

## **CENTRAL UNIFIED SCHOOL DISTRICT**

## **POSITION DESCRIPTION**

**Position:** Instructional Support Coach

**Classification:** Certificated

**Reports to:** Supervisor

**Range:** Certificated Salary Schedule

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### **SPECIFIC QUALIFICATIONS**

- 5 or more years of classroom experience K-12
- Be interested in serving at various school sites throughout the district.
- Be able to communicate clearly in oral and written language
- Be able to work independently to complete assigned tasks.
- Have excellent interpersonal skills.
- Know and be able to implement the components of effective professional development.
- Know and be able to implement the elements of cognitive coaching
- Demonstrate an understanding of diagnostic, formative, and summative assessment.

### **SUMMARY OF RESPONSIBILITIES**

- Must be motivated; articulate; knowledgeable in curriculum and instruction, data analysis, coaching, and professional development; and able to apply these skills to develop these skills in others
- Conduct on-going training with demonstration lessons, coaching, and follow-up support using an identified model of instruction
- Develop lessons and will work with teacher cadres to provide a system of collaborations and instructional support
- Assist teachers in engaging all students in learning and in checking for student mastery
- Provide training institutes during non-teaching times such as summer, spring break, winter break, and after school hours and during the school day on identified strategies, skills, and instructional models

### **QUALIFICATION REQUIREMENTS**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to speak, stand, talk, walk, see, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability

to read small print. The employee must frequently bend, reach above the head, as well as forward, and use fine motor skills.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.