Fee Schedule (rate per hour) There is an hourly rate assigned for each indoor space available to be scheduled (and outdoor areas as listed). Additional costs may be charged for custodial support, technical staff, event supervision, lifeguards, or other district personnel as necessary for individual events.				
	Class A	**Class B**	**Class C**	**Class D**
Elementary Schools	No rental fee			
Classroom		$10.00	$20.00	$40.00
Music/Art/Science Room		$10.00	$30.00	$60.00
Cafeteria, Media Center		$12.00	$60.00	$80.00
Gymnasium		$12.00	$15.00	$18.00
Outdoor Field		$4.00 per day	$8.00 per day	$12.00 per day
Secondary Schools	No rental fee			
Classroom		$10.00	$20.00	$40.00
Music/Art Room		$10.00	$30.00	$60.00
Lecture Room, FACs Lab, PAC		$15.00	$35.00	$70.00
Media Center		$15.00	$60.00	$80.00
Cafeteria		$15.00	$60.00	$80.00
Outdoor Patio		$15.00	$35.00	$70.00
Middle School Gymnasium		$15.00	$17.00	$22.00
H.S. Gymnasium (per court)		$20.00	$22.00	$25.00
Auxiliary Gym		$12.00	$15.00	$18.00
Locker rooms		$15.00	$20.00	$40.00
Tennis Courts (per court)		$5.00	$10.00	$15.00
Swimming Pool		$50.00	$90.00	$100.00
Outdoor Middle School Field		$5.00 per day	$9.00 per day	$13.00 per day
Outdoor High School Field		$7.00 per day	$11.00 per day	$15.00 per day
Auditorium				
Mraz Center		$45.00	$90.00	$180.00
Presenter Package		$200.00 per day		
Performance Package		$400.00 per day		
Recital Package		$600.00 per day		
Per additional Microphone		$25.00 per day		
Tech Support is required for all Mraz usage				
Pates Stadium				
Turf		$80.00	$100.00	$150.00
Lights		$20.00		
Bleachers		$20.00		
Press box		$30.00		
Wrestling gyms and Kitchens are not available for public use				
Diamondhead Education Center	No rental fee			
Burnsville-Eagan- Savage Rooms (per room)		$25.00	$60.00	$80.00
Dance Studio		$15.00	$60.00	$80.00
Classroom		$10.00	$20.00	$40.00
Commons, Atrium and C-Wing Center		$15.00	$35.00	$70.00
Campus Cup		$10.00	$20.00	$40.00
Personnel Fee Schedule (rate per hour)				

ISD 191 Policy 902 Facilities Addendum: Fee Schedule

There is an hourly rate assigned for personnel who may be needed during an event.				
	Straight Time	**1.5x Overtime**	**2x Overtime**	
Custodian- Scheduled 1.5 hours longer than the scheduled event.	varies	$ 55	$ 70	
Lifeguard	$30			
Tech Support	$30			
Event Supervision	$30			
Additional costs may be charged for custodial support, technical staff, event supervision, lifeguards, or other district personnel as necessary for individual events.				
Additional Fees				
Baseball Field Lining	$35 per lining			
Soccer Field Lining	$50 per lining			

Class A: School and school-sponsored activities, such as athletics, concerts, and school productions, activities sponsored by Community Education or school organizations such as parent-teacher groups and booster groups; governmental units conducting regular business; and students meeting under the Equal Access Act.

Class B: Community or non-profit groups composed primarily of District 191 residents and organized to promote civic, educational, charitable, or recreational activities for youth.

Class C: Community or non-profit groups composed primarily of District 191 residents and organized to promote civic, educational, faith-based, charitable, or recreational activities for adults.

Class D: For-profit, non-resident non-profit groups, and non-residents. Groups, private agencies, companies, or vendors that use district facilities for commercial purposes for profit. Non-profit groups that are located outside of the school district boundaries.

Permit Fee: A separate permit will be issued for each activity scheduled at each site. A permit processing fee of $20 will be attached to each permit issued for Class B through Class D users.

Change Fee: A $20 charge may be assessed if there are any changes after a permit has been issued (See Policy 902R for more information).

Unauthorized Use: Unauthorized use of space by a rental group will be subject to a higher Class Rate. The time the space was used will be rounded to the next hour.

Events occurring outside of regular building hours: Custodial oversight is mandatory during every event taking place in School District 191 buildings. Whenever a building is requested to be used during a time it is normally closed, custodial overtime rates will apply. Availability of School District 191 facilities on school holidays or weekends is at the discretion of the district and is permitted only when a district employee is willing to work for the event. In such cases, staff overtime fees will be charged.

Events requesting use of the pool: An American Red Cross-certified lifeguard must be on duty during the pool rental period. Lifeguards must be hired through Community Education at the current hourly rate. There is a 25:1 ratio of swimmers to lifeguards required for community groups renting the pool.

Events requesting technology for speeches, presentations, or performances: Events requesting technical equipment may require attendance by a School District 191 staff member. Any user group requesting the Mraz Center will require the services of a Mraz Center supervisor to technician. If other personnel is deemed necessary for an event, the applicable rate of pay will also be charged to the user.

Events being attended by many participants or large audiences: School District 191 may require additional supervisory personnel during large events, including on-site police security, at the discretion of the director of Community Education. These costs will be charged to the user group. School District 191 may require a second custodian to attend during large events. The user group will be charged the applicable rate for this service.