

7.10.030-P District Foundation

Establishment of a Districtwide Foundation

The Board authorizes the establishment and incorporation of a foundation for the purposes of accepting, holding and administering funds and gifts to the district for special and general purposes. The purposes of funds administered by the foundation may include pay for instructional staff (FTE), educational enhancements such as equipment, supplies, extended-day activities and contracts, and other activities of benefit to the district and its students.

The foundation shall be guided by racial equity and social justice, educational excellence, preservation of a strong public school system, and support the district's mission, vision, and strategic plan.

The foundation will be incorporated under Oregon law and registered as a tax-exempt corporation under Section 501 of the Internal Revenue Service Code.

The foundation will be operated in conformance with established districtwide foundation principles (outlined below) and governed by a board of directors whose selection, membership and functions will be set forth in the foundation's by-laws.

Local School Foundations

The districtwide foundation shall establish and manage the administrative functions of local school foundations (LSFs). These LSFs are the vehicle for raising funds to add additional staff for schools.

- A. Definition of staff: 1.0 FTE - Any position that would normally be filled by a certificate or classified employee of Portland Public Schools under State Law and current labor contracts; and, any individual providing a service which is part of the core instructional program of the school or for which academic credit will be granted to students or staff by their reception of that service.
- B. Questions regarding whether or not a position falls within this definition shall be directed to the Office of the Superintendent. Any waivers or exceptions to this definition must be granted by the Superintendent and documented in the record.
- C. Foundation purchases of "staff" are for positions, not for specific individuals. However, Foundations will pay the actual cost of the employee filling that position as determined by the staffing established based on the October enrollment data, plus the 1/3 for the districtwide foundation. Sources would include but not be limited to Foundations, PTA, Booster Club, Endowments, corporate partnerships, alumni groups, etc. The support may be in dollars or in the form of goods, equipment, or labor.
 - a. The district will provide an estimated salary range for specific positions to help LSFs to set fundraising goals.
 - b. The district will send the districtwide foundation a bill by the end of October for the actual amount owed.
 - i. The district prefers that these bills for "staff" buys be paid in full within 30 days after the bill is received. However, payment schedules may be negotiated on a case-by-case basis.
 - ii. Should an LSF fall short in payment for a position, the district will charge the short fall against the next years' fundraising efforts. Until the obligation is paid in full, no new positions may be funded.
- D. The use of funds at the local school level will be decided by the principal, site council, LSAC, or other advisory body as appropriate. The foundations will have no control over personnel decisions. The funding decisions of the districtwide foundation and LSFs will be made after the Board budget decision in time for planning for the coming academic year.

All PPS Schools are eligible and will be supported, if required, to establish an LSF. For those schools that do not have active foundations, they will be treated fairly--the same as schools with a foundation.

2:1 Ratio Apportioning

Deleted: district- wide implementation of the Oregon Educational Act for the 21st Century.

Comment [A1]: Consider this in the AD

All money or money designated for a particular school raised through LSFs will be apportioned to the districtwide foundation according to a 2:1 ratio (67% to the local school and 33% to the districtwide foundation equity fund), with the first \$10,000 being exempt.

Funds otherwise raised outside of the LSF activities will not be subject to the 2:1 split, as long as they are not used to add additional staff to the school. The allocation formula may be reviewed by the Board of Education annually.

General

All policies relating to fundraising shall be reconsidered, and the apportionment formula and any use of local funds to pay for instructional staff shall be terminated, with respect to any fiscal year in which the anticipated ratio of general fund dollars to student enrollment, adjusted for inflation, exceeds the ratio that existed in fiscal year 93/94.

As per existing (Board Policy 7.10.021) administrative regulations, the approval of the Superintendent is required for acceptance of any support of \$5,000 or more in a given year by a school from any one source.

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Comment [A2]: I recommend that this be reworded. It is not clear more than 3 people (I surmise) what this means practically.

Comment [A3]: Instead of repeating this policy year, how about we reference it at the bottom as a related policy? We are beginning that process, and it will be a common practice with hyperlinks soon.

Comment [A4]: Question about the purpose of this and whether this is followed in practice. If a \$5,000+ contribution is made to a school foundation (aligned with the new PPS foundation or an independent one) then it is not made to a school. It is made to a foundation. This needs further discussion.