

The Webutuck Board of Education held the Annual Organization Meeting on July 1, 2008 at 7: 30 p.m. at the Webutuck High School Library.

The following Board members were present:

Dale Culver
Joseph Herald
Andrew Jablonsky
William McGhee
John Perotti

Absent:

Susan Lounsbury
Joseph Matteo

Also Present:

Dr. Richard N. Johns, Superintendent
Linda Peters, School Business Administrator
Therese Trotter, District Clerk

CALL TO ORDER

Mrs. Trotter called the Annual Organization Meeting to order at 7:34 pm.

ADMINISTRATION OF OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS

Mrs. Trotter administered the Oath of Office to Joseph Herald. The Oath of Office is on file.

ELECTION OF BOARD OFFICE

Board President

Mrs. Trotter asked for nominations for the office of President of the Board of Education. Mr. Perotti made and Mr. McGhee seconded a nomination for Dale Culver. There were no additional nominations.

Mr. Perotti made and Mr. McGhee seconded a motion to close nominations. The five Board members present voted to approve the motion. The motion carried unanimously.

The motion to declare Mr. Culver President of the Board of Education passes.

Board Vice-President

Mr. Culver asked for nominations for the office of Vice-President of the Board of Education. Mr. Jablonsky made and Mr. Herald seconded a nomination for Joseph Herald. There were no additional nominations.

Mr. Perotti made and Mr. Jablonsky seconded a motion to close nominations. The five Board members present voted to approve the motion. The motion carried unanimously.

The motion to declare Mr. Herald Vice-President of the Board of Education passes.

ADMINISTRATION OF OATH OF OFFICE TO BOARD OFFICERS

Mrs. Trotter administered the Oath of Office for the President of the Board of Education and the Vice-President of the Board of Education. The Oaths of Office are on file.

ADMINISTRATION OF OATH OF OFFICE TO SUPERINTENDENT

Mrs. Trotter administered the Oath of Office to Superintendent Dr. Richard Johns. The Oath of Office is on file.

ADMINISTRATION OF OATH OF OFFICE TO DISTRICT CLERK

President Culver administered the Oath of Office to Tracy Trotter. The Oath of Office is on file.

CONSENT AGENDA VOTE

Mr. Perotti made and Mr. Jablonsky seconded a motion to approve the consent agenda as amended. The amendment offered by Mr. McGhee called for pulling #1, #2, #3 under Appointments, #4 under Appointments by Mr. Perotti, #8 under Appointments by Mr. Herald and to amend #7 under Appointments by naming William McGhee as Board Member.

The following asterisked items can be consent agenda items. A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked items can be pulled from the consent agenda for discussion by any one Board member. The five Board members present voted to approve the motion. The motion carried unanimously.

BOARD OF EDUCATION REORGANIZATION

A. APPOINTMENTS 2008-2009

1. Appointment of Officers

Mr. Herald made and Mr. Perotti seconded the following motion as amended:

BE IT RESOLVED, that for the school year 2008-09, the following individuals shall be appointed as officers of the School District to serve at the pleasure of the Board in the following positions, for compensation to be decided at the July 14, 2008 Board meeting: **2008-2009**

<u>Position</u>	<u>Nominee</u>	<u>Salary/Stipend</u>
District Clerk	Therese Trotter	
Treasurer	Valerie Burdick	
Deputy Treasurer	Mary Clinton	
Collector	Emma Jaromin	
Attendance Officer	Trisha Casler	
Claims Auditor/ Property Control Manager	Lorinda Coulthard	

The five Board members present voted to approve the motion. The motion carried unanimously.

2. Positions of Legal Advisor, School Physician and Independent Auditor

Mr. Herald made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that for the school year 2008-2009, the following individuals shall be appointed to serve in the following positions, for compensation as indicated:

		<u>2008-2009</u>
Legal Advisor	Girvin & Ferlazzo	\$14,000.00
School Physician	The Workplace	\$ 8,360.00
Independent Auditor (07-08 Fiscal Year)	Sickler, Torchia, Allen & Churchill	\$17,000.00
Architect	Rhinebeck Arch. & Planning	Time & Materials
Internal Auditors	Nuguent and Hausseler	\$5-6,000.00

The five Board members present voted to approve the motion. The motion carried unanimously.

BE IT FURTHER RESOLVED, that the Board President be authorized to execute a contract with the Legal Advisor, School Physician, and Independent Auditor.

The five Board members present voted to approve the motion. The motion carried unanimously.

3. Position of Transportation Department Physician

Mr. Herald made and Mr. McGhee seconded the following motion:

A Board member questioned if the District puts this out to bid every year. The District does not. It was suggested an RFP be sent out next year however, the SBO stated sometimes the company does not give out a solid figure until the date is closer.

BE IT RESOLVED, that for the school year 2008-2009, the following designee shall be appointed to serve in the following position.

Transportation Department Physician

The Workplace

The five Board members present voted to approve the motion. The motion carried unanimously.

4. Insurance Reciprocal Authorization

Mr. Herald made and Mr. Perotti seconded the following motion:

Does the District go out to bid for insurance, Mr. Zerbato, the District Agent, did get quotes from three insurance agencies and NYSIR was the best rate.

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District desires to participate in the New York Schools Insurance Reciprocal (NYSIR); that the President of the Board of Education is authorized to sign the Subscribers Agreement; that upon signing the Subscriber's Agreement, it is the understanding of the Board of Education that Webutuck Central School will become a Subscriber to NYSIR and be afforded the insurance coverage underwritten by NYSIR for the policy period beginning July 1, 2008.

The five Board members voted to approve the motion. The motion carried unanimously.

***5. Appointments of Members of the Committee on Special Education and Pre-School Special Education**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that for the school year 2008-2009 the following individuals shall be appointed to the positions as indicated and they shall be authorized to act on the Board's behalf in said positions:

Chairperson CSE:	Patricia Carmody
Chairperson CPSE	Patricia Carmody
Alternates:	CSE Chairperson – Dieter Schimmelpfennig

CPSE Chairperson – Dieter Schimmelpfennig	
School Physician:	The Workplace (as needed)
School Psychologist:	Cara Tomasetti
Parent Members:	To Be Decided (TBD)
	To Be Decided (TBD)

All District Certified Personnel

The five Board members voted to approve the motion. The motion carried unanimously.

6. Standing Committees - Board Members Assignments

The Board President stated after all members have handed in their requests for sub-committees it will be discussed at the next Board meeting.

Facilities Review Committee
Audit and Finance Committee
Policy Review Committee
CSE/CPSE Liasion
DCSBA Executive Committee
Emergency Planning
Negotiations Committee
Albany Connection

***7. Emergency Planning Committee**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that for the school year 2008-2009 the following individuals shall be appointed to the positions as indicated and they shall be authorized to act on the Board's behalf in said positions:

School Resource Officer	George Strid (Chairperson)
Emergency Coordinator	Linda Peters
Superintendent	Dr. Richard Johns
Board Member	William McGhee
Webutuck High School Principal	Jay Posephney

Eugene Brooks Middle School/ACE Principal	Dieter Schimmelpfennig
Amenia Elementary School Principal	Joel Freer
Webutuck Elementary School Principal	Joel Freer
Faculty Representative	Nancy Gagne
Transportation Representative	Ed Tannini
Building and Grounds	Mark Lounsbury
Health Services	Marilyn Unger
Food Services	TBA

The five Board members voted to approve the motion. The motion carried unanimously.

8. Consultant Appointments

Mr. Herald made and Mr. Perotti seconded the following motion:

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District agrees to employ the following consultants:

Jack Biasotti	Curriculum Coordinator
Karen Finnerty	Occupational Therapy
Margaret Runge	Physical Therapy

The five Board members voted to approve the motion. The motion carried.

***9. DEHIC District Representatives Authorization**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District designate the following individuals to the position indicated, at no additional compensation, as recommended by the Superintendent of Schools.

District DEHIC Trustee	Linda Peters
District DEHIC Trustee Alternate	Dr. Richard Johns

The five Board members voted to approve the motion. The motion carried unanimously.

***10. IMPARTIAL HEARING OFFICERS**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that the individuals on the NYS Education Department list be appointed to serve as impartial hearing officers in accordance with 200.2(3) (1) of the Regulations of the Commissioner of Education, on a rotating basis, for the purposes of conducting impartial hearings pursuant to 200.5 of the Commissioner's Regulations.

The five Board members voted to approve the motion. The motion carried unanimously.

11. Section 75 Hearing Officer

Mr. Herald made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, the Board of Education of the Webutuck Central School District approves the appointment of Matthew Turner, Esq. as hearing officer concerning a pending civil service hearing pursuant to Civil Service Law Section 75.

The five Board members voted to approve the motion. The motion carried unanimously.

B. DESIGNATIONS FOR 2008-2009

***1. Official Bank Depositories:**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that M & T Bank, Bank of Millbrook, Key Bank, Fleet Bank, Citizens Bank, Bank of New York, HSBC, JP Morgan Chase and Bankers Trust Company (NYLAF *New York Liquid Asset Fund*) be designated as the Official Bank Depositories for the Webutuck Central School District.

The five Board members voted to approve the motion. The motion carried unanimously.

***2. Official Newspaper:**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, by the Board of Education of the Webutuck Central School District that the The Millerton News be designated as the official newspaper of the district for the 2008-2009 school year.

The five Board members voted to approve the motion. The motion carried unanimously.

C. AUTHORIZATIONS

***1. Petty Cash Accounts**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, by the Board of Education of the Webutuck Central School District that petty cash and change fund accounts be established in the following amounts at the designated locations and under the custody of the following individuals:

Amenia School	Building Secretary	\$ 50.00
Webutuck Elementary	Building Secretary	50.00
WHS, EBMS, & District Office	Deputy Treasurer	100.00

The five Board members voted to approve the motion. The motion carried unanimously.

***2. Position Authorizations**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

A Board member asked if we should state a name at the 504/ADA Coordinator. The Superintendent stated it is better to keep it as building principal in case of a change in personnel.

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District designate the following individuals to the positions indicated, at no additional compensation:

Check Signatory	M. Clinton/V. Burdick/Dr. R. Johns
Payroll Certification	Dr. Richard Johns
School Purchasing Agent	Linda Peters/Dr. Richard Johns
Central Treasurer	Mary Clinton
Asbestos Designee	Mark Lounsbury
Records Access Officer	Therese Trotter
FOIL Officer	Therese Trotter
Records Management Officer	Mary Clinton
Records Appeal Officer	Dr. Richard Johns
Title VI Compliance Officer	John Biasotti
Title IX Coordinator	John Biasotti
Title IX Investigative Officer	John Biasotti
Title IX Investigative Officer	Cara Tomasetti
EEOC	Linda Peters/Jack Biasotti
504/ADA Coordinator	Each Building Principal
504 Compliance Officer	Dr. Richard Johns
OSHA Coordinator	Mark Lounsbury
Civil Service Section 75 Hearing Officer	Linda Peters/Dr. Richard Johns
Title I Coordinator	John Biasotti
Title I – Homeless Liaison	John Biasotti
Residency Hearing Officer	Linda Peters/John Biasotti
WTA Sick Bank Committee	Bus. Official, WHS Principal, Dpty Treas.

CSEA Sick Bank Committee Bus. Official, EBMS Principal, Dpty Treas.

The five Board members voted to approve the motion. The motion carried unanimously.

3. Budget Transfers

Mr. Herald made and Mr. McGhee seconded the following motion as amended:

Board members suggested that if transfers are \$10,000 or more, the Board would have that information with an explanation for why in their Board packets. It was agreed upon by the Superintendent and amended into the resolution.

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District authorizes the Superintendent of Schools to approve budget transfers. The Superintendent informs the Board of Education of all such transfers through presentation of the monthly Comprehensive Budget Status Report and the Board will be provided an explanation if transfers are \$10,000 or more.

The five Board members voted to approve the motion. The motion carried unanimously.

4. CSE/CPSE Contract Authorization

Mr. Herald made and Mr. Jablonsky seconded the following motion:

A Board member asked if or how the Board receives updates on changes of 504s or IEPs. The Superintendent stated the CSE/CPSE Board liaison would review those changes and bring it back to the Board.

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District authorizes the Superintendent of Schools to execute contracts to provide services for CSE/CPSE students, as recommended by the Committees on CSE/CPSE.

The five Board members voted to approve the motion. The motion carried unanimously.

5. Authorization to Execute Contracts

Mr. Herald made and Mr. Perotti seconded the following motion:

A Board member questioned if these are contracts the Board would be aware of. The Superintendent responded yes, the Board would have to approve them either through the Budget knowingly or approve it after.

BE IT RESOLVED, that the Board of Education authorizes the Superintendent to execute contracts for the 2008-2009 school year within the limit of the 2008-2009 budget appropriations.

The five Board members voted to approve the motion. The motion carried unanimously.

***6. Conference Attendance**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District authorizes the Superintendent of Schools to approve administrative and teacher requests to attend conferences, conventions and workshops within the limit of the 2008-2009 budget appropriations.

The five Board members voted to approve the motion. The motion carried unanimously.

7. Authorization to Hire Personnel Per Diem on a Temporary Basis

Mr. Jablonsky made and Mr. McGhee seconded the following motion as amended:

Board members discussed having more definitive language in this resolution. It is suppose to be only in emergency situations between Board meetings. Discussion ensued.

BE IT RESOLVED, that the Board of Education authorizes the Superintendent to hire personnel, per diem on a temporary basis, until a permanent appointment is acted upon by the Board of Education within two business meetings.

The five Board members voted to approve the motion. The motion carried unanimously.

***8. Authorization to Approve In-Service Participation**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District authorizes the Superintendent of Schools to approve in-service participation for faculty and staff within the limit of the 2008-2009 budget appropriations.

The five Board members voted to approve the motion. The motion carried unanimously.

D. OTHER ITEMS

***1. Readoption of Policies**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

WHEREAS, the Board of Education of the Webutuck Central School District is desirous of

continuing to operate under the existing Board policies,

NOW THEREFORE BE IT RESOLVED, that the existing Board policies, as contained in the School District "Policy Handbook" be re-adopted for the 2008-2009 school year.

The five Board members voted to approve the motion. The motion carried unanimously.

***2. Recognition of the District's Code of Conduct**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

WHEREAS, the Board of Education of the Webutuck Central School District recognizes the existing District's Code of Conduct for the 2008-2009 school year.

The five Board members voted to approve the motion. The motion carried unanimously.

***3. Establishment of Mileage Reimbursement**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

A Board member asked what the current mileage rate was. The SBO stated it is 58.5 as of July 1, 2008.

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District, approves the established Mileage Reimbursement Rate as established by the IRS.

The five Board members voted to approve the motion. The motion carried unanimously.

The five Board members voted to approve the motion. The motion carried unanimously.

4. Establishment of Short-term Substitute Rates

Mr. Herald made and Mr. Perotti seconded the following motion as amended:

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District approves the established Short-term Substitute Rate for the 2008-2009 school year:

	<u>First 15 days</u>	<u>Days 16-30</u>	<u>Days 31 over</u>
Substitute Teachers			
Certified Teachers	\$ 90	\$ 95	\$ 100
Bachelor Degree College Graduates	\$ 85	\$ 90	\$ 95
Associate Degree School Graduates	\$ 80	\$ 85	\$ 90
High School Graduates	\$ 75	\$ 80	\$ 85
Substitute School Nurse (RN)	\$ 80	\$ 85	\$ 90

The five Board members voted to approve the motion. The motion carried unanimously.

5. Establishment of Temporary and Substitute Support Employee Rates

Mr. Herald made and Mr. Jablonsky seconded the following motion as amended:

Board members discussed the increase being too high at 5.6%. Discussion ensued as to what would be appropriate.

BE IT RESOLVED, that the Board of Education of the Webutuck Central School District approves the established Temporary and Substitute Support Employee Rates increase by 3.5% for the 2008-2009 school year and that Policy #414 be amended accordingly.

The five Board members voted to approve the motion. The motion carried unanimously.

***5. Blanket Bond**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, by the Board of Education that the following personnel required by Law or Regulation shall be covered by faithful performance blanket bonds in accordance with Public Officers Law Section 11 in the amounts specified:

Central Treasurer	\$ 300,000	Internal Claims Auditor	\$ 300,000
Treasurer	\$1,000,000	Tax Collector	\$1,000,000
Deputy Treasurer	\$ 300,000	Independent Auditor	\$ 200,000

The five Board members voted to approve the motion. The motion carried unanimously.

***6. Adoption of 2008-2009 Board Meeting Calendar (as presented)**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves the 2008-2009 Board Meeting Calendar (as presented), as recommended by the Superintendent of Schools.
The five Board members voted to approve the motion. The motion carried unanimously.

***7. Authorization for Annual Renewal of School Lunch, Milk, and/or Breakfast Program**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that the Board of Education authorizes the Board President to execute the 2008-2009 Annual Renewal School Lunch, Milk, and/or Breakfast Agreement, as recommended by the Superintendent of Schools.

The five Board members voted to approve the motion. The motion carried unanimously.

8. Establishment of School Lunch Rates

Mr. Herald made and Mr. Perotti seconded a motion to table the following motion until the July 14, 2008 Board meeting.

An amendment to the resolution was made, it stated a "\$.10" increase but was suppose to show a \$.30 increase. Board members discussed the lunch program continuing to operate at a lost. They Board asked the SBO to provide them with the Food Service Account status after she closes the books by the next Board meeting. The Board will then be able to determine if rates should increase.

BE IT RESOLVED, that the Board of Education hereby approves the following \$.30 increase in school lunch rates (only) Effective July 1, 2008:

Breakfast program:

Full price (all schools)	\$.90
Reduced Price (all schools)	.20
Free	-0-
Adults (all schools)	\$1.60 plus tax

Lunch

Primary - full price	\$2.10 (K-2)
All Other Students - full price	\$2.35 (3-12)
Reduced Price (all schools)	\$.25
Free	-0-
Adults	\$3.37 plus tax

The five Board members voted to table the motion. The motion carried.

***9. Establishment of 2008-2009 Non-Resident Tuition Rates**

Mr. Perotti made and Mr. Jablonsky seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves the Estimated Non-Resident Tuition Rate consistent with Policy #507b for the 2008-2009 school year.

The five Board members voted to approve the motion. The motion carried unanimously.

EXECUTIVE SESSION

Mr. Herald made and Mr. Perotti seconded a motion to adjourn to executive session at 8:49 pm to discuss particular personnel issues. The five Board members present voted to approve the motion. The motion carried unanimously.

ADJOURNMENT OF EXECUTIVE SESSION

Mr. Perotti made and Mr. Jablonsky seconded a motion to adjourn the executive session and reconvene the public session at 9:05 pm. The five Board members present voted to approve the motion. The motion carried unanimously.

ADJOURNMENT

There being no further business, Mr. Herald made and Mr. Perotti seconded a motion to adjourn the Reorganization Meeting of July 2, 2008 at 9:06. The five Board members present voted to approve the motion. The motion carried unanimously.