

## **CENTRAL UNIFIED SCHOOL DISTRICT**

## **POSITION DESCRIPTION**

**Position:** Secondary School Classroom Teacher -  
Home Economics

**Classification:** Certificated

**Reports to:** Site Administrator

**Range:** Certificated Salary Schedule

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### **SUMMARY**

To teach one or more classes in home economics instruction to pupils in grades 9-12 and assist in other school programs as assigned.

### **SPECIFIC RESPONSIBILITIES**

1. Teaches concepts and skills in foods and nutrition, clothing and textiles, and consumer education to intermediate pupils, utilizing the course of study adopted by the Board of Trustees and other appropriate learning activities.
2. Instructs pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers as specified in state law and administrative regulations and procedures of the school district.
3. Develops lesson plans. Organizes class activities so that preparation, instruction or laboratory work, and clean-up activities can be accomplished within the allotted class time.
4. Demonstrates skill techniques in home economics and prepares appropriate instructional aids and display materials to enhance learning.
5. Provides individualized and small group instruction in order to adapt the curriculum to the needs of each pupil.
6. Instructs pupils in use, care and safe operation of household equipment and appliances. Makes minor adjustments and requests repairs to equipment as required.
7. Establishes and maintains standards of pupil behavior needed to provide an orderly, productive environment in the laboratory-type classroom.
8. Evaluates each pupil's progress in concepts and skills of subject taught, assessing each individual's contribution to a group project or goal.
9. Selects and requisitions books, instructional aids, equipment, and instructional supplies, and maintains required inventory records. Orders or makes direct purchases of groceries and other supplies as required, working under an established budget.
10. Encourages pupils to demonstrate learned techniques at home with their families.
11. Maintains professional competence through participation in in-service education activities provided by the district, and/or in self-selected professional growth activities.
12. Communicates with parents and school counselors in the individual pupil's progress.
13. Identifies pupil needs, and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
14. Supervises pupils in out-of-classroom activities during the assigned working day.
15. Participates in curriculum and other developmental programs within the school of assignment and or on a district level. May teach under modular or flexible scheduling plans.
16. Performs basic attendance accounting and business services as required.
17. Shares in the sponsorship of student activities and participates in faculty committees.
18. Maintains current vocational information for pupils interested in professional careers and resource materials for those who plan to be homemakers.
19. May plan and coordinate the work of aides, teacher assistants, and other para-professionals.