

**Portland Public Schools District 1J, Multnomah County, Oregon
Board of Education's
Policy and Governance Special Committee**

**February 6, 2018
Informal Minutes**

The meeting of the Board's Policy and Governance Special Committee convened on the above date at 5:11 pm at the call of Chair Julia Brim-Edwards in the Mazama Conference Room of the Blanchard Education Service Center, 501 N. Dixon St., Portland, OR 97227.

There were present:

Board Committee Members

Julia Brim-Edwards-Chair
Rita Moore
Mike Rosen

Board Members

Paul Anthony

Staff

Liz Large-Interim General Counsel
Mary Kane-Senior Legal Counsel
Kylie Rogers-Chief Human Resources Officer
Rosanne Powell-Senior Board Manager
Dave Northfield-Director of Media Relations

Naming Policy

Mary Kane shared with the committee her consideration on the use of the Quaker name and what impact it had on students. There was discussion from the committee how to broaden the policy to include mascots, logos, nicknames and other school symbolism and how such changes would impact the use of the Quaker nickname. The committee also discussed what forms a mascot could take. There was agreement that the policy should include not only the naming of school property but also the use of symbolism on items such as t-shirts, gym mats, etc. Director Moore raised concerns about naming parts of buildings in exchange for donations. Community member Roger Kirchner asked if a name would follow a football field, or something similar, if it is moved or rebuilt. The group discussed what would be considered a religious name and the renaming of schools. The committee would like to have a first reading of the proposed policy on February 27th.

Conflict of Interest/Nepotism Policy

Kylie Rogers shared a first draft of the Conflict of Interest and Nepotism Policy. Chair Brim-Edwards asked for some clarification on what was meant by the term "line of authority". Kylie Rogers shared that there will need to be mitigating actions identified to handle these situations. Director Moore asked if this would be a part of larger Conflict of Interest Policy. Kylie Rogers replied that it would. Director Moore stated she would like to make sure this addresses many example of how there could be a conflict of interest within the District. Chair Brim-Edwards would like to see language that addresses Board members, contractors and vendors, in addition to staff. She would like to consider a policy or AD for staff and a separate one for Board members. There was discussion on what would be considered nepotism. Rosanne Powell will contact the Oregon School Boards Association (OSBA) to find out what rules on voting apply to Board members who have an identified conflict of interest. Director Moore asked if an Executive Director of a vendor should be allowed to serve on the Board. Director Rosen did not think so, but thought the committee should identify how much of a conflict of interest there really was. He thinks that there should be a disclosure made earlier in the contracting process. Kylie Rogers will bring back two

policies one for the Board and one for PPS staff and contractors and Rosanne Powell will research best practices from OSBA.

Chair Brim-Edwards adjourned the meeting at 6:35 p.m.

Submitted by:

Rosanne Powell, Board Manager