

The Board authorizes the use of private vehicles under the following circumstances:

- A. Under unusual circumstances, the District may request parents, or a responsible adult, to drive children to school in their own vehicles on a per-mile cost reimbursable basis. The transportation department determines when "in-lieu" transportation would be advantageous to the District and arranges its implementation. In cases where carpools are formed by families, reimbursement will be provided only to the parent whose car is used to transport the students to school.
- B. Upon written approval of the principal, staff may transport students when a student's welfare is involved or when due care dictates prompt action. Under extenuating circumstances, authorization may be given for private vehicle transportation, by a qualified district employee, to an occasional extra/co-curricular activity or field trip. The staff member will acknowledge that they agree to assume full responsibility for any liability or property damage, comprehensive or collision, made by or against the driver/owner of the vehicle. The mileage of the staff member will be reimbursed by the district. A staff member will not transport a student alone in a private vehicle.
- C. Any driver of a private vehicle, who transports students, must show evidence of liability coverage for the vehicle.

The Superintendent shall establish procedures for the use of private vehicle transportation.

Legal References:	RCW 28A.160.030	Authorizing Individual Transportation or Other Arrangements
	WAC 392-143-070	Other Vehicles Used to Transport Students

Adopted:	May 5, 1986	North Thurston School District Board of Directors
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Amended:	July 18, 1994 February 3, 1997 October 19, 2010 June 17, 2025	NTPS Board of Directors
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