

CENTRAL UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

Position: Senior Maintenance Worker

Classification: Classified

Reports to: Site Administrator

FLSA: Non-Exempt

Range: Classified Salary Schedule

EDUCATION AND EXPERIENCE

Experience:

Five years of experience in building and maintenance work and two years of experience in supervision. Education may be substituted on a year-for-year basis for two years experience.

Education:

Graduation from high school plus 12 units of college level course work in building or construction trades; or graduation from an accredited trade or technical school in a program of at least six months or more; or completion of a recognized apprenticeship programs; or five years of increasingly responsible experience to the level of a journeyman.

License Requirement:

Possess a valid California Driver's License.

Condition of Employment:

Insurability by the District liability insurance carrier.

SUMMARY

Under minimal supervision as may be directed by the District Operations and Maintenance Manager performs all duties associated with a skilled trade or technical area. Performs other work in the District as required and assigned.

SPECIFIC RESPONSIBILITIES

1. Carries out skilled duties of a particular trade or technical area;
2. Performs work in alteration or maintenance of buildings;
3. Responsible for conservation of time and materials on the job;
4. Responsible for safety program/training of employees;
5. Makes recommendations for necessary maintenance;
6. Keeps records, makes reports appropriate to assignment;
7. Designs and lays out a project in trade or technical area;
8. Has journeyman skills in one of the following areas;
 - a. Carpentry/Construction Technology
 - b. Plumbing
 - c. Air Conditioning/Heating
 - d. Cabinet-making
 - e. Electrical

SPECIFIC QUALIFICATIONS

Should possess personal characteristics generally recognized as essential for good public employees including integrity, initiative, dependability, courtesy, good judgment and ability to work cooperatively with others.

Knowledge of:

- Building/safety codes,
- methods of supervision,
- power equipment, hand tools and procedures used in specialized area, and
- skills of specified trade or technical area.

Ability to:

- Perform necessary tasks of a particular trade or technical area
- supervise and coordinate the work of a crew,
- draw plans and work from blueprints and
- make oral/written reports.

AK:wd

Approved: 08/10/82

04/00

