

CENTRAL UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

Position: Secondary School Classroom Teacher - Mathematics

Classification: Certificated

Reports to: Site Administrator

Range: Certificated Salary Schedule

SUMMARY

As part of a secondary school teaching assignment, teaches one or more classes of mathematics to pupils in grades 9-12. To help each pupil develop competence in mathematical skills and an understanding of the structure of mathematics; to motivate each pupil to apply mathematics understanding and skills in the solution of problems, to encourage pupils to develop their special talents in the field of mathematics; and assists in other school programs as assigned.

SPECIFIC RESPONSIBILITIES

1. Teaches courses in mathematics to secondary school pupils utilizing course of study adopted by the Board of Trustees.
2. Develops lesson plans and appropriate curriculum publications as guidelines in teaching individual course content.
3. Demonstrates mathematical concepts using models, overhead projector, chalk board and/or other instructional aids
4. May design learning activities to relate mathematics to the "real" world.
5. Evaluates each pupil's progress in mathematical knowledge and skills and prepares progress reports.
6. Maintains professional competence through self-selected professional growth activities and/or in-service education activities provided by the district.
7. Adapts material and methods to develop relevant sequential assignments that guide and challenge pupils
8. Instructs pupils in citizenship, basic communication skills and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations and procedures of the school district.
9. Establishes and maintains standards of pupil behavior needed to provide a productive classroom environment.
10. May provide opportunities for individualized and/or small group instruction to adapt the curriculum to the needs of each pupil.
11. May participate in the selection of books, instructional aids, and instructional supplies.
12. May participate in curriculum and other development programs within the school of assignment.
13. May supervise pupils in out-of-classroom activities during the assigned working day.
14. May plan and coordinate the work of aides, teacher assistants, and other paraprofessionals.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to speak, stand, talk, walk, see, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to read small print. The employee must frequently bend, reach above the head, as well as forward, and use fine motor skills.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.