in District Facilities and KJ - Advertising in District Facilities;
14. Operate a motor vehicle in an area other than on roads and in parking areas constructed or designated for motor vehicle use. Vehicles shall be driven in a safe manner, at posted speeds only and will only be appropriately parked in areas designated by the district. Motorized vehicles such as minibikes, scooters, go-carts, all-terrain-vehicles, snowmobiles and other similar devices are prohibited on district grounds. Bicyclists must comply with motor vehicle and bike regulatory signs;
15. Use a skateboard, rollerblades, scooter or similar device;
16. Bring an animal into a district building without prior administrator approval and, where appropriate, only when proof of current rabies vaccination has been provided. Dogs are permitted on district grounds only when confined to a vehicle or on a leash and when kept under the physical control of the individual at all times. The owner is responsible for the animal's behavior and containment and for the removal of the animal's wastes while on district property. All other animals on district property are permitted with prior district approval only. Animals serving the disabled are permitted as provided by law;
17. Camp overnight, loiter or otherwise be present on district property after the conclusion of approved activities or as otherwise posted or authorized by the district. Individuals are prohibited from entering any portion of district premises at any other time for purposes other than those which are lawful and authorized by district officials;
18. Use or operate any noise-producing machine, vehicle, device or instrument in a manner that, in the judgment of district officials, is disturbing to, or interferes with, the orderly conduct of district programs or approved activities;
19. Impede, delay or otherwise interfere with the orderly conduct of the district's educational program or any other activity taking place on district property which has been authorized by the district;
20. Bring, possess, conceal or use a weapon as prohibited by Board policy JFCJ - Weapons in the Schools and state and federal law;
21. Possess, consume, sell, give or deliver unlawful drugs. Possess, sell, give or deliver drug paraphernalia;
22. Use, distribute or sell tobacco products or inhalant delivery systems, in any form (Pro-Children Act of 1994; ORS 433.835 to -433.990; OAR 581-021-0110);
23. Possess, consume, sell, give or deliver any alcoholic beverages without prior written district approval. District approval for the possession, consumption, sale or other delivery of alcoholic beverages on district property may be (but is not required to be) granted, in the district's sole discretion, for community events held on district property where the sponsor of the event provides evidence to the district that:

- a. The event will be held outside of normal school hours;
 - b. The sponsor has obtained any required licenses from the Oregon Liquor Control Commission (OLCC) for the event (license generally required where alcohol will be sold or where admission or other form of payment is required to attend the event);
 - c. The sponsor will have OLCC licensed servers present at all times during the event; and
 - d. The sponsor has liquor liability insurance in place, with coverage limits of not less than \$1,000,000 and naming the district as an additional insured; and
 - e. The sponsor agrees, in writing, to indemnify, defend and hold the district free and harmless from any and all claims, liability and/or damages associated with the event.
24. Wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other item that is evidence of membership or affiliation with any gang. Use speech or commit any act or omission in furtherance of the interests of any gang or gang activity. A “gang” is defined as a group that identifies itself through the use of a name, unique appearance or language including hand signs, claiming of geographical territory or the espousing of a distinctive belief system that frequently results in criminal activity;
25. Violate posted regulatory signs;
26. Willfully violate other district policies, administrative regulations or school rules designed to maintain public order on school property.

Persons having no legitimate purpose or business on district property, or those violating or threatening to violate the above rules, may be ejected from the premises, excluded from district-approved activities temporarily or permanently and/or referred to law enforcement officials.

The superintendent will ensure that appropriate notice of these rules is provided.

END OF POLICY

Legal Reference(s):

ORS 161.015	ORS 332.172	ORS 806.060 to -806.080
ORS 164.245	ORS 336.109	
ORS 164.255	ORS 339.883	OAR 333-015-0025 to -0090
ORS 166.025	ORS 431.840	OAR 581-021-0110
ORS 166.155 to -166.165	ORS 433.835 to -433.990	OAR 584-020-0040(4)(c),(g)
ORS 166.210 to -166.370		

Gun-Free Schools Act, 20 U.S.C. § 7961 (2012).
 Pro-Children Act of 1994, 20 U.S.C. §§ 6081-6084 (2012).
 Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2012).

Cross Reference(s):

ECAB - Vandalism/Malicious Mischief/Theft
 ECD - Traffic and Parking Controls
 KGC/GBK/JFCG - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

Central Point School District 6

Code: KGC/GBK
Adopted: 4/12/11
Revised/Readopted: 9/15/15; 1/21/20
Orig. Code: KGC/GBK/JFCG

Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

The Board establishes a school and working environment that is free of smoke, aerosols and vapors containing inhalants. The use, distribution or sale of tobacco products or inhalant delivery systems by staff on district property, including parking lots, at district-sponsored events, in district-owned, rented or leased vehicles or otherwise while on duty on or off district premises is prohibited. Use, distribution or sale of tobacco products or inhalant delivery systems by all others on district property, in district vehicles or at district-sponsored events, on or off district premises, on all district grounds, including parking lots, is prohibited. Staff and/or all others authorized to use any private vehicle to transport district students to school-sponsored activities are prohibited from using tobacco products or inhalant delivery systems in those vehicles while students are under their care.

For the purpose of this policy, “tobacco products” is defined to include, but not limited to, any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette, and any other smoking product, spit tobacco, also known as smokeless, dip, chew or snuff in any form. This does not include products that are USFDA-approved for sale as a tobacco cessation product or for any other therapeutic purpose, if marketed and sold solely for the approved purpose.

For the purpose of this policy “inhalant delivery system” means a device that can be used to deliver nicotine or cannabinoids in the form of a vapor or aerosol to a person inhaling from the device or a component of a device; or a substance in any form sold for the purpose of being vaporized or aerosolized by a device whether the component or substance is sold or not sold separately. This does not include products that are USFDA-approved for sale as a tobacco cessation product or for any other therapeutic purpose, if marketed and sold solely for the approved purpose.

Clothing, bags, hats and other personal items used by staff to display, promote or advertise tobacco products or inhalant delivery systems are prohibited on all district grounds, including parking lots, at school-sponsored activities or in district vehicles. Advertising is prohibited in all district or school-sponsored publications, in all school buildings, on district grounds, including parking lots, and at all school-sponsored events. District acceptance of gifts or funds from the tobacco products and inhalant delivery system industries is similarly prohibited. Staff violations of this policy will lead to disciplinary action up to and including dismissal.

Violations by all others will result in appropriate sanctions as determined and imposed by the superintendent or the Board.

Information about community resources and/or cessation programs to help staff may be provided.

The superintendent shall consult with local officials to promote enforcement of law that prohibits the use or possession of tobacco products or inhalant delivery systems by persons under 21 years of age on or off district grounds or at district-sponsored activities.

This policy shall be enforced at all times. The superintendent will develop guidelines as necessary to implement this policy, including provisions for notification of the district's policy, through such means as staff handbooks, newsletters, inclusion on school event programs, signs at appropriate locations; disciplinary consequences; and procedures for filing and handling complaints about violations of the district's policy.

END OF POLICY

Legal Reference(s):

ORS 332.107	ORS 433.835 to -433.990	OAR 581-053-0330(1)(m)
ORS 336.227		OAR 581-053-0430(12)
ORS 339.883	OAR 581-021-0110	OAR 581-053-0531(11)
ORS 431A.175	OAR 581-053-0230(9)(s)	

Pro-Children Act of 1994, 20 U.S.C. §§ 6081-6084 (2012).

Cross Reference(s):

GBK/KGC - Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

Central Point School District 6

Code: **KGF/EDC**
Adopted: 8/28/01
Orig. Code(s): KGF/EDC

Authorized Use of School Equipment and Materials

The Jackson County School District #6 Board of Directors believes that, although district equipment is purchased by taxpayers, the equipment is primarily purchased to provide for and/or enhance students' educational programs. It is the Board's responsibility to protect and maintain this equipment.

The Board is also responsible for establishing guidelines concerning equipment which may be used by the public and conditions under which it can be used. Equipment will be available only to School District #6 community members and school district employees

In all cases of public use, equipment shall not be used for private financial gain. An equipment use form must be submitted and approved, and all conditions outlined on the attached district equipment list must be adhered to. There are no equipment use fees. In the event of "excessive damage," a fee will be determined according to repair or replacement costs. Transportation of borrowed equipment will be the user's responsibility.

END OF POLICY

Legal Reference(s):

[ORS Chapter 244](#)
[ORS 332.107](#)

[OAR 584-020-0040](#)

OR.ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (2008).

Cross Reference(s):

KG - Community Use of District Facilities