

Chandler Unified School District #80
Administration of Rectal Diastat Skills Checklist

Trainee Name:	School:		
Trainer Name:	Year:		
	Random Skills Check		
Explanation/Demonstration	Performed Skill: Initial/Date	Initial/Date	Initial/Date
1. Verify procedure is prescribed for student.			
2. Verify the seven rights of medication administration .			
3. Assemble equipment. a. Diastat Package with Syringe. b. Gloves			
4. Wash hands and put on gloves.			
5. Get Diastat and ensure that dose is in vial and that green "Ready" band in locked.			
6. Push up with thumb and pull to remove cap from syringe. Be sure seal pin is removed with cap.			
7. Lubricate rectal tip with lubricationg jelly.			
8. Gently bend upper leg forward and expose rectum.			
9. Separate buttocks to expose rectum.			
10. Gently insert syringe tip into rectum. Rim should be snug against rectal opening.			
11. Slowly count to three while gently pushing plunger until it stops.			
12. Slowly count to three before removing syringe from rectum.			
13. Slowly count to three while holding buttocks together.			
14. Keep student on side and monitor.			
15. Follow student's Individualized Plan of Care.			
16. Document on medication administration log.			
Performed Tasks Appropriately (Yes or No, If No further evaluation required):			

**Initial and date in space beside each skill indicates procedure has been demonstrated in a competent manner.*

Trainee Signature

Date

Trainer Signature

Date