

Classified Personnel - Not in the Bargaining Unit

Salary Schedule effective June 1, 2025

**Management Employees**

Assistant Director, Fiscal Services	204X	\$8,806.98	\$9,242.67	\$9,709.83	\$10,194.64	\$10,700.84		
Assistant Director, Maintenance Operations, Facilities & Transportation	204X	\$8,806.98	\$9,242.67	\$9,709.83	\$10,194.64	\$10,700.84		
Assistant Director, Nutrition Services	204X	\$8,806.98	\$9,242.67	\$9,709.83	\$10,194.64	\$10,700.84		
Assistant Director, Purchasing	204X	\$8,806.98	\$9,242.67	\$9,709.83	\$10,194.64	\$10,700.84		
Assistant Director, Technology Support Services	207X	\$9,144.43	\$9,605.32	\$10,088.86	\$10,586.24	\$11,122.68		
Coordinator, Extended School Programs	199X	\$8,295.73	\$8,712.52	\$9,144.43	\$9,605.32	\$10,088.86		
Director, Communications	100 I	\$14,686.27	\$15,070.33	\$15,454.39	\$15,838.45	\$16,222.50	\$16,606.57	\$16,989.37
Director, Fiscal Services	100 I	\$14,686.27	\$15,070.33	\$15,454.39	\$15,838.45	\$16,222.50	\$16,606.57	\$16,989.37
Director, Maintenance Operations, Facilities & Transportation	100 I	\$14,686.27	\$15,070.33	\$15,454.39	\$15,838.45	\$16,222.50	\$16,606.57	\$16,989.37
Director, Nutrition Services	100 I	\$14,686.27	\$15,070.33	\$15,454.39	\$15,838.45	\$16,222.50	\$16,606.57	\$16,989.37
Director, Purchasing & Warehouse	100 I	\$14,686.27	\$15,070.33	\$15,454.39	\$15,838.45	\$16,222.50	\$16,606.57	\$16,989.37
Financial Operations Analyst - SELPA	218X	\$10,460.32	\$10,981.64	\$11,524.37	\$12,103.61	\$12,709.30		
Maintenance Operations, and Transportation Manager	213X	\$9,831.97	\$10,325.58	\$10,838.09	\$11,380.80	\$11,952.49		
Public Information Officer	226X	\$11,524.37	\$12,103.61	\$12,709.30	\$13,347.70	\$14,012.58		
Public Information Specialist	198X	\$8,196.25	\$8,608.03	\$9,037.40	\$9,489.47	\$9,960.41		
Technology Support Systems Manager	218X	\$10,460.32	\$10,981.64	\$11,524.37	\$12,103.61	\$12,709.30		

**Supervisory Employees**

Building Maintenance Supervisor	178X	\$6,418.24	\$6,739.33	\$7,075.55	\$7,434.42	\$7,803.38		
Business Services Supervisor Fiscal	182X	\$6,739.33	\$7,075.55	\$7,434.42	\$7,803.38	\$8,196.25		
Business Services Supervisory Adult Education	182X	\$6,739.33	\$7,075.55	\$7,434.42	\$7,803.38	\$8,196.25		
Cafeteria Manager I	142X	\$4,137.80	\$4,345.56	\$4,562.14	\$4,791.34	\$5,030.57		
Cafeteria Manager II	151X	\$5,175.89	\$5,434.69	\$5,706.41	\$5,991.73	\$6,291.45		
Child Development Supervisor	167X	\$5,617.36	\$5,899.44	\$6,191.58	\$6,501.34	\$6,827.48		
District Social Worker	199X	\$8,295.73	\$8,712.52	\$9,144.43	\$9,605.32	\$10,088.86		
Equipment Repair Supervisor	182X	\$6,739.33	\$7,075.55	\$7,434.42	\$7,803.38	\$8,196.25		
Facilities and Grounds Maintenance Supervisor	177X	\$6,336.39	\$6,654.97	\$6,984.88	\$7,336.20	\$7,702.63		
Grounds Supervisor	177X	\$6,336.39	\$6,654.97	\$6,984.88	\$7,336.20	\$7,702.63		
Maintenance Operations, Facilities & Transportation Supervisor	196X	\$7,987.21	\$8,381.35	\$8,806.98	\$9,242.67	\$9,709.83		
Network Systems Supervisor	209X	\$9,362.31	\$9,831.97	\$10,325.58	\$10,838.09	\$11,380.80		
Nutrition Services District Supervisor for Special Programs	182X	\$6,739.33	\$7,075.55	\$7,434.42	\$7,803.38	\$8,196.25		

Occupational Therapist	209X	\$9,362.31	\$9,831.97	\$10,325.58	\$10,838.09	\$11,380.80
Supervisor for Custodial and Grounds Services	193X	\$7,702.63	\$8,087.96	\$8,490.90	\$8,919.03	\$9,362.31
Systems Analyst	207X	\$9,144.43	\$9,605.32	\$10,088.86	\$10,586.24	\$11,122.68
Technology Support Systems Supervisor	207X	\$9,144.43	\$9,605.32	\$10,088.86	\$10,586.24	\$11,122.68
Transportation Supervisor	181X	\$6,654.97	\$6,984.88	\$7,336.20	\$7,702.63	\$8,087.96

**Confidential Employees**

Account Clerk III assigned to Payroll Office	662X	\$5,331.53	\$5,603.53	\$5,880.55	\$6,168.92	\$6,481.20
Administrative Secretary (includes confidential stipend)	675X	\$6,253.28	\$6,565.57	\$6,896.74	\$7,235.47	\$7,596.85
Associate Secretary	659X	\$5,138.87	\$5,403.31	\$5,671.52	\$5,957.36	\$6,253.28
Credential Technician	670X	\$5,879.98	\$6,168.64	\$6,481.46	\$6,805.72	\$7,145.24
Executive Assistant (includes confidential stipend)	697X	\$8,167.29	\$8,574.03	\$9,007.19	\$9,455.47	\$9,930.21
Personnel Services Assistant	659X	\$5,138.87	\$5,403.31	\$5,671.52	\$5,957.36	\$6,253.28
Personnel Services Technician - Benefits and Worker's Compensation	659X	\$5,138.87	\$5,403.31	\$5,671.52	\$5,957.36	\$6,253.28
Personnel Services Technician - Classified Recruitment & Selection	659X	\$5,138.87	\$5,403.31	\$5,671.52	\$5,957.36	\$6,253.28
Secretary I, Personnel Services	651X	\$4,666.66	\$4,898.37	\$5,138.87	\$5,403.31	\$5,671.52
Secretary II, Fiscal Services	659X	\$5,138.87	\$5,403.31	\$5,671.52	\$5,957.36	\$6,253.28
Secretary II, Personnel Services	659X	\$5,138.87	\$5,403.31	\$5,671.52	\$5,957.36	\$6,253.28

**LONGEVITY PAY PROGRAM:**

1. Longevity pay shall be granted to District classified personnel upon completion of sufficient years of service in the Covina-Valley Unified School District and its predecessors, the Covina School District and/or the Covina Union High School District, and/or like experiences outside the District.
2. Longevity Schedules for Classified Management and Non-Represented Confidential Units are as follows:
3. Longevity pay shall be granted to District classified management and non-represented confidential personnel upon completion of sufficient years of service in the Covina-Valley Unified School District. In order to recruit and retain highly qualified candidates, the Superintendent may authorize longevity pay for service less than 5 years if in his/her judgment the experience and training of a certified management employee warrant it. In such an event, it will be reported to the Board as an information item on the Personnel Report.
4. Employees occupying part-time positions shall be granted longevity pay prorated on their scheduled workday and workweek as it compares to the regular 8-hour and 40-hour week standard.
5. Years of service shall be counted in the aggregate except that any service rendered prior to a break in service of 39 months or more from the last day of paid service in a probationary or permanent classified position shall not be counted. Like experience shall be counted for longevity.
6. The above schedule applies only prospectively and does not entitle any employee to a longevity increment or stipend for any anniversary occurring prior to November 1, 2006.
7. Professional experts and advisors shall be employed to provide services on a limited-term basis for specific projects. The above salary schedule shall not apply to these employees, who will be paid at a rate commensurate with their experience, skill, and expertise. The hourly or per diem rate for these employees must be approved by the Assistant Superintendent, Personnel Services, or the Superintendent.

**Effective July 1, 2023 (Management)**

- a. \$322.36 beginning in the first month of the 10<sup>th</sup> year of District service.
- b. \$413.03 beginning in the first month of the 15<sup>th</sup> year of District service.
- c. \$499.91 beginning in the first month of the 20<sup>th</sup> year of District service.
- d. \$591.84 beginning in the first month of the 25<sup>th</sup> year of District service.
- e. \$682.49 beginning in the first month of the 30<sup>th</sup> year of District service.
- f. \$769.39 beginning in the first month of the 35<sup>th</sup> year of District service.

**Effective July 1, 2023 (Confidential Unit)**

- a. \$302.21 beginning in the first month of the 10<sup>th</sup> year of District service.
- b. \$386.58 beginning in the first month of the 15<sup>th</sup> year of District service.
- c. \$468.45 beginning in the first month of the 20<sup>th</sup> year of District service.
- d. \$554.06 beginning in the first month of the 25<sup>th</sup> year of District service.
- e. \$639.69 beginning in the first month of the 30<sup>th</sup> year of District service.
- f. \$720.27 beginning in the first month of the 35<sup>th</sup> year of District service.

CONFIDENTIAL EMPLOYEE STIPEND

A monthly confidential employee stipend shall be granted to employees occupying full-time positions designated as confidential pursuant to Government Code Section 3540.1(c). Employees occupying part-time confidential positions shall be granted the stipend prorated on their scheduled workday and workweek as it compares to the regular 8-hour day and 40-hour week standard.

a. Executive Assistant**	\$363.92 per month
b. Administrative Secretary**	\$273.26 per month
c. Account Clerk III assigned to Payroll Office full-time	\$227.92 per month
d. Credential Technician	\$227.92 per month
e. Personnel Services Assistant	\$227.92 per month
f. Personnel Services Technician	\$227.92 per month
g. Secretary II, Business Services and Personnel Services	\$227.92 per month
h. Secretary I, Personnel Services	\$227.92 per month

\*\*Confidential Stipend is included in the monthly salary.

Effective 6/1/2025