

Budget Preparation Schedule
FY22 Department Budget Planning Dates for FY23
Weymouth Public Schools

July 14, 2021	
August 11, 2021	Meeting of the Sub-Committee: Budget Kick Off Meeting for FY23; Review Before- and After-School Contract; ESSER
September 16, 2021	Capital Needs Memo – Sent out to all cost centers
September 22, 2021	Meeting of Sub-Committee: ESSER III Plan
October 13, 2021	Meeting of Sub-Committee:
November 16, 2021 <i>prep 11/15/21 - 4:00</i>	Meeting of Sub-Committee: Athletic Student & Gate Fees
November 19, 2021	Budget Requests Sent to building principals and spending authorities due to Business Office 12/31/21
December 15, 2021 <i>prep 12/13/21 - 4:00</i>	Meeting of Sub-Committee: Bus Pay Rider Fees, , WHS parking fund, School Meal Fees,
December 22, 2021	Deadline for budget requests to be returned from all cost centers
Between January 10, 2022 and January 21, 2022	Meetings with building principals, department heads, Superintendent, Assistant Superintendent of Finance and Operations, finance manager to review budget requests
January 12, 2022 <i>prep 1/10/22 - 4:00</i>	Meeting of the Budget Sub-Committee: Capital Plan, Substitute Rates
January 19, 2022	Meeting of the Budget Sub-Committee: Review proposals: JECC, Primary Schools
January 26, 2022 <i>prep 1/24/22 4:00</i>	Meeting of Budget Sub Committee: Review proposals: WHS, CTE, IT, Middle School (AAMS & MWC)
February 2, 2022 (Send to Newspaper by Next Publication February 9th)	Publication in local Weymouth newspaper Proposed School Department Budget Summary
February 9, 2022	Draft Proposal of School Department Budget Available for public display at the Superintendent's office or at any other place as determined by the school committee
February 9, 2022 <i>prep 2/7/22 - 4:00</i>	Meeting of the Budget Sub-Committee: Review proposals: Special Ed, Curriculum, Professional Development, Health Services, Athletics Operating, Maintenance, Transportation, District FY23 Level Service Budget Draft review, FY23 Needs List
March 2, 2022 <i>prep 2/28/22 - 4:00</i>	Meeting of the Budget Sub-Committee to review: ESY rates, WHS Child Care Fee, Evening High School, ESSER III Plan
March 9, 2022 <i>prep 3/7/22 - 4:00</i>	Meeting of the Budget Sub-Committee: WPS Property Use Fees, Pre Budget Hearing Sub-Committee Meeting
March 10, 2022 (Thursday)	Public Hearing on Budget by the School Committee (WHS Humanities Center)
March 23, 2022 <i>prep 3/21/22 - 4:00</i>	Meeting of the Budget Sub-Committee: FY23 Level Service Budget Draft, FY23 Needs List and Compliance
March 24, 2022 (Thursday)	Final approval of the School Dept budget by the Weymouth School Comm
March 25, 2022	Submit complete budget with supporting documentation to Mayor's Office
April 6, 2022 <i>prep 4/4/22 - 4:00</i>	Meeting of the Budget Subcommittee: Athletics Presentation: Athletics Fee Cap, MS Athletics Fee, Recommendation on fee cycle changes for FY23
May 4, 2022 <i>prep 5/2/22 - 4:00</i>	Meeting of the Budget Subcommittee:
TBD	Mayor's Submission of Budget to Town Council
TBD	Meeting with Town Council Budget Management Committee
June 8, 2022 <i>prep 6/6/22 - 4:00</i>	Meeting of the Budget Subcommittee:
June 22, 2022 <i>prep 6/20/22 - 4:00</i>	Final Meeting of the Budget Subcommittee FY23

**All Budget Sub-Committee Meetings will be held at 6:00pm at the Administration Conference Room unless noted otherwise.
(111 Middle Street)*

UPDATED: 3/25/22

