

**Portland Public Schools District 1J, Multnomah County, Oregon
Board of Education's
Policy and Governance Special Committee**

**March 1, 2018
Informal Minutes**

The meeting of the Board's Policy and Governance Special Committee convened on the above date at 12:02pm at the call of Chair Julia Brim-Edwards in the Mazama Conference Room of the Blanchard Education Service Center, 501 N. Dixon St., Portland, OR 97227.

There were present:

Board Committee Members

Julia Brim-Edwards-Chair

Rita Moore

Mike Rosen – *via phone*

Staff

Liz Large, Interim General Counsel

Mary Kane, Senior Legal Counsel

Stephanie Soden, Chief of Staff

Stephanie Cameron, Senior Director of Communications

Kylie Rogers, Chief of Human Resources

Lidia Lopez Gamboa, Complaint Coordinator

Diploma Requirements (Veterans)

Ms. Kane reported that the State had adopted new criteria on the issuance of Diplomas to Veterans, and that the language had been incorporated into the District's Diploma Requirements Policy. Committee members suggested that language relating to graduates of previous years be removed from the Policy.

Complaint Policy

The Committee reviewed the red-lined Complaint Policy which had new language incorporated into it. Chair Brim-Edwards suggested that the Complaint process steps be taken from the Administrative Directive and placed into the Complaint Policy. Chair Brim-Edwards also suggested that the word "Ombudsman" be removed from the Policy and replaced with "Superintendent's Designee".

Ms. Rogers stated that she would add additional language regarding personnel issues and public records.

Director Moore submitted her changes to the Complaint Policy. Committee members suggested that the proposed language removal around retaliation remain in the Policy.

Chair Brim-Edwards stated that she would revise the red-lined copy of the proposed policy to include what she heard from committee members, and then send to staff and legal for review.

Chair Brim-Edwards adjourned the meeting at 1:16pm.

Submitted by:

Caren Huson Quiniones, Board Clerk