

Portland Public Schools District 1J, Multnomah County, Oregon
Board of Education's
Policy and Governance Special Committee
22, 2018
Informal Minutes

The meeting of the Board's Policy and Governance Special Committee convened on the above date at 5:00 pm at the call of Chair Julia Brim-Edwards in the Mazama Conference Room of the Blanchard Education Service Center, 501 N. Dixon St., Portland, OR 97227.

There were present:

Board Committee Members:

Julie Brim-Edwards-Chair
Rita Moore
Mike Rosen

Staff

Mary Kane-Senior Legal Counsel
Liz Large-Interim General Counsel
Kylie Rogers-Chief Human Resources Officer
Rosanne Powell-Senior Board Manager

UPDATE ON PUBLIC ACCESS TO DISTRICT RECORDS

Laird Cusack is still in conversations with the Portland Association of Teachers (PAT) and will update the committee at a later date.

COMPLAINT POLICY

Chair Brim-Edwards reviewed a draft of the revised Complaint Policy. There was discussion on how to provide training to implement the policy and Administrative Directive. Mary Kane thought that principals may send complaints to Human Resources because they don't understand their role in resolving concerns. Information on how training on the complaint procedures will be in the Administrative Directive. Mary Kane and Liz Large will look into what defines discipline. Director Moore asked what it means to be compliant by state standards. Liz Large replied it was referring to the Division 22 articles. Kylie Rogers shared examples on why this policy would not be the correct process for employee discipline. Director Moore asked what the process was moving forward. The committee will send their comments to Chair Brim-Edwards to inform the next draft and the timeline for a First Reading and final adoption. The goal is to have the first reading on April 24th and to work with Stephanie Cameron to communicate out the changes from the current policy. Director Moore asked if the Whitehurst report may have recommendations on a complaint policy. Liz Large thought it could be possible. Chair Brim-Edwards reminded the group that regardless of any recommendations the investigators made, it would need to comply with state law and thinks that the Administrative Directive is crucial. Director Moore thinks that a draft should be shared with union partners sooner than later and Kylie Rogers agreed there are benefits to sharing a draft with them. Chair Brim-Edwards thinks it may be better to have them attend the committee meetings and Director Rosen agreed. Chair Brim-Edwards asked that Policy and Governance Committee meeting agendas get sent to PAT leadership.

There was discussion on how to handle complaints of student safety and timelines for addressing complaints of student misconduct. Liz Large stated there was obligation to look at student misconduct. Director Moore had some questions about the different steps in the complaint process. Liz Large shared that the Board will no longer need to vote on whether to hear an appeal to the Superintendent's decision on a complaint, in order to be compliant with the statute that requires each step to be reviewed in 30 days. There was discussion on how much Lighthouse is utilized and the need to communicate that option to the community.

UPDATE ON CONFLICT OF INTEREST AND NEPOTISM POLICY

Mary Kane and Liz Large continue to look at other policies. Kylie Rogers thinks the Conflict of Interest Policy should serve as a larger policy, with the Nepotism Policy underneath it. Director Moore thinks this is necessary when looking at the process for reviewing and approving contracts. Chair Brim-Edwards will send a draft to the rest of the Board for feedback.

Chair Brim-Edwards adjourned the meeting at 6:16pm.

Submitted by:

Rosanne Powell, Senior Board Manager