CVUSD BOOSTER PLAN

KEY PRIORITIES

- Implementation of additional meetings with boosters and school site administrators during the year to provide information, share practices and support transitioning year-to-year. Three (3) meetings per year.
- Frontloading of reauthorization forms to incoming booster members in late spring and providing exemplars to serve as a guide.
- Redesign of the booster reauthorization process to be more effective and user friendly.
- Effective communication of Fiscal Crisis & Management Assistance Team (FCMAT) "Best Practices Guide" to all booster organizations.
- Clearly and regularly communicate to all booster organizations that no student will be excluded from participation regardless of donation. Information on donations shall be kept solely to the Booster Treasurer and/or President, and not to any other staff, including coaches/advisors.
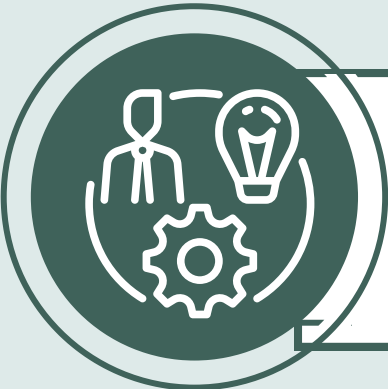
ANNUAL TIMELINE OF KEY EVENTS

BOOSTER REAUTHORIZATION TIMELINE

- **No later than 1st Week of September:** School Site Meetings with Presidents and Treasurers.
- **First school day of October:** Completed Reauthorization Packets submitted to AP's for review and Principal's signature.
- **First school day of November**: AP's to submit completed Reauthorization Packets to High School Education office.
- **December**: Board of Education review and approval.

GENERAL MEETINGS: ALL BOOSTERS AND SITE

- **August:** Kick-off meeting with new Presidents and Treasurers. Review and update information. Re-authorization information and support.
- **December/January:** Mid-year meeting. Offered for any Boosters needing support or guidance.
- **May:** Transition meeting. For incoming and outgoing booster boards to transition responsibilities, review protocols/procedures and plan for Re-authorization for the following year.

IMPORTANT LINKS & RESOURCES

- Booster Reauthorization Packet 2024
- Facilitron Website
- CVUSD Facility Use Permit Website
- CVUSD Facility Fee Schedule
- Fiscal Crisis & Management Assistance Team (FCMAT): Booster Club & Parent Organization Information

LEARN MORE AT: WWW.CONEJOUSD.ORG/BOOSTERCLUBS