

PLUMSTED SCHOOLS CAREGIVER APPLICATION

School Year \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell # \_\_\_\_\_

	<u>Students Name(s)</u>	<u>Grade</u>	<u>Age</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

**Emergency contact information**

	<u>Name</u>	<u>Phone #</u>	<u>Relationship</u>
1.	_____	_____	_____
2.	_____	_____	_____

**CAREGIVER INFORMATION**

Caregivers Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

My child will require transportation (please circle one)

AM only                      PM only                      both AM & PM

Signing this form states that I have read the rules on the reverse side of this application and fully understand and agree to them. In addition, my signature gives the Plumsted Board of Education permission to verify any and all information provided.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## PLUMSTED SCHOOLS CAREGIVER APPLICATION

**Caregiver bus riding is a courtesy that is offered, provided there is an available seat, and an existing stop at or near your requested caregiver location.**

Caregiver Application Forms must be submitted to transportation 5 days before transportation is to start. All requests must be for 5 days a week. No day to day changes will be allowed.

Each student is entitled to **ONE** seat on an AM bus, and **ONE** seat on a PM bus **M-F**. **Example:** If you decide to use the caregiver in the AM- This now becomes their pick-up location Monday through Friday. If you are off from work for vacation/sick day, your child **must** ride the assigned caregiver bus, or be driven in by you. **They are not eligible to ride their originally scheduled bus from your home.** Same applies if the caregiver is for the PM only. The child must ride the caregiver bus to the assigned stop, even if you are home. **(this alleviates, confusion for the teachers, drivers but most of all your child. They remain in a routine)**

Transportation will make every attempt to keep your child's busing as consistent as possible. We realize how difficult it may be to find a new caregiver in the middle of the school year, however, **should the bus become overcrowded due to new students, your child could be bumped from the bus.**

All applications are processed on a first come, first serve basis. The applications are dated the day they are received in the Transportation Office.

**With the above rules in mind, if you would like to apply for caregiver transportation services, please complete the application and return it to the Transportation Department at:**

[acece@millstone.k12.nj.us](mailto:acece@millstone.k12.nj.us) and [vnuti@millstone.k12.nj.us](mailto:vnuti@millstone.k12.nj.us)

Once a decision has been made you will receive a phone call prior to the opening of school. **(Please keep in mind, there is a possibility you may not receive a call until a few days prior to the start of School, especially if the bus is close to full.)** The reason for this is last minute registrations. The decision will be based on the information provided on the application as well as the availability of seats on a bus. **All applications will receive a response, regardless of the outcome.**

If you have any questions, please call Transportation at **(732) 786-0950 ext. 7005**. Please remember, the Board of Education provides this service as a courtesy.

**\*Any requests received after August 21, 2025, will have a start date of Monday, September 15, 2025.**