

## **CENTRAL UNIFIED SCHOOL DISTRICT**

## **POSITION DESCRIPTION**

**Position:** Middle School Classroom Teacher – Music

**Classification:** Certificated

**Reports to:** Site Administrator &  
Director Educational Services

**Range:** Certificated Salary Schedule

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### **SUMMARY**

To teach one or more classes in the field of music education to pupils in grades 7-8 and assist in other school programs as assigned.

### **SPECIFIC RESPONSIBILITIES**

1. Teaches instrumental music and/or choral music to intermediate grade pupils.
2. Instructs pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations and procedures of the school district.
3. Plans a balanced music program and organizes daily class time so that preparation, rehearsal and instruction can be accomplished within the allotted time.
4. Provides individual and small group instruction as time allows in order to adapt the curriculum to the needs of each pupil. Encourages pupils to develop individual musical skills to the greatest extent possible.
5. Utilizes repertoire of all types of music literature, including traditional and contemporary, that are appropriate for the ages and skill levels of pupils.
6. Maintains surveillance over school-owned music, robes, uniforms, musical instruments and equipment in order to prevent loss or abuse. Make minor adjustments and requests repairs to instruments as required.
7. Establishes and maintains best possible standards of pupil behavior needed to provide an orderly, productive environment during individual practice, group rehearsals, and musical performances.
8. Evaluates each pupil's musical growth and performance, assessing each individual's contribution to the performance of the group.
9. Plans, rehearses, and directs pupils in musical programs for school and community. Applies knowledge of direct procedures and limitations set on performances.
10. Maintains professional competence through participation in in-service education workshops and clinics provided by the district, and/or in self-selected professional growth activities related to music.
11. Selects appropriate music, books, and instructional aids to enhance learning. Requisitions books, music, robes, uniforms, musical instruments, instructional aids, and instructional supplies and maintains required inventory records.
12. Communicates with parents and school counselors on the individual pupil's progress as necessary.
13. Identifies pupil needs, and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
14. Cooperates with school administration in providing musical programs for school productions, graduation ceremonies, and civic functions.
15. Supervises pupils in appropriate out-of-classroom activities as assigned.
16. Participates in curriculum and other developmental programs within the school of assignment and/or on a district level.
17. Performs basic accounting and business services as required.
18. May plan and coordinate the work of aides, teacher assistants, or other para-professionals.

