

Columbia Heights Public Schools
Minutes of the
REGULAR SCHOOL BOARD MEETING
June 10, 2025

Chair Granlund called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

Clerk Pettway called roll.

Members present: Ms. Palmer, Ms. Granlund, Ms. Houle, Ms. Medearis, Ms. Pettway, Ms. Smith, and Superintendent Stenvik

Members absent: None

Approval of Agenda

Motion by Palmer, seconded by Pettway, to remove Item A: Teacher Development and Evaluation (TDE) Resolution from the agenda. All in favor, Motion passes.

Motion by Palmer, seconded by Pettway, to approve the amended agenda. All in favor, motion passes.

Announcements

- June 11, Last day of school and Graduation
- June 17, 5:00 Work Session, Community Room
- June 19, District closed
- June 24, 6:00 Board Meeting, Community Room
- June 30, 6:00 School Board and City Council Joint Meeting

Communication to the Board- Sinicariello- Teacher- Topic Negotiations

The consent agenda Motion was made by Palmer and seconded by Smith to approve the consent agenda. All in Favor, Motion passes.

Personal Report: Licensed – Conditional Lauren Mitchell: Parent Educator, FC, rehire, step 9, lane 10 (MA+60), for 189 days for the 2025-2026 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Jessica Churchill:** Speech Language Pathologist, DW, new hire, step 1, lane 6 (MA), 189 days for the 2025-2026 school year (the conditional offer of employment is subject to obtaining the appropriate license and successfully completing a criminal background check). **Hannah Scheibe:** English Teacher, CA, new hire, step 1, lane 5 (BA+60), 189 days for the 2025-2026 school year (the conditional offer of employment is subject to obtaining the appropriate license and successfully completing a criminal background check). **Licensed Elma Clark:** Change to Special Education Teacher, VV, effective 8/25/25. **Support – Conditional Trisha Nguyen:** Dean of Students, CA, new hire, 196 days for the 2025-2026 school year (the conditional offer of employment is subject to successful completion of a criminal background check). **Support Norma Inamagua:** Change to Medium Hour Cook, CA, effective 8/19/25. **Leslie Ronchak:** Change to Research and Assessment Coordinator, T&L, effective 7/1/25. **Aaron Fryman:** Change to Elementary Specialist, HL, 204 days/year, effective 8/18/25. **Coach/Advisor/Additional Assignment, Callee Aydt:** Summer ENCORE Teacher, CHHS/HL, current employee, effective summer 2025. **Mirian Cazaho:** Co-Head Dance Coach, CHHS, rehire, effective 2025-2026 school year. **Allie Schoon:** ESY ECSE Site-Based Teacher, FC, current employee, effective summer 2025. **Cat Fitzgerald:** Summer EA K-12+, FC, current employee, effective summer 2025. **Estrella Ortiz:** Co-Head Dance Coach, CHHS, rehire, effective 2025-2026 school year. **Callie Adams:** Summer SLP K-12+,

HL/CHHS, current employee, effective summer 2025. **Sunshine Carter:** Summer Pre-Swim Coach, CHHS, new hire, effective summer 2025 (the conditional offer of employment is subject to successful completion of a criminal background check). **Kelsey Asjes:** Head Girls Swim Coach, CHHS, current employee, effective 2025-2026 school year. **Resignations/Terminations Jill Jungers:** Assessment Proctor, DW, effective 6/5/24. Reason: Temporary/Seasonal. **Trisha Johnson:** 5th Grade Teacher, NPSfL, effective 6/12/25. Reason: Resignation. **Laura Berens:** ECSE Teacher, ECSE, effective 6/12/25. Reason: Resignation. **Change to 5/13/25 Personnel Report. The** following are no longer doing summer programming: **Mark Agudo:** Soccer Youth Summer Coach, CHHS, rehire, effective summer 2025. **Kevin Sanisaca:** Soccer Youth Summer Coach, CHHS, rehire, effective summer 2025. **Kristen Sinicariello:** Soccer Youth Summer Coach, CHHS, current employee, effective summer 2025. **Hector Leon:** Soccer Youth Summer Coach, CHHS, rehire, effective summer 2025. School Board Minutes: May 27, 2025

Acknowledgement of Contributions

Member Palmer introduced the following resolution and moved its adoption:

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. On that behalf, the board may act as trustee of any trust created for the benefit of the district and for the benefit of pupils thereof.” Therefore, the School Board of Columbia Heights Public Schools, Independent School District No. 13, resolves to accept with appreciation the \$ 5,548 in monetary contributions detailed in the background.

DETAILED BACKGROUND:

Monetary

- The Columbia Heights Athletic Boosters donated \$2,000 for state Participants, \$125 to Baseball, \$125 to Softball, and \$125 to Girls' Volleyball
- Pete Heryla and John Rockwell donated \$500 to the CHHS Scholarship Fund 2025
- Meghann Nelson donated \$1,000 to the CHHS Scholarship Fund 2025
- Jennifer Correa donated \$500 to the CHHS Scholarship Fund 2025
- Anonymous Donor donated \$1,548.00 to North Park School for Innovation for the yearbook purchases.

Value in Kind

- Neil Granlund donated 3D Printing supplies valued at \$500 to Columbia Heights High School CTE for classroom use.

The total fiscal year 2024-2025 monetary contributions to date: \$188,585.54

The motion for the adoption of the preceding resolution was duly seconded by Member Houle, and upon vote being taken thereon, the following voted in favor thereof:

Granlund –Aye, Houle-Aye, Medearis-Aye, Palmer-Aye, Pettway-Aye, Smith-Aye. The following voted against the same: None Thereupon, the said resolution was declared duly passed and adopted.

Board Report

Granlund attended the Youth Resources Officer Committee meeting, the Chair Meeting, and the 8th-grade party at Columbia Academy, The Peace breakfast, Berkas' retirement celebration, the Valley View fun run, and the Chair meeting. Spoke to a Social studies class at the High School, and held phone calls with families.

Houle-Nothing to report

Medearis spoke to students in Mr. Herbers' civics class. Chaperoned the Valley View and Highland Leap classes at the Young Authors conference. Attended the Youth Resources Officer Committee Meeting. Attending the 5th-grade party at Highland. Attend the Peace Breakfast. Columbia Academy celebration today, and the Powwow. Watched the end of the legislative session and the short special legislative session. Thank the community for their support of the Compensatory aid. People in our community who

helped support the Compensatory aid. Several conversations with community Members about the Compensatory Aid and appreciative of the support from the community.

Palmer attended two graduations at 916 and 916 monthly Board Meeting and the Chair Meeting before this one.

Pettway attended the North Park band concert, spoke with Mr. Herbers' Civics class, the Powwow, Junior Achievement -BizTown field trip with the North Park 5th graders, and the BIPOC family meeting at North Park.

Smith: Nothing to report

Superintendent Report

Some Board members received communication from three rising 9th graders requesting to eliminate the requirement for Columbia Academy students to wear uniforms. I replied to the students. This is a topic that comes up from time to time. I will work with next year's CA Principal Sherk on some possible ideas to gather feedback from parents and students. The Peace breakfast this morning was an uplifting event. We are so lucky to live in this community. Last week, A small group of City and School District representatives met to review the updates to our Youth Outreach Officer agreement. The Board will be asked to approve the agreement prior to the start of the school year. Last week was also full of celebrating Principal Duane Berkas's career. I am grateful to have had the opportunity to work with him for 19 years. He has made a huge impact on so many students, staff, and families. As a reminder to Board members, please bring your badge or name tag to the graduation ceremony tomorrow. If you do not have a badge, see Stephanie Alvarez to collect a ticket to be used.

Teacher Apprenticeship Program

Lindsey Bennett, Director of Human Resources, presented the Board with information on a partnership with the University of Minnesota. Next Generation Teacher Apprenticeship (NXT GEN Teach) program. The Board will be asked to approve a Memorandum of Understanding with Columbia Heights Federation of Teachers (Local #710) and Education Assistants (SEIU Local 284) regarding the University of Minnesota NXT GEN Teacher Apprenticeship on June 24, 2025.

Federal Title Grants FY26

Tara Thukral, Director of Teaching and Learning, presented information to the Board on the Preliminary Federal Title Grant Funding for the 2025-2026 School Year. This will be an Action Item on June 24, 2025.

Workers' Compensation Insurance Renewal

Bryan Hennekens, Director of Finance & Operations, presented the Board with information on the renewal for Workers' Compensation Insurance from United Heartland. This will be brought to the June 24 School Board Meeting as an action Item.

MSBA Membership

The MSBA membership dues, BoardBook Subscription, and Policy Services for the Columbia Heights School District for the 2025-2026 school year are \$13,074. This will be in the Consent Agenda on June 24, 2025.

Policy First Reading

The Policy Subcommittee reviewed the following Policies, which require two readings for approval. They will be on the Consent Agenda on June 24, 2025.

414-Mandated Reporting of Child Neglect, Physical or Sexual Abuse

415-Mandated Reporting of Maltreatment of Vulnerable Adults

520-Student Surveys

541- Tele-Related Services Policy

807- Health and Safety Policy

902- Use of School Facilities and Equipment

District 916 – Long-Term Facilities Maintenance Plan

Bryan Hennekens, Director of Finance and Operations, presented information at the May 27, 2025, Board Meeting. Motion by Palmer, to waive the full reading of the Resolution second by Medearis, all in favor. The motion passes. Motion by Palmer, Seconded by Medearis, to approve the District 916-Long-Term Facilities Maintenance Plan Resolution as presented.

Pursuant to due call and notice thereof, a School Board meeting of School District No. 13, State of Minnesota, was held on June 10, 2025, at 6 PM, for the purpose, in part, of approving the FY 2027 Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Northeast Metro 916 Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance. Member Palmer introduced the following resolution and moved its adoption Resolution approving Northeast Metro 916 Intermediate School District's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of those projects in the district's application for fiscal year (FY) 2027 long-term facility maintenance revenue.

BE IT RESOLVED by the School Board of School District No. 13, State of Minnesota, as follows:

1. The school board of Northeast Metro 916 Intermediate School District has approved a long-term facility maintenance program budget for its facilities for the 2026-2027 school year (Pay 2026 Levy) in the amount of 5597,600 of which School District No. L3's proportionate share is \$21,286.53 for pay as you go projects. The various components of this program budget are attached hereto and are incorporated herein by reference. Said budget is hereby approved.

2. Minnesota Statutes, Section 1238.595, subdivision 3, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.

3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where 25% of the rate is determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times the ratio of the member school district's net tax capacity to the total net tax capacity and 75% of the rate is determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times the ratio of APU by member district to the total APU. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2027, is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member Medearis

and, upon vote being taken thereon, the following voted in favor thereof:

Granlund, Houle, Medearis, Palmer, Pettway, Smith

And the following voted against: None

WHEREUPON said resolution was approved and adopted by the school board of the School District No. 13. STATE OF MINNESOTA, COUNTY OF USA.

Long-Term Facilities Maintenance Plan

The School Board is being asked to approve the District's 10-year Long-Term Facilities Maintenance Plan Resolution. This plan was presented to the School Board on May 27, 2025, as an informational item. Each year, the District is required to submit an approved LTFM plan to the state in order to receive this revenue from the state. Motion by Palmer, seconded by Houle, to approve the Columbia Heights Public Schools 10-year Long Term Facilities Maintenance Plan. Roll call vote, All in Favor, Motion carries.

Indoor Air Quality Project for Valley View Elementary; Facilities Maintenance Bonds, Series 2025A

Motion by Medearis and seconded by Pettway for the waiving of the reading. Roll call vote 4-2, Motion carries.

Full Resolution:

RESOLUTION RELATING TO GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2025A; STATING OFFICIAL INTENT TO PROCEED WITH AND AUTHORIZING THE ISSUANCE AND SALE THEREOF; AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

BE IT RESOLVED by the School Board of Independent School District No 13, Minnesota, as follows: SECTION 1. AUTHORIZATION AND DISTRICT INDEBTEDNESS. The District is authorized, pursuant to Minnesota Statutes, Section 1238.595 and Chapter 475, to borrow money by the issuance of its general obligation facilities maintenance bonds. This Board hereby determines that it is necessary and desirable and in the best interest of the District to issue its General Obligation Facilities Maintenance Bonds, Series 2025A in the approximate principal amount of \$17,335,000 (the Bonds) to finance indoor air quality projects and various deferred capital maintenance projects at various District facilities (collectively, the Project), as described in the District's ten-year facility plan for Fiscal Year 2027 (the Facility Plan) hereby approved by this Board. Pursuant to the provisions of Minnesota Statutes, Section 123B.595, subdivision 5 it is hereby determined that the total amount of District indebtedness as of May 31, 2025, is \$12,886,769.

SECTION 2. APPROVAL BY COMMISSIONER OF EDUCATION OF THE STATE OF MINNESOTA. The Facility Plan will be submitted to the Commissioner of the Department of Education of the State of Minnesota (the Commissioner) for approval as required by Minnesota Statutes, Section 1238.595, subdivision 5 and such approval will be received prior to the date on which the Bonds are issued.

SECTION 3. NOTICE PUBLICATION. The Clerk is authorized and directed to cause notice of the intended projects, the amount of the facilities maintenance bonds to be issued, and the total amount of the District's indebtedness to be published in a legal newspaper of general circulation in the District.

SECTION 4. SALE. The District has retained Ehlers & Associates, Inc. (Ehlers), in Roseville, Minnesota, as its independent municipal advisor in connection with the sale of the Bonds. Ehlers & Associates, Inc. is authorized to solicit proposals for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9). The Board shall meet at the time and place specified in the Official Statement for the Bonds to receive and consider proposals for the purchase of the Bonds.

SECTION 5 CIAL STATEMENT Ehlers is authorized to prepare

and distribute, for the District, a preliminary Official Statement and an Official Statement relating to the sale of the Bonds, and Ehlers and the underwriter are each hereby authorized to use a final Official Statement substantially in the form of said Preliminary Official Statement but with such changes therein as are required to conform the same to the terms of the Bonds, and the chair, clerk, issue Reimbursement Obligations for such project in the maximum principal amounts shown below:

Project

Maximum Amount of Obligations

Expected to be Issued for Project

Indoor air quality projects and various deferred capital maintenance projects at various District facilities.

\$17,335,000

(ii) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(D)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(D)(2) of the Regulations, the District will not seek reimbursement for any original expenditures with respect to the foregoing Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the Reimbursement Obligations.

(c) As of the date hereof, there are no District funds reserved, pledged, allocated on a long-term term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the Reimbursement Obligations. Consequently, it is not expected that the issuance of the Reimbursement Obligations will result in the creation of any replacement proceeds.

(d) The District's Director of Finance and Operations shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Reimbursement Obligations to reimburse the source of temporary, financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) eighteen (18) months after the date of the original expenditure or (ii) eighteen (18) months after the date the Project is placed in service or abandoned (but in no event later than three (3) years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the Reimbursement Obligations and shall specifically identify the original expenditures being reimbursed.

Upon vote being taken thereon, the following voted in favor thereof: Granlund, Houle, Medearis, Palmer, Pettway, Smith.

and the following voted against the same: None

whereupon the resolution was declared duly passed and adopted.

Motion by Palmer, seconded by Medearis, to reconsider the motion to waive the reading of the Resolution. Chair Granlund with the discretion to extend the discussion on the Resolution if the waiving of the reading is approved. All in favor, Motion carries.

Motion by Palmer to accept the Indoor Air Quality Project for Valley View Elementary Facilities Maintenance Bond, Series 205, Seconded by Houle. Discussion The Board was presented with information related to this project and a copy of the resolution at previous board meetings. This Resolution approves a rise in taxes for the community. A full recorded presentation to the Board was made on February 25, 2025. The meeting is on the Columbia Heights Public School website for viewing. Roll Call Vote. All in Favor. The said Resolution was declared duly passed and adopted.

Board Topics

Granlund—Teacher negotiations, logistics, and clarification of the open meeting law will be discussed at the Board Work Session on June 17th, 2025.

Medearis- Congratulations to all our Graduates, and we look forward to watching for future achievements.

Adjourn meeting at 8:01 PM

Date minutes approved:

Michelle Pettway, Clerk, Board of Education.
Independent School District 13