

CENTRAL UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

Position: Secondary Classroom Teacher - Theatre

Classification: Certificated

Reports to: Site Administrator

Range: Certificated Salary Schedule

SUMMARY

As part of the secondary teaching assignment, teaches one or more classes of Theatre to pupils in grades 7-12 and assists in other school programs as assigned.

SPECIFIC RESPONSIBILITIES

1. Teaches content and skills in English language, literature, and composition, as well as in reading, speech, drama, and journalism, to secondary pupils, utilizing course of study adopted by the Board of Trustees and other appropriate learning activities.
2. Instructs pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations and procedures of the school district.
3. Cast, block, and direct major drama performances and musicals for school and community.
4. Produce short plays in the classroom.
5. Order scripts and coordinate stage production including sets, props, and costumes.
6. Manage productions including technology, lighting, sound, and backstage.
7. Lead after-school student rehearsals.
8. Adapts English material and methods to develop relevant sequential assignments that guide and challenge pupils.
9. Determines instructional materials designed to achieve instructional goals and performance objectives. Selects books and instructional aides appropriate to the interest and maturity level of pupils.
10. Provides individual and small group instruction in order to adapt the curriculum to the needs of each pupil. May provide remedial programs for pupils who have not achieved language competency commensurate with their potential.
11. Develops standards for critical analysis through group discussions based on a variety of mass media, classical and contemporary literature.
12. Encourages pupils to think independently and to express original ideas.
13. Evaluates each pupil's progress in English skills (listening, speaking, reading and writing) and prepares progress reports.
14. Establishes and maintains standards of pupil behavior needed to provide a productive classroom environment.
15. Maintains professional competence through participation in in-service education activities provided by the district and/or in self selected professional growth activities.
16. Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
17. Communicates with parents and school counselors on the individual pupil's progress.
18. Supervises pupils in out-of-classroom activities during the assigned working day.
19. Administers or monitors English group tests.
20. Participates in curriculum and other developmental programs within the school or assignment and/or on a district level.
21. Performs basic attendance accounting and clerical services as required.

22. Shares in the sponsorship of student activities and participates in faculty committees.
23. May plan and coordinate the work of aides, teacher assistants, and other para-professionals.
24. Assumes responsibility for instructional materials, equipment, and supplies assigned to him.

SPECIFIC QUALIFICATIONS

Appearance, grooming and personality that do not distract from learning. Ability to meet district standards for physical and mental health. Better than average recommendations from student teaching supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and classroom performances of the teacher. Skills in written and oral expression, which provide desirable model for pupils.