

Webutuck Board of Education held the November 13, 2006 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Bernadette Coniglio, President

Joanne Boyd

Dale Culver

Joseph Herald

Susan Lounsbury

Joseph Matteo

Also Present:

Dr. Richard N. Johns, Superintendent

Kevin Geoghan, School Business Administrator

Kenneth Sauer, WHS Principal

Scott Richards, EBMS Principal

Mike O'Neil, WES/AES Principal

Tracy Trotter, Superintendent's Secretary

Absent

John Perotti

### **CALL TO ORDER**

Ms. Coniglio called the business meeting of November 13, 2006 to order at 7:36 p.m.

### **PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

### **PRESENTATION: By Patricia Carmody on Special Education**

Mrs. Carmody, CSE Chairperson, reported on the number of students in Special Education, the number of classrooms and teachers in each building as well as any teacher assistants that support the teachers in the classroom. She is streamlining the process and tightening up procedures. Discussion ensued.

### **COMMITTEE REPORTS**

Policy Committee (Mtg. 10/30)

Mrs. Boyd informed the Board on the policies being reviewed by the Committee. The Committee will continue to go through the list recommended by our School Attorney.

Facility Committee (11/6)

Mrs. Boyd stated the Committee again spoke about purchasing land contiguous to the District. Land acquisition is mentioned as an early phase priority in the District's Long Range Facilities Plan. Other areas that were addressed were fencing for the playground, outside stairs at MES, as well as a second well. Discussion ensued.

Audit/Finance Committee (Mtg. 11/13)

Mr. Matteo reported that Gary Theodore from Nugent and Haeussler was present to speak about the Comptrollers requirements for an internal auditor. The Committee also discussed the time frame for completing requirements for the audit risk assessment and Comptroller Audit Recommendations related to payroll and the Internal Audit. The second Budget Forum is scheduled for Tuesday, November 28th at 7:00 pm hosted by the Town of Amenia at the Town Hall.

## **DISCUSSION**

### **1. Tuition Rate**

Policy 507b was discussed. The Policy was broken down into two different areas: State rate and deduction of property taxes. A Board member stated that surrounding Districts use 100% State rate and do not deduct property taxes from tuition and felt that this was a good practice. Discussion ensued.

Mr. Culver made and Mr. Matteo seconded the following motion:

BE IT RESOLVED, the Board of Education approves Policy 507b inserting the language "...and who pays school tax on such property, the Board will not deduct the amount of such tax from the tuition fee" and "...at 100% of the State maximum rate...". The six Board members present voted. The motion carried.

Joanne Boyd	yes	Bernadette Coniglio	No
Dale Culver	yes	Joseph Herald	No
Susan Lounsbury	yes		
Joseph Matteo	yes		

2. Policies:	#303	2nd Reading
	#304	2nd Reading
	#522	2nd Reading

There was no comment.

## **CONSENT AGENDA VOTE**

Mr. Culver made and Mrs. Lounsbury seconded a motion to approve the consent agenda as amended. The amendment offered by the Superintendent called for removing item #3, Approval of French Trip to Martinique under Curriculum and Instruction, for further discussion. The asterisked items listed below are the consent agenda items. A consent agenda vote is a single vote which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked items can be pulled from the consent agenda for discussion by any one Board member. The six Board members present voted to approve the motion. The motion carried.

## **CLERK'S REPORT**

### **1 Approval of Minutes for March 6, 13, 20, April 3, 17, October 2 & 16, 2006 Board meetings.**

Mr. Culver made and Mrs. Boyd seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves the minutes from March 6, 13, 20, April 3, 17, October 2 & 16, 2006 as corrected, as recommended by the

Superintendent of Schools. The six Board members present voted to approve the motion.  
The motion carried

## 2. Accept Financial Reports

Mrs. Boyd motioned and Mrs. Lounsbury seconded a motion to accept the Financial Reports, as recommended by the Superintendent of Schools.

Treasurer's Report for the month ending September  
Comprehensive Budget Status Report ending September  
Comprehensive Revenue Status Report ending September  
Warrants # 25-32

The six Board members present voted to approve the motion. The motion carried.

### 3. Delegations

There were none.

## 4. Non-Staff Communications

There were none.

## 5. Other

## PERSONNEL

## \*1. Non-Instructional Resignation

Mr. Culver made and Mrs. Lounsbury seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby accepts the following Non-Instructional resignation, as recommended by the Superintendent of Schools:

Mark Visconti Maintenance Worker  
Effective: October 27, 2006

The six Board members present voted to approve the motion. The motion carried.

## \*2. Non-Instructional Substitute Appointment

Mr. Culver made and Mrs. Lounsbury seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves the following Substitute appointment, as recommended by the Superintendent of Schools:

Clarence Barnett                      Substitute Bus Monitor  
Effective: November 3, 2006

The six Board members present voted to approve the motion. The motion carried.

### \*3. Non-Instructional Appointment

Mr. Culver made and Mrs. Lounsbury seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves the following Non-Instructional appointment, as recommended by the Superintendent of Schools:

Mark Visconti    Bus Driver  
Effective: October 30, 2006  
(New Bus Run for Special Education Student @ Berkshire Hills)



Stipend: 79%

The six Board members present voted to approve the motion. The motion carried.

**\*6. Approval of Non-Instruction Sick Bank Committee**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves continuation of service on the Non-Instructional Sick Bank Committee of the following individuals as recommended by the Superintendent of Schools:

Mary Clinton  
Kevin Geoghan  
Kenneth Sauer

The six Board members present voted to approve the motion. The motion carried.

**\*7. Approval of Instructional Sick Bank Committee**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves continuation of service on the Instructional Sick Bank Committee of the following individuals as recommended by the Superintendent of Schools:

Mary Clinton  
Kevin Geoghan  
Scott Richards

The six Board members present voted to approve the motion. The motion carried.

**8. Other**

**BUSINESS AND OPERATIONS**

**\*1. Acceptance of Donation of Guitar**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby accepts the following donation to the Webutuck Central School District, as recommended by the Superintendent of Schools:

One Guitar

The six Board members present voted to approve the motion. The motion carried.

**\*2. Accept Independent Audit Report**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby accepts the Independent Audit Report for the year ending June 30, 2006, as recommended by the Superintendent of Schools.

The six Board members present voted to approve the motion. The motion carried.

**\*3. Creation of Extracurricular Account**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:  
BE IT RESOLVED, that the Board of Education hereby approves the creation of the following student account, as recommended by the Superintendent of Schools:

**Class of 2013 Extracurricular Account**

The six Board members present voted to approve the motion. The motion carried.

**\*4. Appointment of Internal Auditor**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:  
BE IT RESOLVED, that the Board of Education hereby appoints Nugent and Haeussler as Webutuck School District's Internal Auditor.

The six Board members present voted to approve the motion. The motion carried.

**5. Other**

**CURRICULUM AND INSTRUCTION**

**\*1. Committee on Special Education Monthly Report**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:  
BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for October 2006, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee on Special Education, as recommended by the Superintendent of Schools.

The six Board members present voted to approve the motion. The motion carried.

**\*2. Approval of Textbook - "Music Theory for Non-Music Majors"**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:  
BE IT RESOLVED, that the Board of Education approves the textbook Music Theory for Non-Music Majors Pearson Prentice Hall 2006, as recommended by the Superintendent of Schools:

The six Board members present voted to approve the motion. The motion carried.

**\*3. Approval of French Trip to Martinique West Indies**

Several Board members discussed the teacher to student ratio. Board members would like to know exactly how many students were going. The Superintendent will provide that information. Mrs. Lounsbury made and Mrs. Boyd seconded the following motion:  
BE IT RESOLVED, that the Board of Education hereby approves the Martinique Trip scheduled for March 30 – April 7, 2006 as a school field trip, as recommended by the Superintendent of Schools.

The six Board members present voted to approve the motion. The motion carried.

Joanne Boyd	Yes	Susan Lounsbury	Yes
Bernadette Coniglio	Yes	Joseph Matteo	Yes
Dale Culver	Yes		
Joseph Herald	No		

**\*4. Approval of Work-Study Job Placement List**

Mr. Culver made and Mrs. Lounsbury seconded the following motion:

BE IT RESOLVED, that the Board of Education hereby approves the Work-Study Job Placement Sites distributed in the 11/3/06 Board packet, as recommended by the Superintendent of Schools:

The six Board members present voted to approve the motion. The motion carried.

## **5. Other**

### **BOARD OF EDUCATION**

#### **1. Other**

#### **PUBLIC COMMENT**

There was no comment.

#### **BOARD MEMBER QUESTIONS**

A Board member asked about changes or additions to the Long Range Facility Plan. It was determined that the Facility Committee will begin by revisiting the Plan. A Board member questioned the status of phone service and the answering machine at the Special Education office.

**PROPOSED EXECUTIVE SESSION, subject to the approval of the Board.**

#### **ADJOURNMENT**

#### **PUBLIC COMMENT**

#### **EXECUTIVE SESSION**

Mrs. Boyd made and Mr. Matteo seconded a motion to adjourn to executive session at 8:42 p.m. for the purpose of discussing a personnel issue, student concerns and land acquisition. The six Board members voted to approve the motion. The motion carried.

#### **ADJOURNMENT OF EXECUTIVE SESSION**

Mr. Herald made and Mr. Culver seconded a motion to adjourn the executive session and reconvene the public session at 9:17 p.m. The six Board members present voted to approve the motion. The motion was carried.

#### **ADJOURNMENT**

There being no further business, Mr. Herald made and Mr. Culver seconded a motion to adjourn the meeting of November 13, 2006 at 9:17 p.m. The six Board members present voted to approve the motion. The motion was carried.

Respectfully submitted,

Tracy Trotter  
District Clerk