



Sandra Day O'Connor Student Sign Out Policy

In an effort to ensure all students are safe and accounted for, the student sign out policy will be strictly enforced starting August 4, 2025.

Sign Out/Early Dismissal

Parents/Guardians must come to the front office and show a photo ID before a student is released.

Please allow ample time to pick your student up for early dismissal. Students cannot be called up to the office ahead of time to await the arrival of a parent/guardian.

Students will not be signed out after **1:50** on regular scheduled days,
12:20 on 90 minute early release days.

Driving Students Early Dismissal

Parents/Guardians may request an early dismissal release **form** for a driving student to leave campus. A call must be received at least **2 hours** prior to the time your student needs to be dismissed. Please call the front office at 623-445-7100 or the attendance clerk at 623-445-7107 for the student release form.

- Must complete the 2025-2026 Notice of Authorization to Depart Form- No Previous Forms will be accepted.
- Must call the day of and every time you need to use this form.
- Limit to five forms a semester
- Must email form back to early.eagles@dvusd.org with a driver's license and from the parent email on file through Powerschools.

For further assistance or questions, please call the attendance clerk at 623-445-7107 or the main office at 623-445-7100.