Houston Community College

DUAL CREDIT WAIVER APPROVAL FORM

Last Name	First Name	HCC Student ID

Name of High School / District	Current Grade	HS Graduation Year (YYYY)

This form is valid for the duration of the student's participation in the Dual Credit/ECHS/PTECH/Homeschool High School Program. Student enrollment is contingent on the high schools' approval and roster submission.

Beginning Semester	Select One	**Ending Semester**	Select One	**Academic Program**	Select One	**Academic Degree**	Select One

The Academic Program is subject to change based on course availability, student academic progression and interest. If a student decides to change their Academic Program, they must submit a new Dual Credit Waiver Approval Form.

The P-16 office should be notified immediately by the counselor/liaison if the student wishes to withdraw from the dual credit program as the form will no longer be valid. Students transferring to a new school must complete a new form.

Please refer to the Houston Community Catalog for the most recent information about course, program and degree requirements for all students. The catalog will provide guidance and background to all students enrolled at HCC, prospective students, and alumni to quickly locate and save details about our undergraduate courses and programs [credit bearing courses only].

Students and Parents please read the statements below:

- I acknowledge that the student is responsible for paying all costs (tuition, fees, textbooks, supplies, or instructional software) associated with taking dual credit course(s) unless otherwise stated by high school/district.
- I understand that the student must have written permission from the high school counselor before he/she can withdraw from a dual credit course.
- I understand that Academic Freedom allows faculty and students to pursue relevant course content that may be adult in nature.
- I understand that once the student is registered in a college course, he/she controls access to his or her educational records under the Family Educational Rights and Privacy Act (FERPA) and—unless an exception applies—I may not have access to my student's records without his/her written permission.
- I understand that a college level standard of conduct is required. It is my responsibility to comply with the admission policies, student code of conduct, policies, academic standards of HCC, and standards set forth in the course syllabus.
- An HCC Dual Credit advisor will be assigned to guide me through my college career.
- I acknowledge that I have read the *Student Commitment Statement* and understand that I can only succeed through hard work and will take the initiative in my education.
- I understand that Out-Of-district fees are assessed based on a student's home address. Students may be required to pay the fee, or the school district may assume responsibility.
- I commit to take part of the HCC Commit to Complete Initiative and achieve the necessary steps to support my academic journey as a Dual Credit student.

My signatures below acknowledges that I have read and understand the statements above. I grant my child permission to enroll in the Dual Credit Program at Houston Community College during the duration of their high school career.

Student Signature	Date:

Parent/Guardian Signature	Date:

High School Official Signature	Date: