

The board recognizes that field trips, when used as a device for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom activities by providing learning experiences in an environment beyond the classroom.

Field trips that take students out of the state or are planned to keep students out of the district overnight must be approved in advance by the Superintendent. The superintendent's designee has the authority to approve all other field trips.

The superintendent will develop procedures for the operation of a field trip or an outdoor education activity which will ensure that the safety of the student is protected, and that parent/guardian permission is obtained before the student leaves the school. Field trips must be integrated with the curriculum and coordinated with classroom activities that enhance their usefulness. Students may only be transported by private vehicle to and from field trips during the school day if the vehicle is operated by the student's own parent or guardian and no student participating in the trip, other than the driving parent/guardian's own student, rides in the private vehicle. Further, it is understood by the parent/ guardian that in transporting their own student, the parent/guardian is not driving as an agent or employee of the district in any respect.

The superintendent will also develop procedures for travel related to co-curricular and extra-curricular school sponsored activities.

Many opportunities are available for students to participate in trips/tours of an educational nature sponsored by private agencies. Although these trips may provide enriching experiences for students, they are not endorsed or sponsored by the district. Staff members endorsing or sponsoring privately arranged trips/tours may not use their contracted instructional day or district resources for soliciting student interest or participation.

Under extenuating circumstances, private vehicles may be used by staff to transport students if approval is obtained in advance from the principal.

Legal Reference:	RCW 28A.330.100 (5) RCW 67.20.020 WAC 181-87-090	Additional Powers of Board Contracts for Cooperation Improper Remunerative Conduct
Adopted:	June 16, 1986	North Thurston School District Board of Directors
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