

## **CENTRAL UNIFIED SCHOOL DISTRICT**

## **POSITION DESCRIPTION**

**Position:** School GATE Coordinator

**Classification:** Certificated

**Reports to:** Site Principal and District GATE Coordinator

**Range:** CUSD Certificated Stipend Schedule

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### **EDUCATION AND EXPERIENCE**

Obtains or is in the process of obtaining a Central Unified GATE Certificate.

### **SUMMARY**

Under the direction of the Principal and the District GATE Coordinator, plan and support the implementation of the site's gifted program; assure that the GATE program at the school is equitable, ongoing, and responsive to the needs, interest, and abilities of gifted students; develop positive relationships and provide effective leadership with students, staff, and parents of gifted learners.

### **SPECIFIC RESPONSIBILITIES**

1. Work with the principal and the district GATE personnel to coordinate the GATE program for the school.
2. Develop, implement and evaluate additional enrichment opportunities for gifted learners including academic competitions. Competitions must meet the district requirement of group collaboration, cooperation, goal setting, high reasoning skills, creativity, and presentation.
3. Develop a plan to recruit gifted students for academic competition.
4. Provide and/or work with the district GATE personnel to provide in-service in gifted education for identification, classroom instruction and implementation of the school GATE program.
5. Attend workshops and meetings to stay informed about current ideas and practices in gifted education and to represent the needs of gifted students in school planning.
6. Ensure communication among the GATE staff at the school site and provide resources for teachers with individual GATE students and clusters of gifted learners.
7. Establish and facilitate opportunities for parents to learn about giftedness. Provide resources that are readily available for teachers and parents in order to improve both the educational and social/emotional needs of the gifted learner.
8. Participate as a member of the evaluation team in the selection and placement of students in the GATE program when necessary.