

CENTRAL UNIFIED SCHOOL DISTRICT

POSITION DESCRIPTION

Position: High School Classroom Teacher – Music

Classification: Certificated

Reports to: Site Administrator and the
Director of Educational Services

Range: Certificated Salary Schedule

SUMMARY

To teach one or more classes in the field of music education to pupils in grades 9-12 and assist in other school programs as assigned.

SPECIFIC RESPONSIBILITIES

1. Teaches instrumental music and/or choral music and/or guitar to secondary grade pupils.
2. Plans a balanced music program and organizes daily class time so that preparation, rehearsal and instruction can be accomplished within the allotted time.
3. Provides individual and small group instruction as time allows in order to adapt the curriculum to the needs of each pupil. Encourages pupils to develop individual musical skills to the greatest extend possible.
4. Utilizes repertoire of all types of music literature, including traditional and contemporary, that are appropriate for the ages and skill levels of pupils.
5. Evaluates each pupil's musical growth and performance, assessing each individual's contribution to the performance of the group.
6. Plans, rehearses, and directs pupils in musical programs for school and community. Applies knowledge of direct procedures and limitations set on performances.
7. Selects appropriate music, books, and instructional aids to enhance learning. Requisitions books, music, robes, uniforms, musical instruments, instructional aids, and instructional supplies and maintains required inventory records.
8. Identifies pupil needs, and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
9. Supervises pupils in appropriate out-of-classroom activities as assigned.
10. Participates in curriculum and other developmental programs within the school of assignment and/or on a district level.
11. Instructs pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations and procedures of the school district
12. Establishes and maintains best possible standards of pupil behavior needed to provide an orderly, productive environment during individual practice, group rehearsals, and musical performances.
13. Maintains surveillance over school-owned music, robes, uniforms, musical instruments and equipment in order to prevent loss or abuse. Make minor adjustments and requests repairs to instruments as required.
14. Communicates with parents and school counselors on the individual pupil's progress as necessary.
15. Maintains professional competence through participation in in-service education workshops and clinics provided by the district, and/or in self-selected professional growth activities related to music.
16. Cooperates with school administration in providing musical programs for school productions, graduation ceremonies, and civic functions.
17. Performs basic accounting and business services as required.
18. May plan and coordinate the work of aides, teacher assistants, or other para-professionals.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to speak, stand, talk, walk, see, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and the ability to read small print. The employee must frequently bend, reach above the head, as well as forward, and use fine motor skills.

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.