

**CENTRAL UNIFIED SCHOOL DISTRICT****POSITION DESCRIPTION**

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**Position:** LVN**Classification:** Classified**Reports to:** Director of Support Services**FLSA:** Non-Exempt**Range:** Classified Salary Schedule

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**EDUCATION AND EXPERIENCE**

Have experience working in a hospital setting and working with severely disabled children.

**LICENSES AND OTHER REQUIREMENTS**

Hold a current California LVN or RN license; current CPR and First Aid Certification; a valid California driver's license and current DMV printout.

**SUMMARY**

Provide specialized physical healthcare services to an individual child in a classroom setting. Provide one-on-one care of child who is severely physically handicapped and medically fragile. Services can include, but are not limited to, catheterization, gastric tube feeding, toileting, etc. Willingness to be flexible and be able to travel locally within the Central Unified School District sites as identified; work an irregular schedule when necessary and use own transportation, if required, according to policy, run errands related to health and program needs when directed.

**SPECIFIC RESPONSIBILITIES**

1. Provide specialized physical healthcare services such as catheterization, gastric tube feeding, etc., under the prescribed procedures as outlined in the "Guidelines for Care by Project School Care, Children's Hospital, Boston."
2. Assists in individual/group feeding program assigned. Provides emergency care, medication regime and prescribed procedures as outlined in the "Guidelines for Care Project School Care, Children's Hospital, Boston." And the Individualized School Health Plan.
3. Assists in initiating and maintaining the student's medication regime and prescribed procedures.
4. Assists in initiating and maintaining health and other related records.
5. Assists the school nurse in physical screening and other appraisal evaluations.
6. Assists in the school classroom setting in meeting the personal and other needs of the individual or group of students.
7. Helps maintain a positive school health environment through open communication and effective human relationship skills and team concept directives.
8. Adheres to schedules and performs other health related duties as directed.

**SPECIFIC QUALIFICATIONS**

Knowledge and Skills: Basic nursing skills and ability to administer care for the severely disabled child; recognize health problems/concerns; ability to communicate effectively to the Special Education Program School Nurse; possess basic skills in record keeping and filing and,

Updated 4.5.16

This position is exempt from overtime provisions of the Education Code. (See Sections 45128 and 45130.)

possess adequate methods and techniques of communication. Learn to interpret and communicate goals, objectives and the general provisions of the program as related to the job requirements; work independently under directive and maintain open communication.

**PHYSICAL ABILITIES**

While performing the duties of this job, the employee is frequently required to stand, walk, sit, use hands to handle or feel; reach with hands and arms, climb or balance; stoop, kneel or crouch. Must frequently lift and/or move up to 10 pounds and occasionally lift and/or up to 25 pounds. Eyesight, corrected or uncorrected, must be sufficient to observe road markings and road signs. Hearing, sufficient with or without use of hearing aid, must be able to hear student requests and understand voice or speech patterns. Physical stamina to sit for extended periods of time and ability to drive a vehicle.

Updated 4.5.16

This position is exempt from overtime provisions of the Education Code. (See Sections 45128 and 45130.)