

# **Central Grizzlies Wrestling Booster Club Bylaws**

## **Article I -- Name**

The name of this organization shall be the Central Grizzlies Wrestling Booster Club (CGWBC).

## **Article II -- Mission Statement**

The Central Grizzlies Wrestling Booster Club is a non-profit organization formed for the purpose of assisting in and enhancing the wrestling programs within Central Unified School District (CUSD), including but not limited to: CUSD Elementary wrestling, Rio Vista and El Capitan Junior High School wrestling, Central High School wrestling and the Team G Club. The Booster Club shall strive to indirectly enhance the educational environment of all CUSD wrestlers by supporting and supplementing the schools wrestling department budget when and where necessary. Our goals as an organization include (but are not limited to) the following:

- To promote and publicize Central Wrestling;
- To develop and enhance a sense of pride and tradition;
- To produce productive citizens through a sport-learning environment;
- To provide support, financial and otherwise, to all CUSD wrestlers
- To provide the necessary resources for our wrestlers to compete at the highest level

## **Article III -- Structure / Membership**

**Booster Board** -- The Booster Board shall consist of elected officers as listed below. The Booster Board is the functional body of the Booster Club. It will act to carry out the purposes as stated in Article II. Officers will be elected by the members annually. The titles and duties of the officers shall be:

### **PRESIDENT**

- The President shall preside at all Central Grizzlies Wrestling Booster Club meetings and fund raising events;
- Shall work with the board, head coach and members to develop meeting agendas;
- Shall ensure that representatives effectively perform their duties
- Shall coordinate the activities of representatives and shall perform other duties usually pertaining to the office of President.

### **VICE PRESIDENT**

- The Vice President shall assist the President and shall preside over any meeting or event in the absence of the President
- Shall coordinates Publicity with the head coach and Administration
- In the event that the President cannot complete the designated term, the Vice President shall complete the remainder of the term in the position of President.

## SECRETARY

- The Secretary shall keep a written record of all Central Grizzlies Wrestling Booster Club meeting;
- Shall present Minutes of all Meetings on a monthly basis for review and approval of the Booster Board
- Shall maintain a copy of the By-Laws
- Shall add any amendments to the By-Laws

## TREASURER

- The Treasurer shall keep a written record of all Central Grizzlies Wrestling Booster Club financial transactions detailing all funds received, deposited, and disbursed. These records shall be the permanent property of the Booster Club and shall be available for examination by its members
- Shall present financial status on a monthly basis for review and approval of the Booster Board
- Shall approve expenditures, in conjunction with the board, head coach and members
- Shall be responsible for the disbursing of expenditures approved of and authorized by the membership and the Board

**Finance** -- The Booster Board will work in conjunction with the Head Coach to set short-term and long-term goals for the Booster Club and make recommendations as to how its monies will be spent. The head coach will have 51% voting power when it comes to expenditures and financial decisions. A bank account in the name of the Booster Club will be set up. The signers on the account are at least 2 board members and the head coach. Two signatures will be required on all checks. Deposits must be counted by 2 people and initialed, 1 must be a board member or head coach. Signature cards will be updated with each new board election period.

One (1) ATM debit card will be issued on the account for the head coaches use at his discretion with the same limits as outlined above.

Any monies remaining at the end of the year if the organization is not continued or authorized to continue in the future shall be deposited in the Central High Wrestling ASB account via gift proposal.

**Membership** -- Membership is open to all past and present Central Grizzlies wrestling students, parents, faculty members, staff, alumnae and their families. Our goal is to achieve 100% participation by all families of the school by soliciting sponsorship support, volunteer participation in support of fund raising events and contribution of a fee (to be determined by the Booster Club Board) to support participation in athletics.

**Meetings** -- The Central Grizzlies Wrestling Booster Club shall meet monthly from August through May of each school year. Booster Club members may attend all open meetings scheduled each year. The Booster Club Board shall meet twice a year in August and January, and as needed.

## **Article IV -- Election of Officers**

The election of officers shall take place annually at the May meeting. The term of service for the Board will be one year. All positions are open at the end of each fiscal year. Existing Officers may be re-elected annually. The Board Members shall serve in their positions without compensation, except for reimbursement of expenses incurred on behalf of the organization. One person may hold two or more board offices, but no board officer may act in more than one capacity where action of two or more officers is required

**ARTICLE V - COMMITTEES**

Section 1: The Board may create committees as needed, such as fundraising, communications, etc. The Board appoints all committee chairs.

Section 2: The four officers serve as the members of the Executive Committee. Except for the power to amend the Articles of Association and Bylaws, the Executive Committee shall have all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors, subject to the direction and control of the Board of Directors.

**COMMUNICATIONS OFFICER**

- The communications officer shall be responsible for disseminating information about club activities to all members and to the public
- Shall prepare meeting notices, notices of upcoming events, fundraisers, etc
- Shall maintain email notification lists

**FUNDRAISING COMMITTEE**

- Shall organize fundraising events
- Shall review recommendations by members for fundraising events
- Shall coordinate with treasurer regarding fundraising funds

**Article VI -- Amendment to the By-Laws**

These By-Laws may be amended by a simple majority vote of the members present at the May meeting each year. All proposed amendments to the by-laws must be submitted in March and April meeting. They will then be open for discussion and modification at the March and April meetings, and will voted upon at the May meeting each year. Any approved amendment to the by-laws will be incorporated and effective for the next school year.

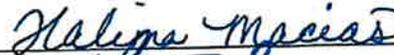
**Article VIII -- Approval of By-Laws**

These By-Laws were adopted by the Booster Club Board at its June meeting to be effective immediately. Adoption of these by-laws will be recorded in the official minutes of the September 2016 Booster Club meeting.

President: 

Vice President: 

Secretary: \_\_\_\_\_

Treasurer: 

Head Coach: 