

GLENCOE-SILVER LAKE PUBLIC SCHOOLS
PAYROLL PROCESSING SCHEDULE
2025-2026 SCHOOL YEAR

Items to be included in the payroll: time sheets, supplemental pay, comp time pay,
extra curricular pay, substitute pay, mileage, etc, should be in to the
District Office by the DUE IN DATES to be included on that pay day.

PAY PERIOD FROM DATE TO DATE		NO. OF WEEKS		DUE IN DATE		DATE OF PAY
June 15, 2025	June 28, 2025	2	Tues	July 1, 2025	Tues	July 15, 2025
June 29, 2025	July 12, 2025	2	Tues	July 15, 2025	Thurs	July 31, 2025
July 13, 2025	August 2, 2025	3	Tues	August 5, 2025	Fri	August 15, 2025
August 3, 2025	August 16, 2025	2	Tues	August 19, 2025	Fri	August 29, 2025
August 17, 2025	August 30, 2025	2	Tues	September 2, 2025	Mon	September 15, 2025
August 31, 2025	September 13, 2025	2	Tues	September 16, 2025	Tues	September 30, 2025
September 14, 2025	September 27, 2025	2	Tues	September 30, 2025	Wed	October 15, 2025
September 28, 2025	October 11, 2025	2	Tues	October 14, 2025	Fri	October 31, 2025
October 12, 2025	November 1, 2025	3	Tues	November 4, 2025	Fri	November 14, 2025
November 2, 2025	November 15, 2025	2	Tues	November 18, 2025	Fri	November 28, 2025
November 16, 2025	November 29, 2025	2	Tues	December 2, 2025	Mon	December 15, 2025
November 30, 2025	December 13, 2025	2	Tues	December 16, 2025	Wed	December 31, 2025
December 14, 2025	January 3, 2026	3	Tues	January 6, 2026	Thurs	January 15, 2026
January 4, 2026	January 17, 2026	2	Tues	January 20, 2026	Fri	January 30, 2026
January 18, 2026	January 31, 2026	2	Tues	February 3, 2026	Fri	***February 13, 2026
February 1, 2026	February 14, 2026	2	Tues	February 17, 2026	Fri	February 27, 2026
February 15, 2026	February 28, 2026	2	Tues	March 3, 2026	Mon	March 16, 2026
March 1, 2026	March 14, 2026	2	Tues	March 17, 2026	Tues	March 31, 2026
March 15, 2026	March 28, 2026	2	Tues	March 31, 2026	Wed	April 15, 2026
March 29, 2026	April 18, 2026	3	Tues	April 21, 2026	Thurs	April 30, 2026
April 19, 2026	May 2, 2026	2	Tues	May 5, 2026	Fri	May 15, 2026
May 3, 2026	May 16, 2026	2	Tues	May 19, 2026	Fri	May 29, 2026
May 17, 2026	May 30, 2026	2	Tues	June 2, 2026	Mon	June 15, 2026
May 31, 2026	June 13, 2026	2	Tues	June 16, 2026	Tues	June 30, 2026
June 14, 2026	June 27, 2026	2	Tues	June 30, 2026	Wed	July 15, 2026
June 28, 2026	July 11, 2026	2	Tues	July 14, 2026	Fri	July 31, 2026
July 12, 2026	July 25, 2026	2	Tues	July 28, 2026	Fri	August 14, 2026
July 26, 2026	August 8, 2026	2	Tues	August 11, 2026	Mon	August 31, 2026
August 9, 2026	August 29, 2026	3	Tues	September 1, 2026	Tues	September 15, 2026
August 30, 2026	September 12, 2026	2	Tues	September 15, 2026	Wed	September 30, 2026

**Due to Presidents Day, pay date moved to Friday 2/13/26

Please call Payroll Coordinator at 864-2497 if you have questions.