

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

School board meeting on Monday, May 19, 2025 at 5:303 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Steve Veldkamp, Dr. Robert Lech, Superintendent, and Kristi Grounds, Business Manager.

Guests: Cindy Wall, Melissa Dockter, Denise Koble, Jenny Erickson, Andy Rodacker, Sherri Nibbelink, Tiffany Dooley, David Dooley, Hatti McDonald, Laurie Podoll, Richard Podoll, Jackie Russell.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Mrs. Gleason moved, seconded by Mr. Veldkamp to approve the consent agenda which consisted of May 5, 2025 regular school board meeting minutes, May 12, 2025 finance committee meeting minutes, April 28, 2025 health insurance committee meeting minutes, submission of fresh fruit and vegetable grant for Louis L'Amour and Roosevelt Elementary schools, payment of bills, pledged securities, summer school staff revision, 2025-2026 elementary, middle school and Title I handbooks, review of the Title I District Family Improvement Policy, and submission of year end reports to Department of Public Instruction. Roll call with unanimous "yes" vote. Motion carried.

The school board recognized Tiffany Dooley, Laurie Podoll and Melissa Dockter for their achievements and commitment to our students.

The school board received thank yous from the Musland family.

Hatti McDonlad, President of Honor Society, reported the new president for 2025-2026 is Bell Sjostrom, who was not able to come due to practice at this time.

Ms. Cindy Wall, Food Service Director, reported it is their second year of summer meals and already have 180 students signed up for the summer. Sign-up just opened so it will continue to grow. North Dakota made some changes to expanding the poverty level for free and reduced meals program. Other changes ahead are reduction in sugar, salt and dyes. The staff is working on the challenges and trying to make items from scratch. 2 employees are going to grow items in the community garden to assist with vegetables that can be used at the school. Ms. Wall thanked her staff for their dedication to serving quality food to the students.

Mr. Roberts reported the finance committee reviewed the overall budget considering the most recent negotiation offers, support staff wage schedule recommendation of option 2. The budget changes included Washington closing and the effects of legislation passed. Discussion of adding a temporary position to deal with the inventory of Washington.

Mr. Gehlhar, Continuous Improvement Director, reported on Strategic Plan Focus: Leadership for Learning Goal 2.1 which he explained the guaranteed and viable curriculum. Elementary's next step is refine the data and further analysis. The middle school will implement next fall and doing more communication with parents. On target for the goal of implementation of standard based learning.

Mr. Gehlhar reported on Leadership Goal 4.4 which is related to teacher evaluation data. Marzano framework to analyze teacher observations were set at 2000 observation which was not met. Data showed decline in level 1 first year teachers, level 11 engaging students but also growth for teachers in level 1 and 11. Need to work on more training and support for teachers. August training for administrators and teacher leaders is moving toward the focus model and understanding the scoring. Mrs. Bear moved, seconded by Mrs. Gleason to approve the strategic plan focus: leadership of learning goal 2.1 and leadership for learning goal 4.4. Roll call with unanimous "yes" vote. Motion carried.

Mr. Gehlhar reported on the James Valley Career and Technology projects. Mr. Gehlhar invited board members to come visit. The childcare remodel is waiting on parts for the HVAC to come in and fencing to be completed. The culinary program with the partnership of the Arts Center has all the equipment ordered and delivery is for July. The sight prep has begun but the weather has slowed things down some. Mrs. Eckart, staff and students have worked on getting the space ready on the site, which was a big job but much appreciated. The state director visited and was impressed with the creativity with the funds and how well it is coming together. The CDL program is still in progress and looking for a CDL instructor.

Bell Sjoström arrived and introduced herself as the new president for the Honor Society. She has plans to bring some new ideas to the board.

Dr. Lech reported the support staff wage scale for 2025-2026 school year got missed on the agenda. The committee recommendation is option 2 which would be 3.4-3.6% raise across the wage scale range and staff past step 7 would receive 3.6% per hour increase. Dr. Lech asked the board to add this to the agenda so employee letters can go out for this group of employees. Mr. Roberts moved, seconded by Mrs. Bear to add letter c under finance to the agenda which would be approval of support staff wage scale for 2025-2026 school year. President Larson asked for a roll call with unanimous "yes" vote. Mrs. Gleason raised her hand for a no vote, stating she wanted more information. President Larson stated this is only to add to the agenda. Dr. Lech and Mrs. Grounds were getting the wage schedule up to review prior to voting. Passed 7-1. Motion carried.

Dr. Lech reported on the changes in the century code regarding our facility plan and how he needs direction from the board on how to move forward.

Dr. Lech reported a levy worksheet with specifics of the limitations of 3% tax increase limits for schools and help with understanding and tax impact.

Dr. Lech reported he attached to his report the legislative update of bills and the implementation checklist for education prior to the 2025-2026 school year for board members to review.

Dr. Lech spotlighted the Dollars for Scholars program which supports our seniors with scholarships. The committee worked hard to increase the number of scholarships and the dollar amounts.

Mr. Tweten moved, seconded by Mr. Rohr to approve the cooperative agreement for boy's tennis with Pingree Buchanan Public Schools. Roll call with unanimous "yes" vote. Motion carried.

Dr. Lech reported to the board that they have two options regarding the facility plans for the next step. Option 1 is to expediate a decision and hold a special election before

August 1, 2025. This option would need the board to have a special meeting on June 5th to move forward and have election on July 29th. Option 2 would be to wait until the next primary or general election. The next general election would be June 2026. Discussion on the survey results. Mr. Rohr moved, seconded by Mr. Roberts to have a special meeting on June 5, 2025 at 5:30 pm to discuss the survey results and decide on an option for the facility plan. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Grounds provided the general fund balance sheet and monthly financials for board members to review.

Mr. Veldkamp declared a conflict of interest due to his wife working for the school. Mr. Rohr moved, seconded by Mr. Roberts to approve the support staff wage scale at option 2 which would be a total increase of \$138,000.00 to the budget. Mrs. Gleason would like a higher increases for papa professionals. Roll call vote: Larson, yes; Rohr, yes; Meier, yes; Tweten, yes; Roberts, yes; Gleason, no; McKenna, yes; Bear, yes. Passed 7-1.

Mr. Rohr moved, seconded by Mrs. Gleason to approve the athletic trainer agreement with JRMC. An automatic annual renewal on July 1 through 2028. Roll call with unanimous “yes” vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Tweten to approve the temporary inventory coordinator position. Roll call with unanimous “yes” vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Tweten to approve the resignations of Hailee Altringer and Bradly Stangeland at the conclusion of the 2024-2025 school year. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Bear moved, seconded by Mr. Rohr to approve the first reading of ABCB Sportsmanship policy, amended FAB School Assignment & Choice and FBA Student Fees. Roll call with unanimous “yes”. Motion carried.

Mrs. Gleason moved, seconded by Mr. Roberts to approve the tuition agreements for 6th grader and 10th grader to attend Montpelier Public School for the 25-26 school year and 1st grade Barnes County North student to attend Jamestown Public School for the 24-25 school year. Roll call with unanimous “yes” vote. Motion carried.

I, Mr. Owen McKenna believe that discussion with our negotiators and developing a strategy relative to the School Board’s position in this matter in open session would have an adverse fiscal effect on the negotiations position of the Board. Therefore, I move: That the Board enter into executive session, That the following members and negotiators be identified as being present:

SCHOOL BOARD MEMBERS: Melissa Gleason, Heidi Larson, Dan Tweten, Jamie Bear, Steve Veldkamp, Jason Rohr, Owen McKenna, Superintendent Robert Lech and Business Manager, Kristi Grounds, Adam Gehlhar, Continuous Improvement Director. On May 19, 2025 at 7:10 pm that only the following topic will be considered in executive session:

NEGOTIATION STRATEGIES

That the legal authority for the executive session is: SECTION 44-04-19.1 OF THE NORTH DAKOTA CENTURY CODE. That the executive session be recorded. Seconded by Mrs. Gleason.

Conflict of Interest is declared by Mr. Aaron Roberts, because his wife is a teacher and Mr. Jacob Meier, because his wife is a teacher.

Open meeting resumed at 8:29 pm.

There being no further business, President Larson adjourned the meeting.

GERNERAL FUND;AC HOTELS BY MARRIOTT,5871.69;AMAZON.COM,8856.61;ANDERSON, JADA ,30;ANDERSON, LUKE ,465.15;ANNE CARLSEN CENTER,166429.37;APPLE INC,29.97;ARMITAGE, MICHAEL ,63.6;BACKGROUND INVESTIGATION BUR,94;BATA, BRANDON ,550;BSN SPORTS LLC,540.1;CASHWISE,81.57;CENTRAL PROGRAMS INC GUMDROP ,1967.57;CENTRAL VALLEY HEALTH DISTRICT,4300;CERTIFICATION CENTRAL,5492;CET MANAGEMENT UK LTD,5590;CHAT GPT,80;CITY OF JAMESTOWN,9883.01; COGNIA INC,805.47;COLE PAPERS INC,3978.37;COLUMN SOFTWARE PBC,519.84;COMFORT INN & SUITES,99;COMFORT SUITES BISMARCK,99.99;CONCORD THEATRICALS,1832.9; CONJUGUEMOS,95;CONNECT TELETHERAPY LLC,36572.95;CONNELL, JUSTIN ,30; COSTCO WHOLESALE CORPORATION,35.48;COUNTRY GARDENS,59.28;DACOTAH PAPER CO,574.79;DAKOTA BOYS AND GIRLS RANCH,5474;DAKOTA CENTRAL,2945.27; DAKOTA DUST TEX INC,829.75;DELZER, EDDY ,30;DIFFIT INC,14.99;ECKROTH MUSIC COMPANY, 664.64;EDUCATIONAL INNOVATIONS,109.9;ENGAGE SPORTING LLC,672;FARM GIRL FLORAL,40; FARMERS UNION COOP,874.5;FARSTAD OIL,9247.96;FOLLETT CONTENT SOLUTIONS,319.88; GEHLHAR, ADAM ,30;GEISZLER, DIANA ,140;GOPHER SPORT,1343.95;GRAND FORKS PUBLIC SCHOOL,43390.78;GRAYBAR ELECTRIC COMPANY,812.8;GROUNDS, KRISTI ,30;HARLOW'S SCHOOL BUS SERVICE,164599.49;HAWKINS INC,1666;HEINERT, DARBY ,30;HIGH PLAINS WATER TREATMENT ,30.05;HOLIDAY INN FARGO,264;HOME OF THE RANGE,15196.44;HUGO'S FAMILY MARKETPLACE,100.8;INFORMATION TECHNOLOGY DEPT,735;INNOVATIVE OFFICE SOLUTIONS, 572.13;JAMES RIVER SPECIAL EDUCATION,63249.95;JAMES VALLEY MULTI DIST,218041.32; JAMESTOWN COMMUNICATIONS,50122.8;JAMESTOWN PLUMBING HEATING,5.3;JAMESTOWN PUBLIC SCHOOL PC,186.04;JAMESTOWN PUBLIC SCHOOL,151.2;JAMESTOWN PUBLIC SCHOOL, 831.1;JAMTGAARD, CODY ,30.24;JONNY B'S BRICKHOUSE,384.28;JOSEPH, AMY ,187;JOSTENS INC,1631.65;KRUEGER, LISA ,12.6;LEAF,2745;LEARNING A-Z LLC,1000;LEARNWELL,1608.75;LECH, ROBERT ,30;MAC'S INC,25;MAGIC BEAN,200;MANDAN PUBLIC SCHOOLS,6904.72;MARCO TECHNOLOGIES LLC,480;MARCO TECHNOLOGIES LLC,3337.47;MASTER TEACHER INC,227.7; MEISSNER, JEFF ,351;MENARDS OF JAMESTOWN,584.39;MICKELSON, EMMA ,140;MONTANA DAKOTA UTILITIES,8752.03;MOORHEAD AREA PUBLIC SCHOOLS,6486;NAPA AUTO PARTS OF JAMESTOWN,297.98;ND ATTORNEY GENERAL,173;ND SMALL ORGANIZED SCHOOLS,500; NDSBMCP,250;NEYS, SHEENA ,56;NORTHWEST IRON FIREMAN INC,1299.58;NORTHWEST TIRE INC,316.46;ORIENTAL TRADING CO INC,236.79;ORRIGINALS,72;OSLUND, ANDREW ,87.47; OTTERTAIL POWER CO,53613.11;PEARCE DURICK PLLC,2850;PETTYS, QUENTIN ,51.7;PITNEY BOWES,1000;QUAVERED, INC,2400;QUIZNOS SUB,146.86;RAINBOW GAS COMPANY,1879.1; RAMKOTA HOTEL BISMARCK,375.18;RECORD KEEPERS LLC,52.88;RECYCLING CENTER OF ND LLC,700;RUNNINGS,147.93;SALISBURY, KAIDEN ,57.47;SANFORD HEALTH EMS EDUCATION,897; SANFORD HEALTH,600;SCHMIDT, SHERRY ,30;SCHOOL PERCEPTIONS LLC,2500;SHEYENNE VALLEY SPEC ED UNIT,8260.93;SIEBERT, ALEXANDRA ,100;SPARKFUN ELECTRONICS INC, 376.25;SPIRITS BAR & GRILL,102.17;ST.LOUIS AIRPORT TAXI,45.5;STEINS INC,6626.49;STEWART, MATTHEW ,25;STILWELL, MARK ,30;STRAY DOG STRENGTH,400;SUPER DUPER PUBLICATIONS, 89.82;T-MOBILE USA INC,49.2;TEACHERS DISCOVERY,74.97;TRAVEL GUARD GROUP INC,79.42; TWO RIVERS PRINTING,1875;UBER,55.9;UND,1151;UNITED AIRLINES,2094.03;UNITED ART AND EDUCATION,224.59;VILLAGE FAMILY SERVICE CENTER,5417;VISTAPRINT,272.36;WALMART COMMUNITY,922.01;WEGNER, JEROME ,30;WEX HEALTH INC,166.95;WW GRAINGER INC,434.37; Fund Total:,972391.050000001;BUILDING FUND,;DECKER EQUIPMENT/SCHOOL FIX ,20947.1;OTIS ELEVATOR COMPANY,1785;RIVARDS TURF & FORAGE,5210;WW GRAINGER INC,1341.99;Fund Total:,29284.09;STUDENT ACTIVITY,;ADOBE,32.24;ALLARD TROPHY CO,15;AMAZON.COM,58.92; ARMITAGE, MICHAEL ,420;ARMITAGE, SHERRI ,342;ASTORIA HOTEL & EVENT CENTER,891 ;ATHLETIC.NET,685;BEACH, DAVID ,63.5;BEST WESTERN PLUS- KELLY INN, ,2356.05;BISMARCK PUBLIC SCHOOL,250;BLUE JAY GIRLS SOCCER BOOSTER,168;BSN SPORTS LLC,2829;BUFFALO GRILL, LLC,377.4;BURKETT, BROCK ,31;CANDLEWOOD SUITES,119;CARRINGTON SCHOOL DISTRICT,300;CASHWISE,92.27;CHAMPIONSHIP PRODUCTIONS,131.25;CHANHASSEN DINNER THEATRES,440;COLLEGE BOARD,9480;COMFORT SUITES FARGO,516;CONNELL, JUSTIN ,120;

DAHLBERG, PAUL ,930;DAKOTA CENTRAL,89.95;DAKOTA TROPHY LLC,366;DEVILS LAKE PUBLIC SCHOOL,200;DICKINSON HIGH SCHOOL,500;DIETZ, MICHAEL ,63.5;DOKARA, AMEL ,170.5; DOLLAR TREE STORES, INC,107.75;DOMINO'S PIZZA,70.97;DUNN, CONNOR ,624;ECKROTH MUSIC COMPANY,1270.49;ERLANDSON, DANIEL ,740;FAIRFIELD INN & SUITES,192;FIRESIDE INN AND SUITES,859.92;FORUM,19.99;GANGE, BRANDON ,360;GARDNER III, KENNETH ,157.5;GRAND FORKS LODGE,3422;GREAT PLAINS FOOD BANK,88.1;HARLOW'S SCHOOL BUS SERVICE, 36050.79;HEWITT, KYLE ,277;HIRSCH, JIM ,200;HUGO'S FAMILY MARKETPLACE,36.51;ICE SHACK, THE ,1000;INSTRUMENTALIST AWARDS,90;JAMES VALLEY MULTI DIST,108.7;JAMESTOWN PARKS & RECREATION,120;JIMMY JOHNS,219.36;JONNY B'S BRICKHOUSE,13.99;JOSTENS INC,4449.25;JW PEPPER & SON INC,41.97;KRIEGER, MARCHEL ,200;LEE, TRENT ,297;LEIER, WESLEY ,175.5;MAGIC BEAN,1510.38;MAINSTAY SUITES,843.6;MAUCORT, BERNARD ,323; MCDONALD, COLLIN ,63.5;ND HIGH SCHOOL COACH ASSN,180;NDHSAA,147;NDLSC,100; NDSAA,850;NEIS SERVICES INC,15762.8;NEWMAN SIGNS INC,779.29;NFHS NETWORK,35 ;NHS/NASSP,147.99;NISCA,195;NOLD, BRADLEY ,580;O'CLAIR, TERRY ,327;ORRIGINALS,1796; PAPA JOHNS PIZZA,83;PIZZA HUT - BISMARCK,107.91;PLANET PIZZA,139.73;POPLERS MUSIC INC,394.95;PUGLIANO, ANDREW ,507;PURCELL, NATE ,63.5;QUICHOCHO II, BOYA ,120;QUIZOS SUB,304.83;REDFEARN, JENNIFER ,250;REPAK, ZIJAD ,312;ROALDSON, JAMES ,30;ROUGH RIDER SIGNS & DESIGNS,105;SABANOVIC, KEMAL ,312;SASS, EMILY ,170.5;SHEYENNE HIGH SCHOOL ACTIVITIES,80;SOURIS VALLEY GOLF COURSE,396;SPORT SCOPE,499;SUBWAY,8.78; SURVEYMONKEY INC,276;TONY BILEK DESIGNS,576.68;TWO RIVERS PRINTING,241;VALLEY CITY PUBLIC SCHOOL,300;WAGNER, KEVIN ,855;WALMART COMMUNITY,540.04;WEST FARGO HIGH SCHOOL,250;WILDSIDE CREATIONS,132;ZERR, TREV ,360;ZIEMANN, ALLAN ,327;Fund Total:,104612.85;HEALTH INSURANCE,;HAYS COMPANIES,2772;MEDALLUS JAMESTOWN URGENT CARE,28585;Fund Total:,31357;JAMESTOWN DOLLARS FOR SCHOLARS,;DOLLYWOOD FOUNDATION, THE ,672.15;HEGLAND, ELAINE ,375;JAMES RIVER SENIOR CITIZENS,132.75; JAMESTOWN PUBLIC SCHOOL,46.49;JAMESTOWN PUBLIC SCHOOL,83.48;Fund Total:,1309.87; SCHOOL LUNCH,;BADLANDS DISTRIBUTION INC,132.22;CITY OF JAMESTOWN,1991.69;COCA COLA BOTTLING COMPANY,1734.5;CULINEX,778.62;DACOTAH PAPER CO,2139.23;DAKOTA CENTRAL,274.1;HUGO'S FAMILY MARKETPLACE,73.71;JAMESTOWN PLUMBING HEATING, 1184.5;JAMESTOWN PUBLIC SCHOOL,5;KOBLE, DENISE ,59.76;ND ATTORNEY GENERAL,25;ND DEPT OF PUBLIC INSTRUCTION,1844.66;PLUNKETT'S PEST CONTROL INC,568;RUSSELL, JACKIE ,51;SNA EMPORIUM LLC,1220.5;STRAND, DEBORAH ,450;SYSCO NORTH DAKOTA INC,70359.18;VESTIS SERVICES LLC,2793.88;WALL, CINDY ,30;Fund Total:,85715.5500000001; JAMES VALLEY CAREER AND TECHNICAL CENTER,;ACT INC,351;ADVANCED BUSINESS METHODS,219.55;ADVANCED TRAINING SYSTEMS,152997.24;AMAZON.COM,177.32;ASE EDUCATION FOUNDATION,5060;BLUE STAR DRY CLEANING AND,8.4;CITY OF JAMESTOWN, 680.93;CITY OF JAMESTOWN,75.5;COLE PAPERS INC,114.35;DAKOTA CENTRAL,217.14;DAKOTA DUST TEX INC,59;DECA INC,405;HILLERUD CONSTRUCTION INC,592325;HUHOT MONGOLIAN GRILL,411.66;JAMES VALLEY MULTI DIST,50;JAMESTOWN PUBLIC SCHOOL,253.82;JETSTREAM CAR WASH INC,66.11;LINDE GAS & EQUIPMENT INC,61.47;LLOYDS MOTORS-LLOYDS TOYOTA, 88.35;MANN, SIDNEY ,2500;MARINKOVITS, WALTER ,156;MENARDS OF JAMESTOWN,2378.91; MONTANA DAKOTA UTILITIES,1327.39;NAPA AUTO PARTS OF JAMESTOWN,233.46;OLSON, TERESA ,365;O'REILLY AUTO PARTS,818.98;OTTERTAIL POWER CO,3064.89;PIZZA HUT - BISMARCK,102.56;POWERS, MELISSA ,850;RECYCLING CENTER OF ND LLC,43;ROCHELEAU-ECKART, HEIDI ,30;SAM'S CLUB,-0.03;SKILLS USA ND,4045;SMP HEALTH - AVE MARIA,44; STAMPS.COM,20.31;SUPERSHUTTLE,133.64;THORESON, ROBERT ,85;VALLEY CITY STATE UNIVERSITY,1782.02;WALMART COMMUNITY,713.27;WINGATE BY WYNDHAM,1584;WW GRAINGER INC,22.23;Fund Total:,773921.47;