June 2025

Board Brief

Kingsway Regional School District

Committed to Excellence

GROWTH | BELONGING | TEAMWORK | STUDENT-CENTERED | PERSEVERANCE

★ **Vision for Excellence:** It is the vision of the Kingsway Regional School District to successfully prepare students for their unique path in life. **Mission:** The Kingsway Regional School District, guided by our core values, engages students within a diverse and nurturing community dedicated to our Vision for Excellence.

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Highlights from the Kingsway Regional School District Board of Education meeting held on June 26, 2025.

ENROLLMENT as of May 30, 2025	
High School	1951
Middle School	934
Out of District	60
TOTAL	**2945**

SUPERINTENDENT'S REPORT

Dr. Lavender updated the Board on a variety of topics related to the District, which included the following discussion item(s):

- End of Year Closeout
- Graduation
- School Business Administrator Vacancy
- Summer Plans
- Construction Update
- Hiring Update

PRESENTATIONS

- Kingsway Education Association. The Board accepted a donation to the Kingsway Education Foundation.
- MAP and NJGPA Results. Presented by Emily Virga, Brian Tonelli and Stefanie Fox-Manno.

PERSONNEL

District Employment

Appointments:

- Linda Wallace (Substitute General Café Worker)
- Renee Jastrzembski (Substitute General Café Worker)
- Karen Porreca (Substitute General Café Worker)
- Patricia DiBartolo (Substitute Custodian)
- Debra Dilanni (Substitute Custodian)
- Damon Dukes (Substitute Custodian)
- John Lutner (Substitute Custodian)
- Tina Garrett (Substitute Custodian)
- Beverly Brown (Substitute Custodian)
- Nancy Bartling (Substitute Secretary)
- Rita Wesnofske (Substitute Secretary)
- Mikaela Fox (Substitute School Nurse)
- Kathleen Mercado (Substitute School Nurse)
- Lindsay Reed (Substitute School Nurse)
- Agnieszka Wiernasz (Substitute School Nurse)
- Ryan Clune (Technology Assistant P/T)
- Dane Mattson (Student Technology-Summer Worker)
- Julia Ellers (Student Technology-Summer Worker)
- Dylan Santiago (Student Technology-Summer Worker)
- Ross Anderson (Groundskeeper)

Resignation/Retirement:

- Zachary Angelo (Groundsperson)
- Jason Schimpf (School Business Administrator/Board Secretary)

Schedule "B":

- Various positions were approved.

Leaves of Absence:

- Donna Anderson (Bus Driver)
- Anne Byrne (Administrative Assistant to the Assistant Superintendent)

High School Employment

Appointments:

- Elisia Lancaster (School Social Worker)

- Samantha Howe (Teacher of Science)
- Stella Raab (Teacher of English)
- Matthew Kudless (Paraprofessional)
- Tyler Schulz (Building Permanent Substitute Teacher)
- Trevor Sharkey (Teacher of Mathematics)

Resignation:

- Caitlin Hess (Teacher of Science)
- Eric Roscoe (Building Based Permanent Substitute Teacher)
- Daniel Murray (Teacher of Social Studies)

Retirement:

- None

Schedule "B" and Additional Duty Stipends:

- Various positions were approved.

Leaves of Absence:

- Meredith Alexander (Assistant Principal)
- Robert Bruno (Network Technician)
- Patricia DiBartolo (Secretary)
- Victor Rodriguez (Custodian)

MIDDLE SCHOOL EMPLOYMENT

Appointments:

- Ajani Wijerathne (LTS Teacher of Science)
- Rebekah Allen (Teacher of Special Education)

Resignation

- None

Retirement:

- Ronald Johnson (Custodian)

Schedule "B" and Additional Duty Stipends:

- Various positions were approved.

Leaves of Absence:

- None

INTERNSHIPS/PRACTICUM

The Board of Education approved the following Practicum, Student Teachers, Visitors and Internships:

- **8/1/2025 – 12/12/2025.** Ray Philipp, Liberty University, Administrative Internship. Cooperating Mentor: Brian Tonelli, Grades 7-8.
- **8/25/2025 – 12/8/2025.** Greg Croce, Delaware Valley University, Student Teaching: Social Studies. Cooperating Mentor: Edward Moody, Grades 9-12.
- **9/2/2025 – 5/8/2025.** Emma Redding, Rowan University, Student Teaching: ELA. Cooperating Mentor: Jamie Lloyd, Grades 7-8.

JOB DESCRIPTIONS

The Board approved the following job descriptions:

- Assistant Cook
- Cook
- General Worker – Cafeteria
- Accounts Payable Specialist
- Administrative Assistant to the School Business Administrator/Board Secretary
- Bus Aide
- Bus Driver
- Mechanic
- School Counselor
- Transportation Director
- Transportation Coordinator
- Instructional Coach
- School Business Administrator/Board Secretary
- Assistant Superintendent of Curriculum, Instruction & Programs
- Superintendent of Schools
- Food Services Director
- Assistant Food Services Director

Superintendent Annual Performance Report

The Board accepted the annual performance evaluation of Superintendent Dr. James J. Lavender for the 2024-25 school year.

Approval of Superintendent Contract

The Board approved the Employment Contract between Dr. James J. Lavender and the Kingsway Regional Board of Education to serve as Superintendent of Schools for a five-year term commencing July 1, 2025 and concluding June 30, 2030.

CURRICULUM & INSTRUCTION

PROFESSIONAL DEVELOPMENT

The Board approved the following Professional Development Plans and Teacher Mentor Program:

- **7/9/2025.** Heather Connor will attend the virtual School Librarians Using AI Tools workshop.
- **7/21/2025.** Rachael Anderson will attend the Virtual seminar: Interpreting ACCESS for ELLs Score Reports for Instruction.
- **7/22/2025.** John Lloyd will attend the Educational Leaders Summer Summit at Lenape High School.
- **8/4/2025 – 8/7/2025**. John Lloyd will attend the NJ Amistad Commission Summer Curriculum Institute at Stockton University.

- **8/12/2025.** Emily Virga will attend the AI in EDU Summit NJ at Gateway Regional High School.
- **8/12/2025.** John Lloyd will attend the AI in EDU Summit NJ at Gateway Regional High School.
- **8/12/2025.** Megan Bruder will attend the AI in EDU Summit NJ at Gateway Regional High School.
- **8/12/2025.** Nicole Servais will attend the AI in EDU Summit NJ at Gateway Regional High School.
- **8/18/2025 – 8/20/2025**. Rachael Anderson will attend the Virtual Planning with the WIDA FLD Standards Framework e-workshop.
- **8/18/2025 – 8/20/2025**. Rachael Anderson will attend the Virtual WIDA Scaffolding Learning Through Language workshop.
- **10/16/2025 – 10/17/2025**. Nicole Cammarota will attend the NJPSA Fall Conference in Atlantic City, NJ.

PROFESSIONAL LEARNING OPPORTUNITIES

The Board approved the following workshops:

- None

EMERGENCY DRILLS/CALLS

School/Date	Start Time	End Time	Drill
MS 05/29/2025	1:40 PM	1:48 PM	Hold
MS 05/30/2025	3:00 PM	3:08 PM	Fire Drill
HS 05/16/2025	12:38 PM	1:00 PM	Hold
HS 05/27/2025	1:41 PM	1:49 PM	Fire Drill

FIELD/ TRIPS/ASSEMBLIES

- **7/2/2025.** The Marching Band will participate in the Red, White and Blue Pomp Parade at the Constitution Center in Philadelphia, PA.
- **7/15/2025.** Extended School Year (ESY) HS students will travel to ShopRite in Woolwich Township, NJ for Community Based Instruction.
- **7/16/2025.** Extended School Year (ESY) MS students will travel to ShopRite in Woolwich Township, NJ for Community Based Instruction.
- **7/22/2025.** Extended School Year (ESY) HS students will travel to Home Depot in Mantua, NJ for Community Based Instruction.
- **7/23/2025.** Extended School Year (ESY) MS students will travel to Home Depot in Mantua, NJ for Community Based Instruction.
- **7/29/2025.** Extended School Year (ESY) HS students will travel to Swedesboro Diner in Swedesboro, NJ for Community Based Instruction.
- **7/30/2025.** Extended School Year (ESY) MS students will travel to Swedesboro Diner in Swedesboro, NJ for Community Based Instruction.
- **8/5/2025.** Extended School Year (ESY) HS students will travel to Fasola Park in Deptford, NJ for Community Based Instruction.
- **8/6/2025.** Extended School Year (ESY) MS students will travel to Fasola Park in Deptford, NJ for Community Based Instruction.
- **8/18/2025 – 8/21/2025.** The HS Fall Cheerleading Team will participate in Cheerleading Camp at Pine Forest Camp in Greeley, PA.

FUNDRAISERS

- **8/4/2025 – 8/6/2025**. Girls Volleyball will host a Youth Volleyball Clinic to raise funds for t-shirts, team bonding, Pink Game, snack stand and Senior Gifts and banquet.
- **3/5/2026 – 3/7/2026**. HS Musical Theater will sell musical tickets, candy grams and concessions to raise funds for the musical production.

STUDENT HANDBOOKS

- The Board approved the following Handbooks:
  - Athletic Handbook Parents-Athletes 2025-2026
  - Athletic Coaches Handbook 2025-2026
  - KRHS Student Handbook 2025-2026

PROGRAMS

- The Board approved the following programs:
  - None

RESEARCH PROJECTS

The Board approved the following Research Projects:

- None

AWARDS AND SCHOLARSHIPS

The Board approved the following awards and scholarships:

- None

OUT-OF-DISTRICT PLACEMENT

- Various placements were approved

J-1 VISA FOREIGN EXCHANGE STUDENT

- The Board approved Matteo Morini, Grade 11 foreign exchange student from Italy, for enrollment as a J-1 Visa foreign exchange student, for the 2025-2026 academic year.

POLICY

The Board recommended the following for **FIRST** reading for revisions and/or adoption.

Policy/Regulation Number	Title
P 5111	Eligibility of Resident/Nonresident Pupils
P 7441 & R 7441	Electronic Surveillance in School Buildings And On School Grounds

The Board recommended the following for **SECOND** reading for revisions and/or adoption.

Policy/Regulation Number	Title
P & R 5533	Student Smoking
P 2365	Accept able Use of Generative Artificial Intelligence (AI)
P & R 5516	Use of Electronic Communication Devices
P 5701	Academic Integrity
P 5710	Student Grievance

BUSINESS, FACILITIES & FINANCE

- **The Board approved the Board Secretary's Report and Bill List.**
- **Receipt and Acceptance of Student Activity and Athletic Account Financial Reports.** The Board accepted the Student Activity and Athletic Account Financial Reports for the period ending May 31, 2025.
- **Tuition Agreement with Deptford Township School District.** The Board approved a tuition agreement with Deptford Township School District for the 2024-2025 School Year.
- **Donation.** The Board accepted a donation from the Williamstown Baseball Booster Club in the amount of $225.00 for recognition of Kingsway's Baseball Team's participation in their baseball tournament and to be used to support the KRSD Unified PE program.
- **Approve NJ State Funded Programs for Nonpublic School-Affirmation of Consultation.** The Board affirms consultation with Guardian Angel Regional regarding New Jersey Sate Funded Programs. The Board approved the provision of NJ State Funded Programs.
- **Holcomb Transportation Route Renewals.** The Board approved transportation route renewals with Holcomb Bus Service, Inc. for the 2025-2026 School Year.
- **BR Williams Transportation Route Renewals.** The Board approved transportation route renewals with BR Williams for the 2025-2026 School Year.
- **NJ Preferred LLC Transportation Route Renewals.** The Board approved transportation route renewals with Holcomb Bus Service, Inc. for the 2025-2026 School Year.
- **Transfer of Current Year Surplus to Capital Reserve Account.** The Board authorizes the District's School Business Administrator to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end.
- **Change Order Authorization.** The Board approved change order requests for the Kingsway Regional High School 2025 Facility Improvements Project.
- **To/From Bid 26-001** Award. The Board approved transportation route renewals with BR Williams for the 2025-2026 School Year.
- **Use of Facility Waiver.** The Board waived the Use of Facility fees for the Clearview Regional School District's Girls Volleyball Team to use the Kingsway High School South Gym two evenings a week beginning June 26, 2025 through August 14, 2025.

MISCELLANEOUS

Numerous other requests for approval for workshop attendance, student activities, and education items were approved by the Board of Education. These approvals will be reflected in the formal minutes of the meeting, which are available in the office of the Board of Education Secretary as well as posted online after Board approval.

The next regularly scheduled meeting of the Board is Thursday, July 24, 2025, in person in the High School East Cafeteria; or by Zoom Conference and begins at 6:30 p.m.