



Legal Office Assistant

Adult Program Costs

	960 Hours	960 Hours
	In-District	Out of District
Payment Period One Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Shelly Cashman Office 365 & Office 2021 collection	\$85.50	\$85.50
R Business & Professional Communication	\$71.50	\$71.50
R Paralegal Today: Legal Team at Work	\$71.50	\$71.50
R Legal Terminology	\$31.00	\$31.00
R Dynamic Business Law	\$19.00	\$19.00
Payment period one invoice total	\$1,838.50	\$3,398.50
Payment Period Two Invoice Item(s):		
R Tuition	\$1,560.00	\$3,120.00
R Shelly Cashman Office 365 & Office 2021 collection	\$85.50	\$85.50
R Business & Professional Communication	\$71.50	\$71.50
R Paralegal Today: Legal Team at Work	\$71.50	\$71.50
R Legal Terminology	\$31.00	\$31.00
R Dynamic Business Law	\$19.00	\$19.00
Payment period two invoice total	\$1,838.50	\$3,398.50
Payment Period Three Invoice Item(s):		
R Tuition	\$0.00	\$0.00
Payment period three invoice total	\$0.00	\$0.00
Required Student Purchase Item(s):		
Certiport-Microsoft Office Specialist Word 2021	\$200.00	\$200.00
ODCTE-Administrative Professional	\$0.00	\$0.00
ODCTE-Fundamentals of Technology	\$0.00	\$0.00
ODCTE-Legal Office Assistant	\$0.00	\$0.00
Required Student Purchase Total	\$200.00	\$200.00
Grand Total	\$3,877.00	\$6,997.00

R - Required first day of class.

Please note: All exam fees are for a single exam, any exam retakes are at the cost of the student.

Prices are subject to change. Please visit www.metrotech.edu for program updates and current cost information. For program cost questions, please contact the Bursar Office @ 405.595.4453