

CENTRAL UNIFIED SCHOOL DISTRICT**POSITION DESCRIPTION**

Position: Teacher E.S.L. (English as a Second Language)**Classification:** Certificated**Reports to:** Principal**Range:** Certificated Salary Schedule

SUMMARY

To conduct an adequate program for the teaching of English as a second language.

SPECIFIC RESPONSIBILITIES

1. Conducts ESL classes for non-English speaking students and students with minimal English proficiency.
2. Works with teachers, students, administrators, and maintains liaison with the Instructional Development and Services Division to develop an ESL program, especially with the foreign born whose native language is other than English.
3. Is responsible for the development of adequate courses of study and other instructional materials necessary for the teaching of ESL.
4. Responsible for the requisitioning of necessary supplies and equipment for the ESL program.
5. Supervises and evaluates the classes of ESL teachers.
6. Works with community groups and organizations to identify their needs and to disseminate information to them about the ESL program.
7. Develops means of evaluation for the ESL programs.
8. Plans and conducts in-service programs in ESL education.