

DPI DESIGN REVIEW – TRANSMITTAL

Date _____

Submit all materials electronically in PDF Format --- teri.williams@dpi.nc.gov

Provide 3 separate PDF files --- Drawings / Specs / Transmittal Form

Check One --- First Submittal ☐ Re-Submittal ☐

Funding Source(s) --- Check all that Apply

ESSER Funding K-12 Athletic Facility Grant Local Funding PSBCF NBPSCF PSBRRF

Include Transmittal Form with each submittal. Complete entire form. Indicate N/A in fields that do not apply.

Project Information

Public School Unit [LEA / CHARTER / OTHER] _____ PSU # _____

School Name _____ SCH # _____

Previous School Name _____

School Address _____

Grades Served _____ Student Capacity _____ Core Capacity _____

Project Description _____

Design Phase [SD / DD / CD] _____

New Area [SF] _____ Renovated Area [SF] _____

Demolished Area [SF] _____ Site Area [ACRES] _____

Code Jurisdiction _____

Project Delivery Method [DBB / CM@R / PPP] _____

Expected Bid Date _____

Expected Construction Start Date _____

Expected Occupancy Date _____

Construction Budget _____

Demolition of Existing Buildings [Y / N] _____ Does this project replace an existing school? [Y / N] _____

Which School? _____

Has the required Feasibility and Cost Analysis been submitted? [Y / N] _____

Plans for disposition of existing school _____

Is this project based on a Prototype Design? [Y / N] _____

Original Prototype School Name and Location _____

List changes made to original prototype design _____

High Performance Building Features / Special Building Systems / Design Features _____

Notable Programmatic Features _____

Contact Information

Lead Design Firm

Firm Name	
Discipline	
Address	
City / State / Zip	
Firm Email	
Firm Website	
Telephone	

Design Team

<i>Discipline</i>	<i>Firm</i>	<i>Contact Name</i>	<i>Telephone</i>	<i>Email</i>
Architectural				
Civil				
Landscape				
Structural				
Plumbing				
Mechanical				
Electrical				

Public School Unit

<i>Title*</i>	<i>Name</i>	<i>Telephone</i>	<i>Email</i>

* PSU Administrative Leader is required – e.g., Superintendent, Director, CEO, Headmaster, etc.

* Include additional PSU contacts when appropriate – e.g., Facility Director, Assistant Superintendent, Principal, Maintenance Director, Program Manager, etc.