FOX CHAPEL AREA
SCHOOL DISTRICT

Book	Policy Manual
Section	800 Operations
Title	Use of Generative Artificial Intelligence in Education
Code	815.2
Status	Active
Adopted	May 5, 2025

Purpose

The district recognizes the potential that Generative Artificial Intelligence (Generative AI) offers in enhancing educational opportunities, streamlining operations and preparing students for a future that demands adaptability, critical thinking and digital literacy. When incorporated and used in a responsible and ethical manner, Generative AI can support a dynamic working and learning experience.

This policy addresses guidelines for the proper management and responsible use of Generative AI in the district's educational environment.

Authority

The use of Generative AI in the educational environment shall comply with applicable state and federal laws, regulations, Board policies, administrative regulations and school rules including, but not limited to, the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), the Children's Internet Protection Act (CIPA), the Children's Online Privacy Protection Act (COPPA), as well as Board policies related to acceptable use of computers and network resources, student and staff conduct, copyright protections, student records, personnel records, bullying and cyberbullying, nondiscrimination and harassment, data security and staff and student expression.[1][2][3][4][5][6][7][8][9][10][11][12][13][14][15][16][17][18][19][20][21][22][23][24][25][26][27]

The availability of access to Generative AI tools and resources by students and staff does not imply endorsement by the district of the Generative AI tool or resource, nor does the district guarantee the accuracy of the information received from Generative AI tools or resources. The district shall not be responsible for any information that may be lost, damaged or unavailable when using a Generative AI tool or resource.

Definition

Artificial intelligence (AI) refers to computer systems and algorithms that mimic human cognitive functions, such as learning, reasoning, problem-solving, and decision-making. AI encompasses a broad spectrum of techniques and methodologies, including machine learning, natural language processing, computer vision, and robotics, aimed at creating intelligent systems capable of performing tasks autonomously or with minimal human intervention.

Delegation of Responsibility

The Superintendent shall develop procedures to implement this policy, and may delegate to their designee(s) the right to enforce this policy.

Guidelines

Students at all grade levels receive age-appropriate instruction on the proper use of AI tools, encompassing fundamental principles such as the necessity of proper human supervision, critical thinking, and skepticism regarding accuracy. Such instruction should aim to empower students with the knowledge and skills needed to navigate the increasingly prevalent presence of AI technologies in their academic and personal lives. By fostering a culture of responsible and informed use, students will be better equipped to navigate AI tools effectively while understanding their limitations and ethical implications.

Ethical Considerations

The district shall prioritize the educational value in the use of Generative AI tools and resources and will take measures to mitigate associated risks.[8][9][10][20][25]

The district prohibits the use of Generative AI in making final determinations on student assessments and evaluations.[8][9][11][14][28][29]

FERPA Compliance

The district prohibits the use of the personally identifiable information of students while using AI websites, tools, or applications that have not been pre-approved by the Executive Director of Instructional and Innovative Leadership or their designee.[5][30]

Uses of AI

Generative AI tools may be used for educational purposes, such as:

- Aiding Creativity: Students can use generative AI to generate text, images, and other creative content.
- Collaboration: Generative AI can be used to collaborate with students on projects, brainstorm ideas, and provide feedback.
- Communication: AI can help students with real-time translation, language learning, and other communication tasks.
- Content Creation and Enhancement: AI can help students create personalized study materials, summaries, and presentations.
- Tutoring: AI can provide one-on-one tutoring and support, which can be especially helpful for students who need additional help.
- Personalized Learning: AI can be used to tailor instruction to each student's individual needs.

Generative AI tools **may NOT** be used for the following purposes:

- Bullying/Harassment: Students should not use generative AI to create content that is harmful or threatening to others.
- Plagiarism: Students should not use generative AI to generate content that they plan to submit as their own work.

- Cheating: Students should not use generative AI to obtain unauthorized access to information or to complete assignments without doing the work themselves.
- Commercial Use: Generative AI tools should not be used for commercial purposes, such as creating content for advertising or marketing.

Responsibilities of Students

Students are responsible for using generative AI tools in a responsible manner. This includes:

- Citing Sources: Students must always cite the source of any content generated by a generative AI tool.
- Avoiding Plagiarism: Students must not use generative AI to generate content that they plan to submit as their own work.[24]
- Being Respectful: Students must use generative AI tools in a respectful manner and not create content that is harmful or threatening to others.

Responsibilities of Staff

Staff are responsible for modeling responsible use of generative AI tools and for teaching students about the ethical and responsible use of these tools. This includes:

- Providing Instruction: Staff should provide students with instruction on the ethical and responsible use of generative AI tools.
- Monitoring Use: Staff should monitor student use of generative AI tools to ensure that they are being used in a responsible manner.

Copyright/AI-Generated Content Verification

Individuals using Generative AI tools and resources must comply with federal law and Board policy regarding the duplication or use of copyrighted materials.[4][24]

Individuals using Generative AI tools and resources have a responsibility to apply proper oversight and evaluation of generated information. Generative AI tools shall not be the sole determining factor used to make decisions related to student learning, assessment, academic integrity or conduct. Staff and students should critically evaluate content produced by Generative AI for potential biases or inaccuracies and understand the importance of cross-referencing with trusted resources.

Acceptable Use

All students and employees shall comply with the district's policy on the Acceptable Use of Internet, Computers, and Network Resources when using AI tools on school district technology. Violations of the district's Acceptable Use Policy may result in disciplinary action against the student or employee.[25]

Legal

1. 24 P.S. 4601 et seq
2. 47 U.S.C. 254
3. 15 U.S.C. 6501 et seq
4. 17 U.S.C. 101 et seq
5. 20 U.S.C. 1232g
6. 20 U.S.C. 1400 et seq

7. 42 U.S.C. 12101 et seq

8. Pol. 103

9. Pol. 103.1

10. Pol. 104

11. Pol. 113

12. Pol. 113.1

13. Pol. 113.4

14. Pol. 114

15. Pol. 216

16. Pol. 218

17. Pol. 220

18. Pol. 237

19. Pol. 247

20. Pol. 249

21. Pol. 317

22. Pol. 320

23. Pol. 324

24. Pol. 814

25. Pol. 815

26. Pol. 830

27. Pol. 830.1

28. Pol. 113.3

29. Pol. 127

30. 34 CFR Part 99

18 Pa. C.S.A. 2709

18 Pa. C.S.A. 5903

18 Pa. C.S.A. 6312

18 U.S.C. 2256

20 U.S.C. 7131

29 U.S.C. 794

28 CFR Part 35

28 CFR Part 36

34 CFR Part 104

34 CFR Part 300

47 CFR 54.520

Pol. 105

Pol. 111

Pol. 138

Pol. 233

Pol. 304

Pol. 308

Pol. 818

Pol. 824