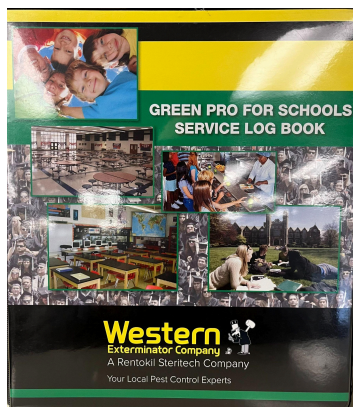


Integrated Pest Management (IPM) Reporting Pests in Schools

[Integrated Pest Management](#) (IPM) for schools is part of the Oregon Revised Statute and applies to all schools in the State of Oregon. As part of the IPM, schools must report any pest sightings so that PPS and their IPM contractor may address any pest issues.

We all have a responsibility to control access to our schools and to do our part to help keep unwanted pests out of our buildings to ensure a clean and safe learning and working environment for our students and staff.

If you do find an issue, this is how to report a pest (rodent, ants, flying insects, etc.) in your Pest Control Logbook, located in every school main office.



When an unwanted pest (mice, rats, ants, wasps, etc.) or pest activity is observed, it should be logged in the book. Provide the date of the sighting, location and what type of pest was seen. In addition, all pest sightings must be reported to the school custodian. They will follow up with the Facilities office at the PEC to schedule a technician to address the pest issue. It is imperative that any sightings are reported in the logbook and not just discussed between staff members. If it is not reported in the logbook, the technician will not know what and where the issue is in the school.

Every school in PPS is on a monthly schedule to address pest issues at each site. During each visit, the pest control technician will check in with the office and sign the Pest Control Logbook. If you have an urgent pest control issue that presents an urgent health and/or safety issue, please ensure your custodian calls the Facilities Operations department with the information so that we may dispatch our contractor to address the

urgent issue. You may expect the pest control technician to visit the site within 24-48 hours to assess the issue and respond accordingly.

It is important to note that many pest control issues did not start overnight and will take time to resolve. Rodent issues are a process of elimination to determine how the rodents are gaining access to the building and food sources that may be present in the space that are attracting the rodents. The technician will work with the custodian and Facilities to determine the best plan forward to eliminate the issue. In the meantime, there are some very simple behaviors that staff and students in schools may do that will help prevent the introduction of pests to the site. Some helpful tips may be found [here](#).

Facilities and Environmental Health & Safety thank you for your help in keeping our schools pest free!

If you have any questions, additional information related to pest management can be found on the [Risk Management](#) web page.