

The Webutuck Board of Education held their November 9, 2009 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Dale Culver, President

Joseph Herald

Joseph Matteo

William McGhee

John Perotti

Also Present:

David Paciencia, Superintendent

Linda Peters, School Business Administrator

Therese Trotter District Clerk

Absent:

Andrew Jablonsky

Susan Lounsbury

CALL TO ORDER

President Culver called the business meeting of November 9, 2009 to order at 7:35 p.m.

PUBLIC COMMENT

There were no comments from the public.

DISCUSSION

1. Proposed 2010-2011 Budget Calendar

The Superintendent pointed out that the budget should be referred to as the proposed budget on the Budget Calendar. He also stated he would like to adopt the budget at the end of March or the beginning of April which is earlier than it has been adopted in the past. The Board members were in agreement with the adoption timeline and noted that the calendar can always be amended if necessary. Discussion ensued.

CONSENSUS AGENDA VOTE

Mr. Herald made and Mr. Perotti seconded a motion to approve the consent agenda (as amended).

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked items can be pulled from the consent agenda for discussion by any one Board member.

(Discussion ensued whether Ms. Belcher has a contract or an hourly rate. It was decided she would be at an hourly rate until her position with Dutchess County Personnel is clarified and she has a contract that will be brought to the Board. Discussion ensued. A Board member questioned if the person taking over for Marilyn Midwood is a nurse. The Superintendent stated no.)

Ayes 5 Nays 0 The motion carried.

CLERK'S REPORT

*1. Approval of Minutes for October 5 and October 19, 2009 Board meetings.

Mr. Herald made and Mr. Perotti seconded a motion to accept the Minutes stated above as submitted:

Ayes 5 Nays 0 The motion carried.

2. Delegations -None

3. Non-Staff Communications -None

PERSONNEL

*1. Revised Administrative Appointment

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the revision of the Administrative Appointment of Mr. Robert Wood to a three year, probationary appointment beginning August 19, 2009 through August 17, 2012. Salary is to remain the same as established in the August 11, 2009 Board of Education meeting:

Robert Wood

Webutuck Jr.-Sr. HS Vice Principal
and Director of Athletics

Effective: August 19, 2009

Probation Ends: August 17, 2012

Tenure area: Administrator

Ayes 5 Nays 0 The motion carried.

*2. Appointment of Member of the Committee on Special Education and Pre-School Special Education

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that for the school year 2009-2010 the following individual shall be appointed to the position as indicated, for a one year appointment, and shall be authorized to act on the Board's behalf in said positions:

Robert Wood

CSE & CPSE Chairperson
Stipend \$7,000

Ayes 5 Nays 0 The motion carried.

*3. Approval of Tenure Recommendation for Administrator

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education does hereby grant tenure to the following Administrator, effective November 3, 2009:

Administrator

Tenure Area

Effective Date

Kathleen McEnroe

Administrator

November 3, 2009

Ayes 5 Nays 0 The motion carried.

***4. Support Staff Appointments**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education does hereby approve the following Support Staff appointments:

| | |
|-----------------------------|-----------------------|
| Julie Ruuge | Business Office Clerk |
| Effective: October 27, 2009 | (\$16.45 @ 20 hrs/wk) |

| | |
|-----------------------------|-----------------------|
| Christine Belcher | Administrative Clerk |
| Effective: November 4, 2009 | (\$18.75 @ 20 hrs/wk) |

Ayes 5 Nays 0 The motion carried.

***5. Extra-Curricular Appointment for the 2009-2010 School Year**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following Extra-Curricular appointment, with a revised stipend as presented, for the 2009-2010 school year:

| | |
|----------------|---------------------------------|
| Barbara Riley | Student Data Coordinator |
| Rebecca Knapp | JV Cheerleading Coach |
| Patrick Ivain | Boys Modified Basketball Coach |
| Kelly Hough | Boys JV Basketball Coach |
| Ann Sartori | Ski Club Advisor |
| Shawn Hosier | Girls Modified Basketball Coach |
| Jamie Quaranto | Co-Advisor Class of 2016 |
| Evelyn Peters | Co-Advisor Class of 2016 |

Ayes 5 Nays 0 The motion carried.

***6. Instructional Appointment**

Mr. Herald made and Mr. Perotti seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby accepts the following Instructional appointment, as recommended by the Superintendent of Schools:

| | |
|--|----------------------------------|
| Stefanie Hoelderlin | Reading Teacher |
| Effective: November 3, 2009 | Probation ends: November 2, 2012 |
| Tenure Area: Reading | Replaces: Kerri Fassett |
| Annual Salary = Step 1, plus MA=\$49,685 | |
| (Prorated \$38,754.22) | |

Ayes 5 Nays 0 The motion carried.

***7. Extra-Curricular Appointments for the 2009-2010 School Year**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following Extra-Curricular appointments for the 2009-2010 school year:

Mentor

Christine Gillette
 Cindy Dietter-Smith
 Cindy Dietter-Smith
 John Roccanova
 Renee Palmer

Mentee

Marion Carter
 Gina Tauro
 David Friedman
 Bonnie Parmalee
 Stefanie Hoelderlin

Ayes 5 Nays 0 The motion carried.

***8. Abolishment of Position**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby abolishes the following *one year, non-probationary, full time, Universal Pre-K, Teaching Assistant position.*

Ayes 5 Nays 0 The motion carried.

***9. Creation of Support Staff Position**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the immediate creation of the position of *One Year, full time, UPK Teacher Aide* for Webutuck Central Schools.

Ayes 5 Nays 0 The motion carried.

***10. Substitute Support Staff Appointments**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following Support Staff appointments:

Martha Kitchen
 Effective: October 5, 2009

Substitute Teacher Aide/
 Substitute Teaching Assistant
 (\$11.96/hr. per CSEA contract)

Carole Sansone-Furey
 Effective: November 10, 2009

Substitute Teacher Aide/
 Substitute Teaching Assistant
 (\$11.96/hr. per CSEA contract)

Rebecca Cossa
 Effective: November 10, 2009

Substitute Teacher Aide/
 Substitute Teaching Assistant
 (\$11.96/hr. per CSEA contract)

Pamela Adrian
 Effective: November 10, 2009

Substitute Teacher Aide/
 Substitute Teaching Assistant
 (\$11.96/hr. per CSEA contract)

Daniel Casey
 Effective: November 10, 2009

Substitute Teacher Aide/
 Substitute Teaching Assistant
 (\$11.96/hr. per CSEA contract)

Ayes 5 Nays 0 The motion carried.

***11. Instructional Appointment**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts the following Instructional appointment:

| | |
|---------------------------------|--|
| Jessica Thomas | Teaching Assistant |
| Effective: November 10, 2009 | Probation ends: November 9, 2012 |
| Tenure Area: Teaching Assistant | Replaces: Marilyn Midwood (Step 1 at \$13.58/hr. per CSEA contract) |

Ayes 5 Nays 0 The motion carried.

***12. Substitute Instructional Appointments**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following Substitute Instructional appointments:

| | |
|------------------------------|--------------------|
| Rebecca Cossa | Substitute Teacher |
| Effective: November 10, 2009 | (\$85/day) |
| Daniel Casey | Substitute Teacher |
| Effective: November 10, 2009 | (\$90/day) |
| Pamela Adrian | Substitute Teacher |
| Effective: November 10, 2009 | (\$90/day) |

Ayes 5 Nays 0 The motion carried.

***13. Leave of Absence**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following Leave of Absence as authorized by the Family Medical Leave Act:

| | |
|--|--------------------|
| Alison Coppola | Elementary Teacher |
| Effective: January 4, 2010 – March 1, 2010 | |

Ayes 5 Nays 0 The motion carried.

***14. Substitute Instructional Resignations**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts the following substitute instructional resignations:

| | |
|------------------------------|--------------------|
| Sabrina Clay | Substitute Teacher |
| Effective: November 10, 2009 | |

Nicholas Peters
Effective: November 10, 2009

Substitute Teacher

Marilyn Rivera-Diaz
Effective: November 10, 2009

Substitute Teacher

Ayes 5 Nays 0 The motion carried.

***15. Extra-Curricular Amendment for the 2009-2010 School Year**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following Extra-Curricular amendment for the 2009-2010 school year:

Christine Mathers remove as Class Advisor Class of 2015
Ayes 5 Nays 0 The motion carried.

BUSINESS AND OPERATIONS

1. Acceptance of Donation

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the Recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the donation of wood valued at two thousand dollars (\$2,000) from John Kerr for the Webutuck Central School's technology classes.

Ayes 5 Nays 0 The motion carried.

2. Acceptance of Donation

Mr. Herald made and Mr. McGhee seconded the following motion:

Upon the Recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby accepts the donation of files and assorted latex paints, valued at \$105.00 from Dorothy Pitcher to be used for Webutuck Central School's technology classes.

Ayes 5 Nays 0 The motion carried.

3. AUTHORIZATION TO CONTRACT WITH DUTCHESS COUNTY BOCES FOR A FOUR YEAR INSTALLMENT PURCHASE OF NETWORK PRINTER WITH RELATED EQUIPMENT AND SOFTWARE

Mr. Herald made and Mr. Matteo seconded the following motion:

BE IT RESOLVED, that the Board of Education does hereby approve a contract with Dutchess County BOCES for the acquisition of Network Printer with related equipment and software through a four year Purchase Option Plan (POP) commencing in the 2009-2010 school year.

BE IT FURTHER RESOLVED, that the Webutuck Central School District will pay Dutchess County BOCES through its regular monthly billing cycle over the four year period to commence during the 2009-2010 school year.

Purchase Option Plan price \$20,064 for a term of 48 months.

(The Board President questioned what is meant by Purchase Option; does the District own it after 48 months. It was clarified that the District owns it after 48 months.

Discussion ensued. A Board member asked if this resolution and resolution #4 are the same. The School Business Administrator stated they are not, they are two different copiers. One is for WES and one is for WHS.)

Ayes 5 Nays 0 The motion carried.

4. AUTHORIZATION TO CONTRACT WITH DUTCHESS COUNTY BOCES FOR A FOUR YEAR INSTALLMENT PURCHASE OF NETWORK PRINTER WITH RELATED EQUIPMENT AND SOFTWARE

Mr. Herald made and Mr. Perotti seconded the following motion:

BE IT RESOLVED, that the Board of Education does hereby approve a contract with Dutchess County BOCES for the acquisition of Network Printer with related equipment and software through a four year Purchase Option Plan (POP) commencing in the 2009-2010 school year.

BE IT FURTHER RESOLVED, that the Webutuck Central School District will pay Dutchess County BOCES through its regular monthly billing cycle over the four year period to commence during the 2009-2010 school year.

Purchase Option Plan price \$14,232 for a term of 48 months

Ayes 5 Nays 0 The motion carried.

***5. 2009 Financial Audit**

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED the Board of education accepts the 2008-2009 District Financial Audit as presented by Sickler, Torchia, Allen and Churchill.

Ayes 5 Nays 0 The motion carried.

6. Approval of 2010-2011 Webutuck School District Budget Development Calendar (as presented)

Mr. Herald made and Mr. Perotti seconded the following motion as amended previously in the meeting:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the 2010-2011 Webutuck School District Budget Development Calendar (as presented).

Ayes 5 Nays 0 The motion carried.

7. SEQR Resolution

Mr. Herald made and Mr. Perotti seconded the following motion:

WHEREAS, the Board of Education of the Webutuck Central School District ("Board") has proposed to undertake a project consisting of the installation of a water-oil separator at its existing high school facility ("the Project"); and

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder with respect to the proposed action, in its capacity as Lead Agency; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

1. The proposed action involves the installation of a water-oil separator at the existing high school facility.
2. The proposed project represents maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2); or alternatively, a routine activity of an educational institution, including the expansion of existing facilities by less than 10,000 square feet, within the meaning of 6 NYCRR § 617.5(c)(8); or alternatively an emergency action within the meaning of 6 NYCRR § 617.5(c)(33);
3. The proposed action will in no case have a significant adverse impact on the environment based on the criteria contained in 6 NYCRR § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.
4. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.

NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

Ayes 5 Nays 0 The motion carried.

SUPERINTENDENT’S REPORT

***1. Committee on Special Education Monthly Reports**

Mr. Herald made and Mr. Perotti seconded the following motion:

BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for October 2009, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee on Special Education, as recommended by the Superintendent of Schools.

Ayes 5 Nays 0 The motion carried.

2. Amendment of May 5, 2009 Resolution for Approval of France & Costa Rica Trips

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the Recommendation of the Superintendent, BE IT RESOLVED, that the Board of Education hereby amends the dates for the trip to France to be March 26 – April 3, 2010 and the trip to Costa Rica dates to be March 25 – April 1, 2010.

(Discussion took place on who the chaperones were for the Costa Rica trip. A Board member asked to have the Cost Rica chaperones in the next Board packet.)

Ayes 5 Nays 0 The motion carried.

3. Policy #302 Organizational Chart (Chain of Command)

Mr. Herald made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent, BE IT RESOLVED, that the Board of Education hereby approves and adopts the Policy #302 Organizational Chart as presented for its second and final reading.

Ayes 5 Nays 0 The motion carried.

4. Request for Intramurals

Approval of Intramurals

Mr. Herald made and Mr. Matteo seconded the following motion:

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Webutuck Board of Education approves the creation of Volleyball and Field Hockey Intramurals for 2009-2010 and BE IT FURTHER RESOLVED, that the Board of Education approves two volunteer intramural coaches for the 2009-2010 school year:

| | |
|-----------------|------------------------------|
| Kathleen Howard | Volunteer Field Hockey Coach |
| Jennifer Brandt | Volunteer Volleyball Coach |

(A Board member asked if we have all the necessary equipment for these intramurals. It was stated that the District does.)

Ayes 5 Nays 0 The motion carried.

5. Proposed Budget Reduction List (First Draft)

The Superintendent stated this first draft lists a number of things the District can do immediately to reduce expenditures without creating massive stress both in the system and outside the system. These ideas came about with the Superintendent receiving input from the principals and School Business Administrator. The Superintendent spoke about freezing purchase orders beginning next week. Most of the common items should have been purchased by now, and if they have not then they would have to go through the Superintendent and School Business Administrator for approval in order to be purchased. Discussion turned towards athletics. It was suggested that the football gear should be sold while it is still viable. A Board member asked about the sports equipment wish list. The School Business Administrator stated the sports equipment wish list will be compiled in the spring. However, that is for the 2010-2011 school year budget and will not affect

this year's budget. Board members would like to see what has been purchased from the athletic bid list thus far and what is to be purchased within this budget year. A Board member questioned about going to Section I versus playing in Section IX and the cost savings associated with that change. There was discussion last year about this topic and Dover, Pawling and Pine Plains, etc. were interested. Everyone except Millbrook was in favor of it. A Board member asked the Superintendent to continue the discussion with the other area Superintendent's when he could. Discussion ensued.

The Superintendent spoke about ARRA (American Recovery and Reinvestment Act) monies which several school districts across the State have accepted this year. One question that has surfaced recently is if in the spring the District found it needed to cut more severely, i.e., staff; what would happen to the ARRA money. Are District's allowed to do that or do we have to return the money? After speaking with Albany, they feel it would not be prohibitive to make cuts to those areas using ARRA money. To be in compliance we would likely have to amend our written plan. Discussion ensued.

6. Pending Wellness Policy

The Superintendent asked the Board members if they were prepared tonight to have the first reading for the Wellness Policy. The Board President stated next meeting should be the first reading. The Superintendent took the original draft he received when he first came here and tried to address most of those into this current policy he drafted. A Board member spoke about excluding foods with high fructose corn syrup which is directly linked to diabetes. The Superintendent stated that this policy does address that to some degree.

The Superintendent also handed out Policy #906 for the Board to review with regards to use of school owned materials and equipment. He also passed out a letter to the Board for review that was addressed to the Millerton Village Planning Board regarding the housing plan to be built next to the Millerton Elementary School. It addressed questions the Board and Superintendent have with regards to health and safety of our students that need to be answered.

The Superintendent reported there are 2.2 % of our student that are sick with flu. Eighteen (18) total students have the flu or flu-like symptoms.

PUBLIC COMMENT

The following are comments made by audience members:

- Intramurals beginning for Grades 4, 5, and 6
- Budget reduction list, field trips and paper usage

EXECUTIVE SESSION (To discuss the employment history of particular persons)

Mr. Matteo made and Mr. McGhee seconded a motion to adjourn to executive session at 8:45 pm for the purpose of discussing particular persons' employment history.

Ayes 5 Nays 0 The motion carried.

RECONVENE PUBLIC SESSION

Mr. Herald made and Mr. Matteo seconded a motion to adjourn the executive session and to reconvene the public session at 8:54 pm.

Ayes 5 Nays 0 The motion carried.

ADJOURNMENT

There being no further business, Mr. Perotti made and Mr. McGhee seconded a motion to adjourn the meeting of November 9, 2009 at 8:54 pm.

Ayes 5 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk