

Glencoe-Silver Lake School District #2859

# Job Descriptions

School Year 2025-2026

<b>Position Title</b>	ADSIS Reading Interventionist		
<b>Building</b>	Junior/Senior High School	<b>Department</b>	Varies
<b>Hours</b>	Salaried	<b>Supervisor</b>	Building Principal or Appropriate Supervisor
<b>Band and Grade</b>	C-43	<b>Tools and Equipment</b>	Classroom technology devices, i.e., iPad, Smart Board, laptop, applicable software, AV equipment, phone, and copier

<b>Primary Function</b>	To provide targeted reading intervention to students who are not meeting grade-level benchmarks in literacy. The ADSIS Reading Interventionist will implement research-based strategies and monitor student progress in alignment with the goals of the ADSIS program and Minnesota Department of Education guidelines.
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Essential Duties	
<b>1</b>	Deliver research-based reading interventions to small groups of students identified as needing ADSIS support.
<b>2</b>	Collaborate with classroom teachers and special education staff to align interventions with core instruction.
<b>3</b>	Use student data to identify needs, plan instruction, and monitor student progress.
<b>4</b>	Maintain accurate records of student attendance, progress monitoring, and intervention effectiveness.
<b>5</b>	Administer diagnostic assessments and provide input on student academic performance
<b>6</b>	Participate in training sessions, team meetings, and professional development related to ADSIS programming.
<b>7</b>	Communicate regularly with families and staff regarding student progress.
<b>8</b>	Support a positive, inclusive, and safe learning environment for all students.
<b>9</b>	Ensure all ADSIS timelines and guidelines are strictly followed as outlined by the Minnesota Department of Education (MDE)
<b>10</b>	Participate as an active member of the Solution Focus Team (SFT), contributing student data and intervention insights

<b>Minimum Qualifications</b>	Bachelor's Degree in Education with appropriate licensure from the Minnesota Department of Education.
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<b>Knowledge Required</b>	<ul style="list-style-type: none"> <li>• Training and/or experience in reading instruction and intervention strategies.</li> <li>• Knowledge of MTSS (Multi-Tiered System of Supports) framework is preferred.</li> <li>• Familiarity with assessment and progress monitoring tools such as FastBridge, AIMSweb, and other related systems</li> <li>• Understanding of the Multi-Tiered Systems of Support (MTSS) framework and the role of ADSIS within it</li> <li>• Strong interpersonal, communication, and collaboration skills.</li> <li>• Ability to interpret and use assessment data to drive instruction.</li> <li>• Commitment to equitable education practices and supporting diverse learner</li> </ul>
<b>Skills Required</b>	<ul style="list-style-type: none"> <li>• Skill in planning and developing lesson plans consistent with approved curriculum.</li> <li>• Skill in presenting complex materials and concepts in an understandable and level appropriate manner.</li> <li>• Skill in assessing and evaluating student performance and needs.</li> <li>• Skill in communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc., sufficient to exchange or convey information and to receive work direction.</li> </ul>
<b>Physical Activities/ Requirements</b>	<p>This position will require the ability to work in a typical school environment with students individually and in small groups. May require occasional lifting of instructional materials and the ability to sit or stand for extended periods.</p>