

The Webutuck Board of Education held their October 4, 2010 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Dale Culver, President

Joanne Boyd

Joseph Matteo

William McGhee

John Perotti

Casey Swift

Also Present:

Steven D. Schoonmaker, Superintendent

Mary Grden, School Business Manager

Therese Trotter, District Clerk

Absent:

Joseph Herald

CALL TO ORDER

President Culver called the business meeting of October 4, 2010 to order at 7:40 p.m.

PUBLIC COMMENT

The following topics were discussed by audience members:

-Nurse shortage

RECOGNITION OF NEW EMPLOYEES

There was cake and coffee served while the Administrators of each building introduced their new staff to the Board of Education. The Board President welcomed them to the District.

PRESENTATION:

Victor Churchill External Auditor - 09-10 External Financial Auditor

Mr. Churchill stated that the District generated a clean opinion this year for financial statements. Extra classroom clubs also were audited and also had a clean opinion. He spoke about follow-up items for management that showed improvement but they continue to exist in the purchasing and payroll areas. He recommends follow through on those items. He stated that overall the financial information is in line for general fund budgetary purposes with prior years. The School Business Manager removed the resolution to approve the audit until we receive the final copy from the auditors. Discussion ensued.

Katy McEnroe - Elementary Report Cards

Mrs. McEnroe reported for the past two years the elementary staff has been looking at report cards grade by grade and building by building. There has been inconsistency with the different ways of grading found on the report cards. A task force was formed with

staff from each grade level to look at twenty to thirty different report cards from different school districts. She explained that they focused on wanting to align the report cards to what the State was doing. Mrs. McEnroe noted the staff present that worked on the task force. Regina McCoy, first grade teacher, explained that they looked at K-6 report cards from area districts. Many of them use a 1 2 3 4 scale which the task force liked, however, Webutuck does not. She went on to explain that the task force wanted a parent friendly report card that was easier to read and understand, that was skill specific as well as has an area that talks about social development and work habits. The new report cards are closely aligned to New York State and match the benchmark curriculum work developed over this summer. The grading changed in the specials area as well (i.e. art, music, P.E. and library media) and will use the 1 2 3 4 scale and have the same comments as the core classes with space for narratives. The task force is eager to use the new report cards this year. Discussion ensued.

PRINCIPALS' REPORTS

Mrs. McEnroe reported on the Parent Forum last Wednesday night held to discuss a possible change in the start of school day for grades 4-6. It was noted that about forty parents came to the discussion. The Superintendent will share with the Board the parents' concerns. Mrs. McEnroe noted that everything needs to be taken into consideration. The Board discussed a survey on the proposal done possibly through the Webutuck website. It was noted that some thought the tone was negative while others thought it was good lively discussion. Mr. Schoonmaker stated that there were a lot of generic discussions that came out about the school while discussing the proposal (i.e., things parents were concerned about or were happy about). Discussion ensued.

Mr. Oates reported on Community Day and thought it was great. He commented that this was the culmination of spirit week, the pep rally, Red Cross Blood Drive and Saturday night's homecoming dance. Also on Saturday, the boys' and girls' soccer teams won. Mr. Oates acknowledged Susan Harrington as being one of the many heroes of Community Day.

He noted that School Tools, the District's new student management system, training has been taking place. Teachers have been training for attendance and grading. He also discussed continuing to offer our students college courses that have been offered here in the past. They are in contact with Columbia Greene Community College to discuss offering the courses here. Mr. Oates acknowledged that observations are coming up for new teachers and will be taking place and lastly he noted first period progress reports are due out next week.

CONSENSUS AGENDA VOTE

Mrs. Swift made and Mrs. Boyd seconded the following motion to approve the consent agenda as amended.

The amendment by Mr. Culver called for removing #11 and #12 under Personnel for further discussion; Mr. Perotti called for removing #8 under Personnel for further discussion. A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked items can

be pulled from the consent agenda for discussion by any one Board member.

Ayes 6 Nays 0 The motion carried.

CLERK'S REPORT

*1. Approval of Minutes for September 13 and September 20, 2010 Board meetings.

Mrs. Swift made and Mrs. Boyd seconded a motion to approve the minutes as submitted.

Ayes 6 Nays 0 The motion carried.

2. Delegations

David Shufelt spoke about wanting open negotiations for the teachers' contract. He would like the public to be aware of what is going on when there are negotiations. He emphasized the state of education in New York and the cost associated with it. He stated that the public needs to be aware of things that are in the contract for example restrictions on a teacher being in the classroom more than five times a day. He noted the number of hours a teacher is required to be in the class room a week and with the financial pressure taxpayers are under schools have to begin making changes. He went on to say the cost of education cannot continue to increase like it has in the past. He asked that the Board discuss in public why they would not consider open negotiations. He also asked the Board to put open negotiations for the teacher contract on the agenda for discussion. The Board President stated he would like to speak to the District's attorney to find out about the legal ramifications of having open negotiations. Discussion ensued.

3. Non-Staff Communications - None

PERSONNEL

***1. Substitute Support Staff Resignations**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following Support Staff Resignations:

Cynthia Waaler Substitute Monitor

Effective: October 5, 2010

Edward Waaler Substitute Monitor

Effective: October 5, 2010

Ayes 6 Nays 0 The motion carried.

***2. Support Staff Resignation**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the following Support Staff Resignation:

Trisha Lawrence Typist

Effective: August 31, 2010

Ayes 6 Nays 0 The motion carried.

***3. Amendment of Support Staff Appointment**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following support staff amendment for the 2010-2011 school year:

Trisha Lawrence

Teaching Assistant

Effective: September 1, 2010

Salary: \$19,998 – Step 4 as per CSEA contract

Ayes 6 Nays 0 The motion carried.

***4. Amend 6/21/10 Extra-Curricular Appointment**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the June 21, 2010 amendment of the following extra-curricular appointment for the 2010-2011 school year:

Lynn Buckley

Remove as K-6 ELA Department Head

Ayes 6 Nays 0 The motion carried.

***5. Amendment of 8/2/10 Mentor Directors Appointment**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby amends the Mentor Directors grade areas as follows:

Rosanna Hamm

Mentor Director Grades 7-12
(was Grades 6-12)

Denise Conway

Mentor Director Grades Pre-K-6
(was Grades K-5)

Ayes 6 Nays 0 The motion carried.

***6. Amendment of 7/6/10 Appointment of Officers**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby amends the July 6, 2010 Appointment of Officers resolution for the 2010-2011 school year to read as follows:

Sally Chamberlain

Attendance Officer
(remove Trisha Lawrence)

Ayes 6 Nays 0 The motion carried.

***7. Extra-Curricular Appointments for the 2010-2011 School Year**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following extra-curricular appointments for the 2010-2011 school year:

Kathleen Howard

Advisor Class of 2013

Ann Kain

Co-Advisor Class of 2014

Jackie Woodruff

Co-Advisor Class of 2014

Michelle Nowak

Advisor Class of 2015

Christine Gillette

Co-Advisor Class of 2016

Sam Fitzgerald
Karen Rubin (Gr. 4-6)
Stephanie Hoelderlin (Gr. K-3)
Eric Harvey
Cheryl Benken
Sue Harrington
Patrick Ivain

Co-Advisor Class of 2016
Co-Department Head Elementary ELA
Co-Department Head Elementary ELA
National Honor Society Advisor
French Club
German Club
Boys' JV Basketball Coach

Mentee

Mentor

Michelle Nowak
Ayes 6 Nays 0

Paul Wladarczyk
The motion carried.

8. Approval of Representative for the Community Garden

This item was removed from consent agenda for further discussion in executive session. Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the appointment of John Roccanova at a rate of \$929.00/year as the *Webutuck Central School District Representative* for the Community Garden for the 2010-2011 school year.

***9. Substitute Support Staff Appointments**

Mrs. Swift made and Mrs. Boyd seconded the following motion:
Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following Substitute Support Staff appointments:

Patricia Lasorsa
Effective: October 5, 2010

Substitute Monitor
\$11.29/hour

Karen Slater
Effective: October 5, 2010

Substitute Monitor
\$11.29/hour

Melissa Carr
Effective: October 5, 2010

Substitute Monitor
\$11.29/hour

Bonnie Mead
Effective: October 5, 2010

Substitute Monitor
\$11.29/hour

Kyle Carr
Effective: October 5, 2010

Substitute Bus Driver
\$16.80/hour

Trini Stevens
Effective: October 5, 2010

Substitute Maintenance Worker
\$ 13.50/hour

Trini Stevens
Effective: October 5, 2010

Substitute Cleaner
\$10.08/hour

Ayes 6 Nays 0

The motion carried.

***9. Substitute Instructional Appointments**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following Substitute Support Staff appointments:

Andrew Krakowka	Substitute Teacher
Effective: October 5, 2010	\$85.00/day

Kevin Walsh	Substitute Teacher
Effective: October 5, 2010	\$85.00/day

Elizabeth Carris	Substitute Teacher
Effective: October 5, 2010	\$90.00/day

Ayes 6 Nays 0 The motion carried.

***10. Support Staff Appointments**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following Support Staff appointments:

Lonnie Vater	Monitor (full time)
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Effective: October 5, 2010

Salary: \$11.35/hour, Step1, as per CSEA Contract

Ayes 6 Nays 0 The motion carried.

11. Creation of Position

This item was removed from consent agenda for further discussion in executive session.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the creation of the position .2 FTE Curriculum Coordinator.

12. Appointment of Curriculum Coordinator

This item was removed from consent agenda for further discussion in executive session.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following individual for the 2010-2011 school year:

Rosanna Hamm	.2 Curriculum Coordinator
Effective: September 1, 2010	Salary: \$15,000

***13. Approval of Individual Contracts**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the Superintendent of Schools, BE IT RESOLVED, the Board of Education of the Webutuck Central School District approves the contracts for Treasurer, Secretary to the Superintendent and District Clerk, Deputy Treasurer, Personnel Clerk/Administrative Clerk and Supervisor of School Facilities and Operations, Business Office Clerk for the 2010-2011 school year.

Ayes 6 Nays 0 The motion carried.

CURRICULUM AND INSTRUCTION

***1. Committee on Special Education Monthly Reports**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for September 2010, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee on Special Education, as recommended by the Superintendent of Schools.

Ayes 6 Nays 0 The motion carried.

BUSINESS AND OPERATIONS

1. Acceptance of Donation and Authorization to increase the 2010-2011 Budget

Mr. Matteo made and Mrs. Swift seconded the following motion:

The Board President questioned where these amounts are going. The School Business Manager stated they were going into supply codes to aid the instructional program. Discussion took place about how this program works at Target and other companies. A Board member explained how the Fresh Town points worked in the beginning but that program has recently changed its process. It will give cash back in exchange for the points an organization has collected. The PTA was reviewing the idea of giving the cash to the Consumer and Family Science teacher to purchase the groceries for her classes. Discussion ensued.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts the following donations:

\$73.07 from Target Take Charge of Education for the Webutuck Elementary School

\$62.01 from Target Take Charge of Education for the Jr./Sr. High School

BE IT FURTHER RESOLVED, that the Board of Education approves the increases the 2010-2011 Budget in the amount of \$73.07 in Budget Code A2110.450 02 00 32 and \$62.01 in Budget Code A2110.450 01 00 30 to be recorded in Revenue Account Code A2770, with such funds to be expended from A2110.450 02 00 32 and A2110.450 01 00 30.

Ayes 6 Nays 0 The motion carried.

***2. Approval of Confined Space Program**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the Permit-Required Confined Space Program effective October 5, 2010.

Ayes 6 Nays 0 The motion carried.

3. Creation of Reserve for Retirement Contributions

Mrs. Swift made and Mr. Perotti seconded the following motion:

The School Business Manager explained that she and Mr. Churchill spoke about some of the budgetary items coming down the road, in particular retirement contributions. They had concerns about what will happen with future budgets when the retirement contracted rate doesn't increase as predicted. It is estimated that there will be a 16% increase for next year, currently it is around 10% to 11%. This reserve will aid in off-setting future increases in the employees retirement system.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the creation of the Reserve for Retirement Contributions as permitted by law and to fund such reserve in the amount of \$140,000 from the 2009-2010 fund balance.

Ayes 6 Nays 0 The motion carried.

***4. Approval of Personal Protection Equipment Program**

Mrs. Swift made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the Personal Protection Equipment Program effective October 5, 2010.

Ayes 6 Nays 0 The motion carried.

5. Acceptance of External Audit

Removed from agenda until the District receives hard copies of the audit report.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts the External Financial Audit for 2009-2010.

Ayes 6 Nays 0 The motion carried.

SUPERINTENDENT'S REPORT

The District received notification from New York State that school districts will be allowed to use lever voting machines until Dec 31, 2012. A Board member questioned if districts would be allowed to rent or borrow town voting machines. The Superintendent stated that many districts are doing this.

The District received our targeted allocation monies from Race to the Top (RTTT) in the amount of \$26,876.00 to be used over four years with no more than 10% to be used the first year. Each of the next three years approximately \$8,000 can be used. The Superintendent emphasized the fact that there is a lot of paperwork involved with getting and using this money.

BOARD OF EDUCATION

***1. Second Reading of Policy #5820 Selection and Classification**

Upon the recommendation of the Superintendent, BE IT RESOLVED, that the Board of Education hereby approves the Policy #5820 Selection and Classification as presented for its second reading.

Ayes 6 Nays 0 The motion carried.

PUBLIC COMMENT

The following topics were commented on by audience members:

- Explain #2 & #4 under Business and Operations
- Fingerprinting
- Volunteers needing fingerprints

EXECUTIVE SESSION

Mrs. Swift made and Mr. Matteo seconded a motion to adjourn to executive session at 9:07 pm for the purpose of discussing the employment history of a particular person or persons and items pulled off the consent agenda.

Ayes 6 Nays 0 The motion carried.

RECONVENE PUBLIC SESSION

Mr. Perotti made and Mrs. Swift seconded a motion to adjourn the executive session and to reconvene the public session at 9:59 pm.

Ayes 6 Nays 0 The motion carried

Approval of Representative for the Community Garden

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Ayes 6 Nays 0 The motion carried.

Appointment of Curriculum Coordinator

Mrs. Boyd made and Mrs. Swift seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following individual for the 2010-2011 school year:

Rosanna Hamm .2 Curriculum Coordinator

Effective: September 1, 2010 Salary: \$15,000

Ayes 6 Nays 0 The motion carried.

ADJOURNMENT

There being no further business, Mr. Perotti made and Mr. McGhee seconded a motion to adjourn the meeting of October 4, 2010 at 10:01 pm.

Ayes 6 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk