

## **CENTRAL UNIFIED SCHOOL DISTRICT**

## **POSITION DESCRIPTION**

**Position:** Pool Maintenance Technician

**Classification:** Classified

**Reports to:** Site Administrator

**FLSA:** Non-Exempt

**Range:** Classified Salary Schedule

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### **EDUCATION AND EXPERIENCE**

Education and/or Experience:

High School diploma or equivalent plus specialized training in pool maintenance required.

Minimum of 5 years increasingly responsible experience in swimming pool maintenance and operations required. Supervisory experience preferred.

Licenses and Certificates:

Requires valid California Driver's License. Requires Red Cross First Aid and CPR certificates.

Requires valid SCUBA Diver certificate within six months of hire.

### **SUMMARY**

Under general supervision of the Department Manager or School Plant Supervisor, independently performs duties using judgment and discretion. Assists in hiring, training and evaluation of Pool Maintenance Workers. Must use knowledge and judgment to evaluate problems quickly and make decisions regarding stopping meets or other events for safety reasons. This is a very visible position requiring interaction with a wide range of District staff, students and general public. May be subject to exposure to extreme weather conditions and to chemicals and fumes.

### **SPECIFIC RESPONSIBILITIES**

1. Performs routine maintenance of filters, pumps, heaters and other mechanical equipment related to operation of swimming pool according to established schedules. Controls operation of circulating pumps. Backwashes filters.
2. Washes, scrubs and disinfects pool area. Cleans and polishes metalwork such as pool door panes, hand railing, tile, diving boards, starting blocks and other accessories.
3. Maintains and makes repairs to equipment used in the course of work. Sets up, maintains, repairs and operates electronic scoring and timing devices. Operates manual scoreboard.
4. Trains Pool Maintenance Workers in aspects of pool, maintenance, water testing and chemistry and cleanliness.
5. Tests swimming pool water daily for chlorine and pH count. Adds chemicals or adjusts chlorine supply to bring water to predetermined standards of purity and alkalinity. Disconnects empty chlorine cylinders and connects full cylinders.
6. Brushes and vacuums pool keeping debris, bacterial growth and marks off of floor and walls. Uses scuba diving equipment and scrubbing gear in the removal of algae from pool surfaces according to established procedures and guidelines.
7. Maintains cleanliness of pool areas including pool decks, diving tower, chlorine and mechanical room, storage room and surrounding areas.
8. Maintains daily pool records as required for Health Department. Reports safety and fire hazards.
9. Prepares pool for special events including raising and lowering water level, raising diving boards, stringing lane lines and installing other special equipment. Oversees and provides assistance and advice for special events.
10. Check and lock doors, windows and gates.

## **SPECIFIC QUALIFICATIONS**

Should possess personal characteristics generally recognized as essential for good public employees including integrity, initiative, dependability, courtesy, good judgment and ability to work cooperatively with others.

### Knowledge of:

- Theory, practices and principles associated with the maintenance, operation and upkeep of swimming pools and pool complexes.
- Thorough understanding of the principles and practices of swimming pool water chemistry and testing.
- Thorough understanding of pool cleaning techniques including disinfecting and algae control and removal.
- Understanding of pool and facilities safety procedures.

### Ability to:

- Perform all of the essential duties of the position at a journey level.
- Interpret and explain District swimming pool policies, procedures, rules and regulations to other pool maintenance staff and users.
- Perform duties with a focus on safety.
- Ability to provide leadership and direction to lower rated staff, including providing input in hiring and evaluation decisions.
- Plan and prioritize work in order to meet demanding schedules for use of facilities.
- Keep complex technical reports and records to a standard acceptable to regulatory agencies.
- Working environment requires: underwater work with use of SCUBA equipment; general arm, leg, body coordination and dexterity necessary for swimming; walking, standing, bending and stooping, lifting and pulling; good visual acuity including depth perception.