

School District No. 1J, Multnomah County, Oregon
Board Committee Meeting of March 14, 2019

INFORMAL MINUTES

A meeting of the Board's Policy and Governance Committee meeting came to order at 4:03 pm pm at the call of Chair Brim-Edwards in the Willamette Conference Room at the Blanchard Education Service Center, 501 N. Dixon Street, Portland, Oregon, 97227.

There were present:

Board

Rita Moore
Mike Rosen
Julia Brim-Edwards-Committee Chair
Amy Kohnstamm
Paul Anthony
Nick Paesler-Student Representative

Committee

Rachel Lent-Paralegal
Liz Large-Interim General Counsel
Rosanne Powell-Senior Board Manager
Patrick Leboeuf-Director-Construction and Project Management
Mary Kane-Senior Legal Counsel
Stephanie Cameron-Director of Communications
Kristen Cowden-Real Estate Manager
Claire Hertz-Deputy Superintendent, Business and Operations
Judy Brennan-Director of Enrollment and Transfer
Mary Catherine Moore-Internal Performance Auditor
Nicole Bassen-Senior, Budget Analyst

Update the Committee Work Plan

The policy on student outcomes will be moved to April, along with a discussion on the equity policy and a policy on foundations. The discussion on the Capital Asset Renewal Funds and Plans Policy was added at the request of staff. Chair Brim-Edwards would also like to have student feedback on the plan on communicating policy changes.

Student Representative Duties Policy

Student Representative Paesler provided an overview of changes made to the board policy on Student Representative Duties, which included changing the name of the student group from SuperSAC to District Student Council (DSC), the ability to receive course credit, a funding stream and a district advisor. The committee decided to remove "comprehensive" when describing high schools as this would leave out focus option schools like Benson and Jefferson, and to add Pioneer to the list of schools represented. There was discussion on how each school recruits for DSC representatives. Jonathan Garcia shared there will be a student engagement manager to advise and assist with this effort. The committee agreed the DSC should establish by-laws and there was discussion on whether or not to delete those items in the policy that would be addressed through the by-laws. Director Moore did not think the policy was ready for a second reading, so the committee decided to bring the policy back for a final review at the April 4th meeting.

Capital Asset Renewal Funds Policy

Patrick Leboeuf introduced the need to revise the Capital Asset Renewal Funds Policy that would allow for flexibility in the use of funds in order to address areas that need immediate attention. Director Moore would like to see the revision to include a reference to the policy on Preservation, Maintenance, and Disposition of District Real Property. The committee approved moving this to the full board for a first reading on April 9th.

Community Use of School Buildings and Facilities Policy

In order to address concerns brought forward by Parent Teacher Association at Scott School, Kristen Cowden is proposing that schools identified by the state as needing improvement, as well as Title 1 schools, qualify for one waiver a year for custodial fees when applying for a Civic Use of Buildings (CUB) permit.

The committee would like to proposing adding Community Based Organizations (CBOs) to the list to qualify for a waiver. The committee approved moving this to the full board for a first reading on April 9th.

Compulsory Enrollment; Age and Grade Level at Entrance Policy

Chair Brim-Edwards stated the proposed revised policy had been in public comment for the required 21 day period where there had not been public comment received. The policy was scheduled for a final reading at the March 19th board meeting. Director Anthony said he had solicited feedback on Facebook and had several questions which needed to be addressed before it could move ahead, which had not been shared with the committee or board office. The second reading has been pulled from the March 19th agenda until the questions could be answered.

Field Trips, Foreign Travel, and Other Off-Campus Activities Policy

Chair Brim-Edwards provided an overview of the public comments received. The committee would like to see criteria for approving field trips addressed in the Administrative Directive. There was discussion on having language in the policy that addresses putting students into a discriminatory environment while traveling. The committee decided to remove the word "potential" when describing hazardous environments. Director Moore would like to see a requirement to train staff who are leading student trips. The committee approved moving this to the full board for a second (final) reading on March 19th.

Communication Planning and Support for New and Revised Policies

Stephanie Cameron shared the communication matrix for notifying affected communities about new and revised policies. She will make the matrix available to committee members.

Student Assignment to Neighborhood Schools Policy

Judy Brennan shared with the committees some options that could alleviate overcrowding at neighborhood schools, which could inform policy language which is currently not in place. The committee had questions on what strategies have been used to alleviate overcrowding outside of revoking transfer rights. Director Kohnstamm stated that practices like guaranteeing ACCESS students entrance into Grant need to be reviewed, given there is no specific program for ACCESS students at Grant. Judy Brennan agreed there is no policy or AD in place that covers program placement.

Chair Brim-Edwards adjourned the meeting at 6:06 pm.

Submitted by:

Rosanne Powell, Senior Board Manager
PPS Board of Education