HILLSBORO SCHOOL DISTRICT 1J BOARD OF DIRECTORS
Administration Center, 3083 NE 49th Place, Hillsboro, OR 97124

Board Meeting Agenda
Tuesday, July 8, 2025
12:00 PM

Please note that the estimated times for specific items on Board meeting agendas are subject to change; if audience members wish to be present for specific agenda items, they are encouraged to arrive at least 15 minutes prior to the estimated time. A livestream link can be found at the top of the hsd website: https://www.hsd.k12.or.us/ on the morning of the meeting.

1. **12:00 PM - Work Session**
   A. Call to Order Work Session
      Presenter: Ivette Pantoja
      Time: 12:00 PM
   B. Elect Board Chair and Vice Chair 2
      Presenter: Ivette Pantoja
      Time: 12:00 PM, 5 minutes
      SAMPLE MOTION:
      -I nominate _____ for the Board Chair/Vice Chair position.
      -I move that the Board of Directors elect _____ to the Board Chair/Vice Chair position.
   C. Consent Agenda
      Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.
      Presenter: Board Chair
      Time: 12:05 PM, 5 minutes
      SAMPLE MOTION: ***I move that the Board of Directors approve the Consent Agenda as printed.***
      1. Approve Minutes of June 17, 2025, Board Meeting 3
   D. Discussion Time
      Presenter: Board Chair
      Time: 12:10 PM, 5 minutes
      1. Student Representatives' Time
      2. Superintendent's Time
      3. Board of Directors' Time
   E. Adjourn Work Session
      Presenter: Board Chair
      Time: 12:15 PM
2. Next Meetings of the Board of Directors
   - August 12, 2025, Full-Day Retreat
   - September 9, 2025, Work Session

The Board meeting packet may be found on the District website: https://www.hsd.k12.or.us/board.

This meeting will be held in English. If you need interpretation services in another language, please contact our Language Liaisons Department by email at languageliaisons@hsd.k12.or.us or by calling 503-844-1429, at least 48 hours before the meeting.

HILLSBORO SCHOOL DISTRICT 1J
July 8, 2025
ELECT BOARD CHAIR AND VICE CHAIR

SITUATION

As part of its organizational meeting every year, the Board must elect a Chair and Vice Chair. The incumbent Chair will preside over the meeting until a successor is elected, whereupon the successor will assume the duties of Board Chair. Separate elections will be held for the Board Chair and Vice Chair positions.

RECOMMENDATION

The Superintendent recommends that Board Chair Ivette Pantoja accept nominations and conduct elections for the Chair and Vice Chair offices for the 2025-26 school year.

I nominate _____ for the Board Chair position.

I nominate _____ for the Board Vice Chair position.

I move that the Board of Directors elect _____ to the Board Chair position.

I move that the Board of Directors elect _____ to the Board Vice Chair position.

DRAFT

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
June 17, 2025
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. *WORK SESSION*

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Kona Lew-Williams, District Human Resources Officer
Patrick Maguire, virtual	Beth Graser, District Communications Officer
Nancy Thomas	Scott Harrison, Chief Financial Officer
Monique Ward	Saideh Haghighi Khochkhou, District Operations Officer
	Francesca Sinapi, District Equity, Access & Engagement Officer
Student Representatives Present:	Megan Nace, Interim District Information Technology Officer
Abe Staffa	Jeff Jones, Director of Business Services
Kal Sibbel	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
Others Present:	John Garcia, Technology Support
Chris Adzima, EEAC	Jennifer Williams, TOSA - OSP
Tayn Cabrera Oladeinde – Student, EEAC	Mary Kay Babcock, HEA President
Brooke Schumacher, Turner & Townsend	
Anthony Veliz, Turner & Townsend	
Scott Johnson, Turner & Townsend	

A. Call to Order
Board Chair Ivette Pantoja called the work session to order at 5:19 PM

B. Educational Equity Advisory Committee Update
District Equity, Access & Engagement Officer Francesca Sinapi introduced the topic. TOSA Jennifer Williams discussed the EEAC purpose. EEAC member Chris Adzima and student member presented the EEAC timeline, celebration and growth opportunities, and considerations for 2025-26. Board members asked questions and provided comments.

C. Announce Community Curriculum Advisory Committee Vacancies
Assistant Superintendent Brooke Nova discussed the CCAC vacancies for the 2025-26 school year. Board members asked questions and provided comment.

D. Announce Budget Committee Vacancies
Chief Financial Officer Scott Harrison discussed the budget committee vacancies for the 2025-26 school year.

E. Announce Education Equity Advisory Committee Vacancies
District Equity, Access & Engagement Officer Francesca Sinapi discussed the EEAC vacancies for the 2025-26 school year. Board members asked questions and provided comments.

F. Board Leadership Planning
Board Chair Ivette Pantoja thanked her fellow board colleague for their guidance and support over the past year. Director See Eun Kim put her name forward for consideration as Vice Chair. Vice Chair Mark Watson thanked Board members for their support.

G. Recess Work Session
Board Chair Ivette Pantoja recessed the work session at 5:55 PM and reconvened the meeting at 6:02 PM.

H. Bond Consultant Introduction
Director Erika Lopez introduced the group. Scott Johnson, Anthony Veliz, and Brooke Schumacher from Turner & Townsend presented on the Bond development project.

I. Recess Work Session
Board Chair Ivette Pantoja recessed the work session at 6:29 PM.

3. REGULAR SESSION

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Kona Lew-Williams, District Human Resources Officer
Patrick Maguire, virtual	Scott Harrison, Chief Financial Officer
Nancy Thomas	Saideh Haghighi Khochkhou, District Operations Officer
Monique Ward	Francesca Sinapi, District Equity, Access & Engagement Officer
	Megan Nace, Interim District Information Technology Officer
Student Representatives Present:	Jeff Jones, Director of Business Services
Gwen Kondor	Rose Roman, Executive Assistant to the Superintendent
Abe Staffa	Ciara Hartzell, Technology Support
Kal Sibbel	John Garcia, Technology Support
Jocelyn Trejo-Reyes	
Hazel Cleveland	
Nicole Ayala Congachi	

A. Call to Order and Flag Salute
Board Chair Ivette Pantoja reconvened the meeting at 6:59 PM and led the Pledge of Allegiance.

B. Land Acknowledgement
Board Chair Ivette Pantoja read the Land Acknowledgement and interpretation services message.

C. Recognitions / Proclamations
1. Outgoing Student Representatives
Superintendent Travis Reiman read a statement and Board members recognized the student representatives for their service.
2. Outgoing Board Member – Monique Ward
Superintendent Travis Reiman read a statement and Board members recognized Director Monique Ward for her service.
3. Outgoing Board Member – Erika Lopez
Superintendent Travis Reiman read a statement and Board members recognized Director Erika Lopez for her service.

D. Approval of Agenda
Director Mark Watson MOVED, SECONDED by Director Monique Ward, to approve the agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent.

No further discussion took place.

E. Audience Time
Seven members requested to address the Board:

Cristina Bowerman
Lincoln Kemper
Steve & Janet Cea
Sharna Donovan
Todd Harple
Brian Soldani
Leslie Padwys

F. Consent Agenda

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Director Nancy Thomas MOVED, SECONDED by Director Erika Lopez, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent.

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of May 27, 2025, Board Meeting
2. Approve Routine Personnel Matters
3. Approve Annual Clerk / Officer Designations
4. Approve Annual Depository, Auditor, Legal Counsel, Newspaper, and Agent Designations
5. Approve Crime Policy Coverage Limits
6. Establish 2025-26 Mileage Reimbursement Rate
7. 2025-26 Tuition Rates for Non-Resident Students
8. Executive Management & Administrative Travel Stipend Revision

G. Budget Hearing

1. Budget Hearing
   a. Recess Regular Session / Call to Order Budget Hearing
      Board Chair Ivette Pantoja recessed the Regular Session of the Hillsboro School District 1J at 7:46 PM, and called to order the Budget Hearing of the Hillsboro School District 1J at 7:47 PM.

   b. Budget Hearing - Public Testimony
      No audience members requested to give public testimony

   c. Adopt Resolutions to Adopt the 2025-26 Budget, Appropriate 2025-26 Budget, and Impose 2025–26 Taxes and Categorize the Levy

      Director Erika Lopez MOVED, SECONDED by Director Monique Ward, that the adopt the Resolutions to Adopt the 2025-26 Budget, Appropriate the 2025-26 Budget, and Impose 2025–26 Taxes and Categorize the Levy, as shown in the June 17, 2025, Board meeting packet.

      The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez,

Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

d. Recess Budget Hearing / Call to Order Regular Session

Board Chair Ivette Pantoja recessed the Budget Hearing of the Hillsboro School District 1J at 7:48 PM, and called to order the Regular Session of the Hillsboro School District 1J at 7:49 PM.

H. Action Items

1. Accept Recommendation and Appoint Student Representatives to the Board of Directors

Director Nancy Thomas MOVED, SECONDED by Director Mark Watson, that the Board of Directors accept the recommendation of the interview committee and appoint Nicole Ayala Congachi from Glencoe High School, Jocelyn Trejo-Reyes from Hillsboro High School, and Hazel Cleveland from Oak Street Academy to serve as Student Representatives to the Board of Directors for the 2025-26 school year.

The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members made comment.

2. Notice of Intent to Purchase

Director Erika Lopez MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors acknowledge the Notice of Intent to Purchase, by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (7-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Nancy Thomas, Director Monique Ward, Vice Chair Mark Watson, and Chair Ivette Pantoja voted to approve.

Board members made comment.

I. Reports and Discussions

1. Financial Report

Chief Financial Officer Scott Harrison highlighted Rhonda Crouch who retires after 26 years with HSD. Board members asked questions.

J. HCU / HEA Reports

HEA President Mary Kay Babcock gave the HEA report.
HCU gave no report this evening.

K. Discussion Time

1) Student Representatives' Time

Abe Staffa read a prepared statement on his time as a student representative to the Board.
Gwen Kondor made a statement regarding her time as a student representative to the Board.
Kal Sibbel made a statement regarding his time as a student representative to the Board.

2) Superintendent's Time
Superintendent Travis Reiman thanked Board Chair Ivette Pantoja and Board Vice Chair Mark Watson for their time as Chair and Vice Chair. He also thanked Directors for their time spent at graduation.

3) Board of Directors' Time
Director Patrick Maguire wished everyone a happy summer.
Director See Eun Kim thanked the student representatives for their service, thanked Director Lopez and Director Ward for their service, thanked the audience members for coming to speak, reflected on graduation, and highlighted a visit to Tamarack Elementary School with Superintendent Travis Reiman.
Director Nancy Thomas addressed the student representatives, thanked Director Monique Ward and Director Erika Lopez for their service, and highlighted last week's graduation ceremonies.
Board Vice Chair Mark Watson thanked the student representatives, thanked Director Monique Ward and Director Erika Lopez for their service, and highlighted graduation.
Board Chair Ivette Pantoja thanked and reflected on the student representatives, highlighted graduation week, and thanked Director Monique Ward and Director Erika Lopez for their service.
Director Erika Lopez congratulated all the HSD graduates, thanked the student representatives, welcomed new student representatives, thanked fellow Board members, thanked Cabinet members, thanked Superintendent Travis Reiman for his leadership, highlighted graduation coordination, thanked HEA and HCU for their partnerships, and thanked Board tech staff for their work.
Director Monique Ward thanked the residents of Hillsboro, HSD Cabinet, teachers, highlighted her journey on the Board, and high school graduations. She read a prepared statement about her Board leadership.
Chair Ivette Pantoja shared a quote.

L. Adjourn Meeting
Chair Ivette Pantoja adjourned the meeting at 8:41 PM.