

**School District No. 1J, Multnomah County, Oregon
Board Committee Meeting of November 1, 2018**

INFORMAL MINUTES

A meeting of the Board's Policy and Governance Committee meeting came to order at 8:30am at the call of Chair Brim-Edwards in the Willamette Conference Room at the Blanchard Education Service Center, 501 N. Dixon Street, Portland, Oregon, 97227.

There were present:

Committee Members

Julia Brim-Edwards, Chair
Amy Kohnstamm
Rita Moore
Mike Rosen

Staff

Liz Large-Interim General Counsel
Rosanne Powell-Board Manager
Stephanie Soden-Chief of Staff
Stephanie Cameron, Senior Director Communication and Public Affairs
Joe Crelier, Director Risk Management

Chair Brim-Edwards called the meeting to order at 8:30am.

Chair Brim-Edwards stated that at the previous committee meeting, the committee discussed using the OSBA process to do a comprehensive policy review and we are proceeding with that. We will fold in the consideration of the policies that were commissioned by former Superintendent Bob McKean at the same time. Ms. Large mentioned that the Board Governance policies would feed nicely into the OSBA work stream, but with two exceptions: Student Representative Policy 1.20.010 and Board Reimbursements 2.40.080. She would like to bring revised language to the committee sooner rather than later. Director Kohnstamm stated that she would like to see a Code of Ethics Policy, and that she would like to see that soon.

In regards to the new Professional Conduct between Staff and Students Policy, Ms. Large indicated that she would bring back recommended changes to the next committee meeting. The Portland Association of Teachers have filed a Demand to Bargain regarding the policy, which could add 90 days to the Policy process. Ms. Large stated she will add language to the policy regarding current vs. graduated students. In addition, she will clarify staff vs. volunteers.

Ms. Large mentioned that the following Administrative Directives were waiting for Superintendent sign-off: Naming School District Property, Public Access to District Records, Complaint Process, Student Wellness, and Anti-Harassment. Once the Administrative Directives are signed, they will be posted on the District website. The Nepotism Administrative Directive was still under development. Chair Brim-Edwards commented that once the Administrative Directives are completed, that copies should be given to Board members. Chair Brim-Edwards questioned how staff would be informed for the policies that have been completed in the last year. Ms. Large responded that she will provide that information at the next committee meeting.

Ms. Cameron walked the committee through the Procedures for Naming School District Property Administrative Directive. The Franklin mascot naming process will be presented to the full Board at their November 13th meeting.

Discussion ensued around the Field Trips, Foreign Travel, and Other Off-Campus Activities Policy. Director Moore indicated that she would develop a value statement for the policy, and also add language regarding students who lack a passport. Chair Brim-Edwards stated that it was inequitable if a student in a school was not in a particular program and would not be offered travel. In addition, should language be added that longer trips should not be taken during the school year.

Chair Brim-Edwards stated that 16 policies will be proposed for rescission at the November 13th Board meeting. Chair Brim-Edwards added that she would like to see an annual training for the Board on public records, public meetings, ethics, etc.

Public Comment:

Jason Trombley: the District should have a communication plan in place for the Student Assignment to Neighborhood Schools Policy, the Field Trips, Foreign Travel, Other Off-Campus Activities Policy, and also for the Franklin mascot naming.

Roger Kirchner: the Community Budget Review Committee also has an audit function and wondered if it should be addressed in the revised Auditor Policy.

Chair Brim-Edwards adjourned the meeting at 10:59am

Submitted by:

Caren Huson Quiniones, Board Clerk
PPS Board of Education