
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING
MONDAY, JUNE 9, 2025

The Millville Area School Board held their regular business meeting on Monday, June 9, 2025 in the Millville Jr./Sr. High School Library beginning 7:06 pm. Prior to the meeting, the Millville Area School Board held an Executive Session meeting for personnel matters.

1. ROLL CALL

The following Board members answered roll call: William Berger, Matthew Deihl, Michael Farrell, Greg Hemsarh, Gena Maize, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent; Whitney Holloway, Business Manager/Board Secretary; Brandon Gordner, Elementary Principal; Matthew Mills, Secondary Principal; Alexa Longacre, Director of Interventional Supports; Dyson Savage, Director of Technology; Matthew McWilliams, Supervisor of Buildings and Grounds; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Christopher Sassaman, Wendy Faatz, Kayleen Jenkins, Klohe Faatz, Tiffany Anderson, Kim Coleman, Mary Schrader, Gwen Utt, Lindsey Shultz, Laura Koons, Alex Cavallini, Chelsea Bassett, Danielle Fritz, Emily Bloom, Aaliah Dube, Kelly Myers, Tarah Kishbach, Erin Kohrherr, Katie Downs, Megan Hippenstiel, Lisa Leighton, and Corey Whitmoyer all signed the register but none requested to speak.

3. SUPERINTENDENT'S REPORT

Finance

- Mr. Rasmus began his report by expressing his thanks for the community and staff members who have taken the time to express their concerns. He thanked the community members who came to meet with him. Mr. Rasmus shared that the district was able to get closer to a balanced budget without the third professional staff furlough of an emotional support teacher as originally proposed. He explained that the Board would consider the new proposal that evening.

School Resource Officer Services

- Mr. Rasmus shared that the Board would be considering a renewal of the Hemlock Township contract for School Resource Officer services that evening for the 2025-2026 school year, with the goal to maintain the agreement for one year only. He explained that the district would be preparing to have a School Police Officer program for the 2026-2027 school year ready to go. Mr. Rasmus thanked Hemlock Township for the great support they have been to the district. He shared that after reviewing the models, this would be the best option forward for the district and that there would be many preparations needed over the next year to realize the SPO model for the 2026-2027 school year.

FID Days

- Mr. Rasmus shared with the Board and those present that he submitted the Flexible Instruction Days application on the behalf of the district, which details the plan for how to use these days when closed for inclement weather. He explained that he had to submit a large application, including writing lesson plans and describing all technology needed. At that moment, Mr. Rasmus shared; the application had not yet been approved.

Invitation for Bids for District Office

- Mr. Rasmus explained that the district, under the direction of Marotta/Main, received and reviewed bids for the district office location project on Friday, June 6, 2025. He shared that the Board would be considering awarding the bid that evening.

MOU – Summer Hours

- Finally, Mr. Rasmus shared that the Board would be considering an MOU agreement with the support staff that evening changing the summer hours to a four-day workweek. He explained that this would not equal less hours, just redistributing the hours to four days instead of five. This agreement would be non-binding and not precedent setting.
- In closing, Mr. Rasmus stated that the 2024-2025 school year came to a successful close. He wanted to thank the staff present as well as all the other staff for their great work to make it a meaningful school year.

4. BUSINESS MANAGER'S REPORT

- *Mrs. Holloway had previously submitted her report for the consideration of the Board and did not have anything further to add.*

5. APPROVAL OF BOARD MINUTES

5.1 May 19, 2025 Board Meeting Minutes

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board approve the minutes of the May 19, 2025 Millville Area School District Board meeting.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

6. BUDGET AND FINANCE

6.1 Expenditures

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the expenditures since the May 19, 2025 meeting to present, general fund expenditures in the amount of \$123,242.45 and athletic expenditures in the amount of \$493.50.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.2 Pay June Expenditures

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve allowing the Business Manager to pay June 2025 expenditures incurred that are due prior to the next scheduled meeting with final approval at the June 30, 2025 meeting.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.4 General Obligation Note, Series of 2025

A motion by Matthew Deihl and seconded by Jessica Whitmoyer that the Millville Area School Board adopt the resolution to (i) award a general obligation note in the principal amount of \$1,555,000 to First Keystone Community Bank pursuant to the terms of its proposal, the proceeds of which will be used by the Millville Area School District (the "School District") to provide funds to (a) undertake energy improvement projects at the School District's elementary and secondary school facilities through utilization of guaranteed energy savings agreements and/or energy savings performance contracts; and (b) pay the costs of issuing the Note and (ii) rescind resolution number 2025-01 adopted by Board of Directors on April 28, 2025.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.5 Transfer Funds from General Fund to Capital Reserve Fund

A motion by Matthew Deihl and seconded by Heather Mausteller that the Millville Area School Board consider and approve transferring \$300,000 from the General Fund to the Capital Reserve to cover upcoming projects.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.6 2025-2026 School Real Estate Tax Collection Due Dates

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve due dates for the 2025-2026 school real estate tax collection period:

1. Real Estate Taxes paid in full on or before August 31, 2025 shall be eligible for a 2% discount of the Real Estate Tax face value amount.
2. Real Estate Taxes paid between September 1 and October 31, 2025 shall be collected at the Real Estate Tax face value amount. Installment payments may be made, without penalty, provided the Real Estate Tax face value amount is paid by the following due dates: August 15, 2025, October 15, 2025 and December 15, 2025. 10% penalty will be applied if the payment is not made by the due dates established above for the 2nd and 3rd installments.
3. Real Estate Taxes paid in full on or after November 1, 2025 shall be subject to a 10% penalty.
4. No personal checks will be accepted after December 15, 2025.
5. Collection dates in this motion may be adjusted to comply with any changes in Pennsylvania state laws enacted after this motion adoption.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.7 School Tax Certifications and School Tax Duplicate Requests

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve charging \$15 (no change from prior year) per parcel payable to The Millville Area School District for each school tax certification or school tax duplicate bill request for each parcel requested effective July 1, 2025.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.8 Returned Check Fees

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve charging a \$35 fee payable to The Millville Area School District for each check that is returned from the bank.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.9 2025-2026 Depositories

A motion by Jessica Whitmoyer and seconded by William Berger that the Millville Area School District approve the depositories for the 2025-2026 fiscal year as: Journey Bank, PSDLAF, First Keystone Community Bank, Bank of New York Mellon, and RBC Capital.

- Mrs. Myers asked if there was any change in these depositories.
- Mrs. Holloway answered that the only change was Keystone Community Bank due to the district's recent loan.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

7. ADMINISTRATIVE ITEMS

7.1 Contract with Hemlock Township for SRO Services

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the contract with Hemlock Township to provide MASD with School Resource Officer Services for the 2025-2026 School Year for a cost of \$126,370.84.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8. CURRICULUM / EDUCATIONAL

8.1 IU 17 BLaST CAOLA Agreement 2025-2026

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the Agreement with IU 17 BLaST CAOLA to provide the Millville Area School District with eQUIP Online Learning Services for the 2025-2026 school year.

- Ms. Maize asked if the fee was the same as last year.
- Mr. Rasmus answered that yes, the fee was the same and that the district has had great success with this program.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8.2 Additional Engineering Occupational Advisory Committee Members

A motion by Greg Hemsarth and seconded by William Berger that the Millville Area School Board consider and approve the membership of JESSE VANHOESEN (Kawneer) and MARK HEPLER (Kawneer) to the Engineering Occupational Advisory Committee (OAC).

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8.3 Engineering OAC Report 2024-2025

A motion by Greg Hemsarth and seconded by William Berger that the Millville Area School Board postpone the recommended action as presented to the June 30, 2025 meeting.

A motion to consider and approve the 2024-2025 Engineering Occupational Advisory Committee report as presented.

The motion to postpone carried by voice vote. 8 Yea; 0 Nay; 1 Absent

8.4 Early College Enrollment Agreement with Commonwealth University

A motion by Greg Hemsarth and seconded by Michael Farrell that the Millville Area School Board consider and approve the Memorandum of Understanding between Millville Area School District and Commonwealth University for Early College Enrollment beginning in the 2025-2026 school year, for a three year term.

The motion carried by roll call vote.

8.5 Seesaw Acquisition

A motion by Greg Hemsarth and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve the quote from Seesaw Learning, Inc. at a total cost of \$16,950 for three years. The Seesaw platform provides faculty, students, and families with learning management system (LMS) that will provide the elementary school with evidence-based tools to implement Multi-Tiered System of Supports (MTSS), learning activities aligned with the Science of Reading, and provides an interactive forum for communication.

- Ms. Maize asked if the district already has this program, and if the price was the same.
- Mr. Rasmus answered that this program is new and is utilized by most other nearby schools. He explained that the program allows young students to write on their iPad, do a read aloud, and access/interact with digital resources more efficiently. He added that during Flexible Instruction Days, students would utilize this platform to complete work and access their resources.
- Mr. Gordner, Elementary Principal, commented that the teachers just completed two years of LETRs training and a large piece of this platform is the science of reading materials library. He explained that this platform is digital as well it incorporates family engagement. Mr. Gordner went on to say that in his former classroom, if students were assigned a writing piece, they could take a picture and record themselves reading the assignment, adding that he used this program for several years successfully.
- Ms. Maize asked if this platform would be replacing another platform for the district.
- Mr. Rasmus answered that no, it is not replacing anything except for paper usage.
- Mr. Gordner commented that this would cut down on paper with the library of resources available within the platform.
- Mr. Hemsarth asked if the students would write with their fingers or a stylus pen.
- Mr. Gordner answered that he always had students use their fingers to write.
- Mr. Hemsarth expressed a concern about students losing the skill of handwriting as well as holding a pencil.
- Mrs. Whitmoyer asked if parents could communicate in this platform instead of the school info app.
- Mr. Gordner answered that it does have that capability. He explained that in his previous school, the students could also write their work on a piece of paper and upload it to the program for the teacher.

After the discussion, the motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8.6 Replacement Doors & Hardware Project

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board consider and approve the proposal from Gordian to replace the doors and hardware of the High School, as outlined in the quote, at a total cost of \$33,072.11, to be funded by the PCCD grant.

- Ms. Maize asked if this project was completely funded by the PCCD money.
- Mr. Rasmus answered that yes, it was completely funded but the district may need to take a door or two out of the overall project due to the amount of funds left in the PCCD grant being less than the quoted amount.
- Mr. Berger asked if the old doors would be auctioned.
- Mr. Rasmus answered that we had not considered that but could look into it.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9. BUILDINGS AND GROUNDS

Combined Consent 9.1 – 9.2

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the combined recommended action as presented.

- 9.1 Fire Company Carnival Facility Use
 - A motion to consider and approve the request to use the walk-in freezers to store ice cream for the Millville Fire Company carnival from June 24 through July 7, 2025 and the use of MASD parking lots for carnival parking from June 28 through July 6, 2025. Certificate of liability insurance and refundable deposit received as per Administrative Regulation AR-707-1.
- 9.2 Fire Company Access for Facility Use
 - A motion to consider and approve allowing Mark Mordan and Skip Mordan, of the Millville Community Fire Company, one FOB that will permit them with access to the Millville Elementary in order to store and access food product for the Fire Company Carnival from June 24, 2025 through July 7, 2025. Mark and Skip Mordan will be the sole individuals afforded with access for the duration of the previously approved facility use.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.3 Heaps Container Service, LLC Refuse Removal

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board approve Heaps Container Service, LLC for refuse removal for the 2025-2026 fiscal year with a bid of \$870 per month (up from \$825) during the school year and \$630 per month during the summer (up from \$600). Additional pickups will be \$40 (up from \$35).

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.4 Propane Fuel Provider

A motion by Michael Farrell and seconded by William Berger that the Millville Area School District approve Koppy’s Propane to provide propane fuel for the District, for the 2025-2026 school year, at the rate of \$1.34.9 per gallon (from \$1.3490 per gallon in 24-25).

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.5 District Office Location Vestibule/Restrooms Project Bid Award

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board approve awarding the Millville Area School District Office Location Vestibule/Restrooms project to H & P Construction at a total cost of \$68,940.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.6 High School Auditorium Stage Refinishing Quote

A motion by Greg Hemsarth and seconded by William Berger that the Millville Area School Board consider and approve the quote from Taylor Tasks, LLC for floor refinishing services on the high school auditorium stage at a total cost of \$5,208, as reviewed by the Buildings and Grounds Committee.

- Ms. Maize asked when the last time this was done.
- Mr. McWilliams answered that it has been a long time.
- Mr. Berger asked for clarification on board replacements.
- Mr. McWilliams answered that there will be a few boards that need to be replaced on the floor and are addressed in the quote.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.7 Susquehanna Fire Protection Co. Fire Alarm System Replacement Quote

A motion by William Berger and seconded by Matthew Deihl that the Millville Area School Board consider and approve the quote from Susquehanna Fire Protection Company for a fire alarm system replacement at a total cost of \$20,000, as reviewed by the Buildings and Grounds Committee.

- Ms. Maize asked if this would be paid for in the current school year budget or the next.
- Mrs. Holloway answered that it would depend on when the work is completed.
- Ms. Maize asked if there was funding included in the next year's budget if needed.
- Mrs. Holloway answered that yes, it would be included in the maintenance budget.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.8 Turf Tank Line Painter Subscription

A motion by William Berger and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the quote for the Turf Tank Two Plus Package Subscription for field lines painting services at a total cost of \$11,000 per year for three years, with a one-time implementation fee of \$1,700. As reviewed by the Buildings and Grounds Committee.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10. PERSONNEL AND ACTIVITIES

10.1 Act 93 Agreement

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board approve the Millville Area Professional Management Employees ACT 93 Agreement, from July 1, 2025 to June 30, 2028.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.2 Tax Collector Resolution

A motion by Gena Maize and seconded by Michael Farrell that the Millville Area School Board consider and approve appointing Whitney Holloway, Millville Area's School District's Business Manager, as the Tax Collector for the 2025 School Real Estate taxes per the attached resolution for the following municipalities: Greenwood Township, Madison Township, Millville Borough, and Pine Township.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.3 Furlough of Professional Staff Positions

A motion by Greg Hemsarth and seconded by Susan Myers that the Millville Area School Board consider and approve the furlough of the following professional employees consistent with Pennsylvania Public School Code PS § 1124(d)(2) for economic reasons: GERARD MATTIVE, Secondary Business/Accounting Teacher; and EMILY CULVER, Elementary Teacher for the 2025-2026 School Year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Prioritized Motion #1A – Furlough of Support/Administrative Staff

A motion by Greg Hemsarth and seconded by William Berger that the Millville Area School Board consider and approve the inclusion of a prioritized motion that was not included within the board meeting agenda that has been posted and accessible to district stakeholders.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

Prioritized Motion #1B – Furlough of Support/Administrative Staff

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the furlough of the following support staff and administrative staff positions consistent with Pennsylvania Public School Code PS § 1124(d)(2) for economic reasons: Two vacant paraprofessional positions and LORI NAFUS-JONES, Administrative Assistant for Accounts Payable and Transportation.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Prioritized Motion #1C – Furlough of Support/Administrative Staff

A motion by Susan Myers and seconded by Greg Hemsarth that the Millville Area School Board consider and approve amending the minutes of the June 9, 2025 school board meeting to reflect the inclusion of the aforementioned prioritized agenda item.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

10.4 Memorandum of Understanding - Summer Hours

A motion by Heather Mausteller and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the Memorandum of Understanding (MOU) between Millville Area School District and Millville Area Educational Support Personnel Association related to summer hours.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.5 Separation Agreement

A motion by Susan Myers and seconded by Michael Farrell that the Millville Area School Board consider and approve the separation agreement between Employee #194 and the Millville Area School District effective June 9, 2025.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.6 Appoint Secondary Math Teacher 25-26

A motion by Gena Maize and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the employment of MEGAN MCDEVITT, as a Secondary Math Teacher, at Master's Step 12, with a commensurate salary, to start the 2025-2026 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.7 Appoint Secondary Spanish Teacher 25-26

A motion by Gena Maize and seconded by Greg Hemsarth that the Millville Area School Board consider and approve appointing KATE ZEDALIS, as a Secondary Spanish Teacher starting in the 2025-2026 school year at Step 17 at Masters + 30 credits with a commensurate salary. The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.8 District Tenure

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board approve granting tenure to LINDSEY SHULTZ and RACHAEL MUSSER, to start the 2025-2026 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.9 Retirement - W. Faatz

A motion by Greg Hemsarth and seconded by William Berger that the Millville Area School Board consider and approve accepting with gratitude the notice of retirement from WENDY FAATZ, effective September 5, 2025.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.10 Additional ESY Staff - Summer 2025

A motion by Susan Myers and seconded by Matthew Deihl that the Millville Area School Board consider and approve the following additional Extended School Year (ESY) staff: AALIAH DUBE, KAYLEEN JENKINS, VICTORIA FRY, and KELLY MYERS. (Roll Call)

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.11 Mentor Teachers 25/26

A motion by Greg Hemsarth and seconded by Michael Farrell that the Millville Area School Board consider and approve SUSAN LAAYOUNI as Mentor Teacher for the 2025-2026 school year to new Secondary Spanish teacher, KATE ZEDALIS.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.12 FT Second Shift Custodian

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board consider and approve the appointment of ADAM PATLA as Full time Second Shift Custodian at the rate of \$11.40 per hour.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.13 Employment Status Change

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board approve an employment status change for BLAIN LOHR, from 5 hours per day to 6 hours per day effective the start of the 25-26 school year.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10.14 Cafeteria Worker - Cameron

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the appointment of TARA CAMERON as Cafeteria Worker working 5 hours per day at the rate of \$11.40 per hour.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Combined Consent 10.15 – 10.18

A motion by Susan Myers and seconded by William Berger that the Millville Area School Board consider and approve the combined recommended action as presented.

- 10.15 Unpaid Leave - Employee 985
 - A motion to consider and approve (1.5) one and a half unpaid leave days, May 15, 2025 (1/2) and June 5, 2025 for employee 985.
- 10.16 2024-25 Elementary Co-Curricular Advisor
 - A motion to consider and retroactively approve the following 2024-2025 Elementary Co-Curricular Advisor as follows: MAGGIE MANNING, Elementary Yearbook.
- 10.17 Resignation - J. Masteller
 - A motion to consider and approve acceptance of the resignation notice from JAQUAN MASTELLER as Varsity Boys Basketball Head Coach, effective immediately.
- 10.18 Volunteer Basketball Coach - K. Smith
 - A motion to consider and approve KOLTEN SMITH as Varsity Boys Basketball Volunteer Assistant Coach.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

CLOSING DISCUSSION

- Mr. Rasmus took a moment to recognize Mrs. Wendy Faatz in her retirement after working 20 years for the district. He thanked her for always ensuring that the needs of our students came first.

11. ADJOURNMENT

A motion by Heather Mausteller and seconded by Greg Hemsarth to adjourn the meeting. The meeting adjourned at 7:48 pm.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary