

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Signatures/Facsimiles

The Governing Board shall, on request of the Superintendent, authorize one or more officers or employees of the district to sign orders in the name of the Board, and directs the Superintendent to file or cause to be filed with the County Superintendent of Schools the verified signature of each person, including a member of the Board, who is so authorized.

Signature authorization is limited to \$50,000 with the exception of change orders on Board Awarded Public Works Contracts.

Change Orders in excess of \$50,000 will require dual signature of authorized signers.

All contracts under \$50,000 will be presented to the Board for ratification.

Policy adopted: 4/10/84

Policy revised: 4/09/02; 5/26/15