

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	700 Property
Title	Building Security/Surveillance
Code	709
Status	Active
Adopted	May 10, 2010
Last Revised	May 5, 2025
Prior Revised Dates	2/10/2020

Purpose

The Board recognizes the need to maintain security of school facilities for reasons of safety, vandalism and theft.

Delegation of Responsibility

Building security shall be coordinated by the School Safety and Security Coordinator, with the cooperation of district administrators, building principals and district staff.[1][2]

The Superintendent or designee shall develop administrative regulations designating who may be authorized to access district building(s), the designated level of access and who may have after-hours access to district facilities.

Guidelines

During the school day, access to school buildings shall be limited to entrances that are monitored and capable of controlling visitor entry. All other entrances shall be locked, and designated school staff shall follow established Board policy and procedures for entry of school visitors and other authorized individuals into school buildings.[3]

Video Surveillance

The district shall place video surveillance equipment in strategic locations throughout district buildings and grounds to assist in securing district property. The district shall provide proper notice to students, parents/guardians, staff and others that video surveillance may occur on district property at any time.

Recordings from video surveillance equipment are the property of the district and shall be maintained, used and/or destroyed under the supervision, direction, and control of district officials. Recordings shall be subject to other applicable Board policies, including policies concerning confidentiality of student and staff records, and shall be subject to applicable requirements of state and federal law and regulations.[4][5][6]

[2. Pol. 805.2](#)

[3. Pol. 907](#)

4. Pol. 113.4

5. Pol. 216

6. Pol. 324

[24 P.S. 510](#)

Pol. 705