

# CENTRAL UNIFIED SCHOOL DISTRICT

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## HUMAN RESOURCES DEPARTMENT

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### ANNUAL PAY SCHEDULE OPTIONS

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If you work *School Days Only* (Traditional Calendar or Modified Traditional Calendar), *duty year* and wish to have your pay schedule changed, please complete the form below and submit it to the HR Department by June 1 to take effect the beginning of the next school year. *12-month* duty year may only be paid on the 12 Month Schedule.

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**I wish to have my salary paid to me on a:**

- 11 Month Schedule – No Deferred**
- 11 Month Schedule plus one (1) month Deferred**

**I understand that once I take this option, it will be in effect until discontinued in writing. I also understand that all changes must be submitted to the HR Department prior to June 1 and will take effect the beginning of the next school year.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Social Security number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date